**School District No. 6 (Rocky Mountain)**

**MINUTES** of the **REGULAR MEETING** of the Board of Education of School District No. 6 (Rocky Mountain) held virtually – **FEBRUARY 8, 2022.**

Present: Amber Byklum Chairperson

 Jane Fearing Vice-Chairperson

 Sandra Smaill Vice-Chairperson

 Ronald McRae Trustee

 Scott King Trustee

 Ryan Stimming Trustee

 Rhonda Smith Trustee

 Jane Thurgood Sagal Trustee

 Betty-Lou Barrett Trustee

 Members of Senior Leadership Team

 Karen Shipka Superintendent of Schools

 Alan Rice Secretary Treasurer

 Steve Wyer Assistant Superintendent

 Trent Dolgopol Director of Instruction, Technology and Innovative Learning

 Viveka Johnson Director of Instruction, Learning and Support Services

 Al Ure Director of Operations

 Steve Jackson Operations Consultant

 Amanda Garand Human Resources Manager

 Jacinda Harding Finance Manager

 Stacey Ursulescu Executive Assistant

 General Public

1. **CALL TO ORDER**

Chairperson Byklum called the meeting to order at 19:01 hours.

1. **ACKNOWLEDGEMENT OF TERRITORY**

Chairperson Byklum acknowledged that School District No. 6 (Rocky Mountain) resides in the traditional unceded shared territory of the Ktunaxa and Secwépemc peoples and the chosen home of the Métis.

1. **APPROVAL OF THE AGENDA**

**M/S STIMMING / SMAILL**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve the agenda as circulated.

APPROVED

1. **APPROVAL OF THE MINUTES OF THE PRIOR MEETINGS**

 4.1 Regular Meeting: 2022.01.11

**M/S FEARING / SMAILL**

**THAT** the minutes of the regular meeting of the Board of Education of School District No. 6 (Rocky Mountain) held on January 11, 2022 be approved as presented.

APPROVED

 4.2 Synopsis of in camera meeting: 2022.01.11 Alan Rice

 4.2.1 Property Matters:

 4.2.1.1 Lady Grey Elementary School flood update

Mr. Rice and Mr. Ure provided the Board of Education with an update on the progress of repairs due to the flooding damage that occurred at Lady Grey Elementary School on December 12, 2021. Mr. Rice discussed financial implications related to insurance coverage. Mr. Ure discussed the planned repairs.

 4.2.2 Legal Matters: Nil

 4.2.3 Personnel Matters:

 4.2.3.1 The Personnel Report – Pending Board Approval: Nil

 4.2.3.2 The Personnel Information Report was received and filed as circulated.

 4.2.3.3 The Labour Relations Information Report was received and filed as circulated.

 4.2.3.4 COVID-19 school closures:

The Superintendent and Assistant Superintendent provided the Board of Education with information describing the conditions under which School District No. 6 (Rocky Mountain) may need to close schools and response plans the District will employ as a result of interruption of services.

 4.2.3.5 COVID-19 – Discussed information and templates released by BCPSEA.

 4.2.3.6 Provided the Board of Education an update on RMTA bargaining.

 4.2.4 Student Matters: Nil

 4.2.5 Procedural Matters: Nil

1. **PRESENTATIONS/DELEGATIONS** Nil
2. **MATTERS ARISING FROM THE MINUTES** Nil
3. **STRATEGIC AND POLICY ISSUES**
	1. Policy Development:
		1. Third Reading:
			1. Policies from sections 6000 and 8000 in policy manual:

Ms. Shipka presented the Board with the proposed amendments to policies found in sections of 6000 and 8000 in the policy manual for third reading. The Policy Committee is recommending that the Board consider third and final reading of the policies found in sections 6000 and 8000 at this meeting.

**M/S SMITH / STIMMING**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve third and final reading of policies found in sections 6000 and 8000 presented at this meeting.

APPROVED

* + 1. Second Reading:
			1. Policies from sections 8000, 9000, and 10000 in policy manual:

Ms. Shipka presented the Board with the proposed amendments to policies found in sections 8000, 9000, and 10000 in the policy manual for second reading. Ms. Shipka reported that additional work is being completed on policy 8600 and extensive feedback was received after the deadline on policy 8800 therefore recommended not proceeding with second reading of these two policies at this time. The Policy Committee is recommending that the Board consider second reading of the remaining policies found in sections 8000, 9000, and 10000 at this meeting.

**M/S BARRETT / KING**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) hold policy 8600 and 8800 from second reading presented at this meeting and approve the remaining policies found in sections 8000, 9000, and 10000 presented at this meeting.

APPROVED

* + 1. First Reading:
			1. Policy 1400, policies from section 3000, and policy 6000:

Ms. Shipka and Mr. Rice presented the Board with the proposed policy 1400, amendments to policies found in section 3000, and policy 6000. Ms. Shipka reported that the Policy Committee is recommending that the Board consider first reading of policy 1400, policies found in section 3000, and policy 6000.

**M/S KING / SMITH**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve first reading of policy 1400 presented at this meeting.

APPROVED

**M/S STIMMING / KING**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve first reading of policies found in section 3000.

APPROVED

**M/S FEARING / KING**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve first reading of policy 6000 presented at this meeting.

APPROVED

1. **OPERATIONAL ISSUES**

 8.1 2021-22 Amended Annual Budget: Alan Rice

Mr. Rice presented the Amended Annual Budget for the fiscal year 2021/2022. Under

Section 113 (1)(a) and 9109B0, each year the Board must adopt an amended annual budget for that fiscal year. Mr. Rice reported that as a part of the 2021/22 collaborative budget process, the District met with all principals and senior management to review staffing and discretionary spending. The District has responded to the increase in enrollment as well as additional funding provided by the Ministry in the continued response to COVID-19. The budget review process also aimed to ensure the alignment of budget allocations with the FESL, district operational plans and school plan for student success. The Finance and Audit Committee is recommending the Board consider all three readings of the 2021-22 Amended Annual Budget at this meeting.

 **M/S BARRETT / SMAILL**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) unanimously agree to proceed with all three readings of the Amended Annual Budget for the fiscal year 2021/2022 at this meeting.

CARRIED

 **M/S SMAILL / MCRAE**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve first reading of the Amended Annual Budget for the fiscal year 2021/2022 at this meeting.

CARRIED

 **M/S MCRAE / SMITH**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve second reading of the Amended Annual Budget for the fiscal year 2021/2022 at this meeting.

CARRIED

 **M/S KING / STIMMING**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve third and final reading of the Amended Annual Budget for the fiscal year 2021/2022 at this meeting.

CARRIED

 8.2 Risk Assessment Protocol – Field Trips: Karen Shipka

Ms. Shipka provided the Board with an update on the risk assessments for field trips. She stated that as a result of the evolution of COVID 19, the introduction of the Omicron variant and the increased availability of vaccine, there is a need to revisit the risk assessment for field trips that was adopted by the Board in the fall. A decision to abandon the Risk Assessment for Field Trips (RAFT) currently used is timely and has the potential to increase opportunities for students. A decision to support extra-curricular trips/activities at venues requiring proof of vaccine for students/staff/volunteers who qualify would help students gain back some form of normalcy and wouldn’t penalize students who have received the vaccine.

 **M/S STIMMING / KING**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) supports district administration to abandon the Risk Assessment for Field Trips process.

CARRIED

1. **REPORTS**
	1. Budget Utilization Summary – January 31, 2022: Alan Rice

Mr. Rice presented the Board of Education with a report on year-to-date operating expenditures compared to budget and prior year. Expenditures to date are in line with budgeted and greater than the prior year for the same timeframe.

* 1. District vice principals update: Steve Wyer

Mr. Wyer provided an update on the work being undertaken by the district vice principals.

* 1. Indigenous Education Council update: Steve Wyer

Mr. Wyer provided the Board with an update on the Indigenous Education Council. Establishing a functional Indigenous Education Council remains a priority for the senior leadership team and our partners. On January 26, members of the senior leadership team and the education coordinators agreed on a structure that would allow members of the Board of Education and senior leadership team to listen, learn, and engage Indigenous People in each community. Indigenous communities will host Indigenous Education Circles to which our district staff and Trustees will be invited guests. At these meetings, district staff will be able to seek input, of those attending, about district strategy, operations, and student well-being. Through these circles, the District will listen, learn and gather information focused on improving education outcomes for Indigenous students. Following these circles, representatives from Shuswap, ɁAkisqnuk and Métis Nation BC will meet with district staff of the Board of Education to discuss possible recommendations arising from the community circles. These meetings will refine the feedback and formulate the advice that will be presented back to the District for consideration.

* 1. CUPE and Childcare: Viveka Johnson

Ms. Johnson provided the Board of Education with information about a recent CUPE advertising campaign regarding childcare. Recently, CUPE has started an advertising campaign indicating that schools have space available and qualified employees to fill positions. The Ministry of Education will take oversight of the child care portfolio from the Ministry of Children and Family Development in April 2022. The responsibilities of the education sector are still unknown; however, the District will be conducting a survey to determine the need for before and after school care in each community in anticipation of additional responsibilities under the Ministry of Education.

* 1. BC School Trustees Association: Jane Fearing

Trustee Fearing reported that she and Trustee Smith will be attending Provincial Council on February 12 virtually and have both taken the training for voting.

* 1. BC School Trustees Association, Kootenay Boundary Branch: Rhonda Smith

Trustee Smith attended the KBB motion building session on January 22 and reported on the discussions and a motion that was brought forward by Chairperson Byklum regarding language in the *School Act*.

* 1. BC Public Schools Employers’ Association: Sandra Smaill

Trustee Smaill reported that she and Trustee Thurgood Sagal attended the BCPSEA AGM virtually on January 27 and 28.

1. **INFORMATION ITEMS**
	1. February and March 2022 calendar
	2. Correspondence from District to Ministry of Education, Capital Management Branch
2. **FORTHCOMING EVENTS**

2022.02.10 BCSTA Indigenous Education Committee meeting, virtual, 10:00 a.m. PST

2022.02.12 BCSTA Provincial Council, virtual, 9:30 a.m. PST

2022.02.22 Policy Committee meeting, video conference, 4:30 p.m.

2022.03.01 Labour Relations Committee Meeting, video conference, 12:30 p.m.

2022.03.08 Board of Education Meeting, Virtual

* In-Camera, 6:00 p.m.
* Regular Meeting, 7:00 p.m.
1. **ADJOURNMENT**

Trustees agreed to adjourn by consensus.

The meeting adjourned at 20:27 hours.

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Alan Rice, Secretary Treasurer Amber Byklum, Chairperson