

## SCHOOL DISTRICT NO. 6 (ROCKY MOUNTAIN)

**MINUTES** of the **REGULAR MEETING** of the Board of Education of School District No. 6 (Rocky Mountain) held at McKim Middle School, Kimberley, B.C., **09-06-09**.

Present:	Roberta Hall	Chair
	Sandra Smaill	Vice-Chair
	Dan Soles	Vice-Chair
	Greg Anderson	Trustee
	Betty Lou Barrett	Trustee
	Ron Christensen	Trustee
	Shannon Hood	Trustee
	Jim Jenkinson	Trustee
	Bendina Miller	Superintendent of Schools
	Cameron Dow	Secretary Treasurer

Apologies: Rhonda Smith Trustee

Members of Senior Management  
General Public

### 1. CALL TO ORDER

The Chair called the meeting to order at 19:35 hours.

### 2. APPROVAL OF AGENDA

#### M/S JENKINSON/SOLES

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve the agenda as circulated.

CARRIED

### 3. APPROVAL OF THE MINUTES OF THE PRIOR MEETINGS

3.1 Regular Meeting: 2009.05.12

#### M/S SOLES/JENKINSON

**THAT** the minutes of the Regular Meeting of the Board of Education of School District No. 6 (Rocky Mountain) held on 09-05-12 be approved as circulated.

CARRIED

3.2 Synopsis of In-Camera Meeting: 2009.05.12

Personnel Matters: The Personnel Report – Pending Board Approval was approved as circulated. The Personnel Information Report was received and filed circulated. The Board approved two recommendations from the Job Evaluation Committee. The Board received an update on staffing for the 2009/10 school year, they were advised that Wayne Pelter has accepted the position of District Principal of Health and Safety on a 0.4 FTE basis, and have agreed to offer Bendina Miller, Superintendent, a one year term contract commencing on or about August 1, 2009.

Student Matters: The Board was advised of three student suspensions – one from the Kimberley zone and two from the Windermere zone.

#### 4. PRESENTATIONS

##### 4.1 Tributes:

Bendina Miller

Mrs. Miller advised that the Board had two presentations and two other items of recognition at this evening's meeting.

The Chair congratulated Trustee Smail for completing 21 years of service as a School Trustee and thereby becoming a Life Member of the B.C. School Trustees Association. Trustees Barrett and Christensen also shared their thoughts of working with Trustee Smail, who was then presented with a framed certificate from the B.C.S.T.A. Trustee Smail expressed her appreciation to her fellow Trustees and District staff.

Trustee Hall then recognized Jerry McMahon, President of the Kimberley Teachers' Association, who will be returning to the classroom next year. He was commended for his leadership and fair minded approach in this role. The Board and Senior Staff felt he was fun to work with and had an admiration for the moral courage he displayed while always keeping the best interests of staff and students in the forefront. He was then presented with a gift from the Board.

The Chair then congratulated Steve Jackson, Director of Operations, on his appointment as President of the School Plant Officials Association for the forthcoming year, and Cameron Dow, Secretary Treasurer, for being selected as the recipient of the Larry Ozero Leadership Award by the B.C. Association of School Business Officials.

##### 4.2 Student Literacy:

Brenda Tosczak, Teacher

Katie Rogers and Sam Wallace, Students

Ms. Morris was pleased to be introducing Brenda Tosczak who she saw as a shining example of an instructional leader, particularly in the area of literacy. Ms. Tosczak was appreciative of the opportunity to display the work her students have been doing in the area of powerful images in writing. A project recently completed in this area was to have the class read a novel, *Owls in the Family*, and create a sequel to this. She asked two students to attend tonight's meeting and read the chapter they developed. She introduced Katie Rogers and Sam Wallace who presented their work to the Board. Ms. Tosczak noted how both pieces took elements from the original story and extended the themes and images. After responding to questions the Chair expressed the Board's appreciation to Ms. Tosczak, Katie, and Sam for their presentation.

#### 5. MATTERS ARISING FROM THE MINUTES

##### 5.1 School Fees Schedule Revision:

Mrs. Miller indicated that as a result of discussions at the last meeting, modifications have been made to the textbook deposits at the secondary level. Although the Board was satisfied for the time being, they felt there was a need to explore a standard District practice in this area for next year.

##### **M/S SOLES/BARRETT**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve the revisions to the schedule of school fees for 2008-2009 as presented.

CARRIED

#### 6. STRATEGIC AND POLICY ISSUES

##### 6.1 Policy Development:

###### 6.1.1 Third Reading:

###### 6.1.1.1 Policy 5155: Head Lice:

Bendina Miller

Mrs. Miller indicated that there have been no revisions to the policy since second reading and the majority of the discussion has focused on the District practice appended to the policy.

**M/S SMAILL/ANDERSON**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve Policy No. 5155 – Head Lice for third and final reading, as circulated.

CARRIED

6.1.2 Second Reading: Nil

6.1.3 First Reading:

6.1.3.1 Policy 5800: District Code of Conduct for Students: Bendina Miller

Mrs. Miller indicated that, as a result of a recent arbitration, there is a need to reference the B.C. Human Rights Code in the policy. As this is a housekeeping matter, the Committee is recommending that this policy be given three readings this evening.

**M/S JENKINSON/BARRETT**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve Policy No. 5800 – District Code of Conduct for Students for first reading, as circulated.

CARRIED

**M/S ANDERSON/JENKINSON**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve Policy No. 5800 – District Code of Conduct for Students for second reading, as circulated.

CARRIED

**M/S ANDERSON/SOLES**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve Policy No. 5800 – District Code of Conduct for Students for third and final reading, as circulated.

CARRIED

**7. OPERATIONAL ISSUES**

7.1 May 2009 Budget Utilization Summary: Cameron Dow

Mr. Dow advised that expenditures are just over 2.5% below projected levels which equates to savings of about \$900,000.

7.2 2009/2010 Annual Budget: Cameron Dow

Mr. Dow provided a brief overview of the budget indicating that there have only been minor revisions to the information provided previously. With a projected decline of over 120 students there is an anticipated decrease in revenues of \$825,000 for next year. The estimated drop in expenditures of \$1,626,000 results in a reduction of \$801,000 in the surplus appropriated for 2009/2010.

**M/S ANDERSON/SOLES**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve three readings of School District No. 6 (Rocky Mountain) Annual Budget Bylaw for fiscal year 2009/2010.

CARRIED UNANIMOUSLY

**M/S SOLES/ANDERSON**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) consider School District No. 6 (Rocky Mountain) Annual Budget Bylaw for fiscal year 2009/2010 for a first time.

CARRIED

**M/S JENKINSON/BARRETT**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) consider School District No. 6 (Rocky Mountain) Annual Budget Bylaw for fiscal year 2009/2010 for a second time.

CARRIED

**M/S SOLES/JENKINSON**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) consider School District No. 6 (Rocky Mountain) Annual Budget Bylaw for fiscal year 2009/2010 for a third and final time and, as adopted, forms part of these minutes.

CARRIED

7.3 District Directions Update:

Bendina Miller  
Paul Carriere  
Steve Jackson

Mrs. Miller began by reviewing the progress that has been made in the area of the School District's culture. She indicated that framed posters of the District's vision, mission and guiding principles have been prepared for schools and the District symbol to be displayed in our facilities has been ordered. With respect to our students she commented on the development of school plans, the implementation of Intensive French and the introduction of more Board Authority Authorized courses in the fall.

7.3.1 District Directions – Secondary School Course Options in addition to Core Subjects:

Mrs. Miller then provided an overview of the rich diversity of courses offered in a variety of areas including academics, fine arts, practical arts/technology, leadership and outdoor education/physical education. She also commented on the uniqueness of many of these course offerings.

7.3.2 District Directions – Workforce Plan:

Mr. Carriere provided an overview of the progress being made on the workforce plan, and specifically in the areas of leadership development, recruiting, training and retraining, and recognition. Trustee Anderson suggested that more emphasis on the area of retention may be necessary.

7.3.3 District Directions – Carbon Neutral Action Report:

Mr. Jackson reviewed the history around Government's carbon neutral plan and the requirements that have to be met. He indicated that a SMARTTool has been developed to accumulate the required information. He then referred to the Carbon Neutral Action Report and the progress that has been made to date in this area.

7.3.4 District Directions – School Volunteer Activities:

Mrs. Miller expressed her amazement at the variety and number of volunteer activities occurring. At this point a total of 292 items have been identified in six categories - peer support, school/athletics, environment, community, charitable fund-raising and global projects.

7.3.5 District Directions – School Gardens:

The final area Mrs. Miller discussed pertained to school gardens. The Board was pleased to hear that 12 of 15 schools have garden projects ranging from planting on their own site, to the use of community property, to a greenhouse constructed on school property.

The Board expressed their appreciation to Mrs. Miller, Mr. Carriere and Mr. Jackson for this informative update.

## 8. REPORTS

8.1 Learning Leadership Update: Barbara Morris

Ms. Morris provided an overview of the twelve plans for collaboration that are being supported by the District Staff Development Committee. The information included the school team and the focus of each plan. She also advised that two regional institutes will be taking place this summer. There will be a one-day session on numeracy and a two-day conference on SMARTLearning.

Ms. Morris closed by reminding Trustees of the dates for zone welcome back sessions which will be held in Golden on Wednesday, September 2<sup>nd</sup>, in Windermere on September 3<sup>rd</sup>, followed by Kimberley on September 4<sup>th</sup>. More information on these sessions will follow.

8.2 B.C. School Trustees' Association: Jim Jenkinson

Trustee Jenkinson advised that planning is underway for the next Provincial Council meeting and Trustees' Academy. An Education Committee meeting is scheduled for June 19<sup>th</sup> and 20<sup>th</sup>, Bev Bellina from School District No. 5 (Southeast Kootenay) will be representing this area at that meeting.

8.3 B.C. School Trustees' Association, Kootenay-Boundary Branch: Jim Jenkinson

Trustee Jenkinson indicated that the Branch AGM will be sponsored by School District No. 10 (Arrow Lakes) on September 18<sup>th</sup> to 20<sup>th</sup>. Branch elections will be held at that time and it is expected that a report on the review of the Branch constitution and bylaws will also be discussed.

8.4 B.C. Public School Employers' Association: Sandra Smail

Trustee Smail advised that she had nothing to report.

## 9. INFORMATION ITEMS

9.1 Correspondence:

9.1.1 Laird Staff Letter to Board:

9.1.2 Board Response to Laird Staff:

The Chair referred to this material which pertains to students attending the Intensive French program at Windermere Elementary.

9.1.3 Letters Regarding McKim Middle School Crossing Guard:

Kimberley Trustees will review this information and determine how to proceed once they have done so.

9.2 Calendar of School Board Meetings: Circulated.

9.3 District Learning Leadership Calendar: Circulated.

## 10. FORTHCOMING EVENTS

2009.06.12 Kimberley Zone Retirement & Service Recognition, Trickle Creek Lodge, 3:30 p.m.

2009.06.19 Golden Zone Retirement & Service Recognition, Kicking Horse River Lodge, 4:00 p.m.

11. **QUESTIONS FROM THE PUBLIC** Nil

12. **ADJOURNMENT**

**M/S ANDERSON/CHRISTENSEN**  
**THAT** the meeting be adjourned at 20:55 hours.

CARRIED

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Chair

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Secretary Treasurer