

SCHOOL DISTRICT NO. 6 (ROCKY MOUNTAIN)

MINUTES of the **INAUGURAL MEETING** of the Board of Education of School District No. 6 (Rocky Mountain) held at District Administration Office, Invermere, B.C., **11-12-06.**

Present:	Betty Lou Barrett	Trustee
	Amber Byklum	Trustee
	Mac Campbell	Trustee
	Jane Fearing	Trustee
	Shannon Hood	Trustee
	Jim Jenkinson	Trustee
	Rosemary Oaks	Trustee
	Sandra Smaill	Trustee
	Rhonda Smith	Trustee
	Paul Carriere	Superintendent of Schools
	Cameron Dow	Secretary Treasurer (Acting Chair)
	Members of Senior Management	
	General Public	

1. CALL TO ORDER

Mr. Dow called the meeting to order at 19:30 hours.

2. RESULTS OF ELECTIONS AND CONFIRMATION OF OATHS OF OFFICE

Mr. Dow advised that he was in receipt of an Oath of Office for each of the newly acclaimed and elected Trustees for the Board of Education of School District No. 6 (Rocky Mountain) as listed above.

3. APPROVAL OF AGENDA:

M/S SMAILL/HOOD

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve the agenda as circulated.

CARRIED

4. ELECTION OF OFFICERS:

4.1 Chair:

The Acting Chair called for nominations for the position of Chair of the Board of Education of School District No. 6 (Rocky Mountain).

Trustee Barrett nominated Trustee Smaill for the position of Chair.

Trustee Oaks seconded the nomination.

Trustee Smaill accepted the nomination.

The Acting Chair called a second time for nominations for the position of Chair.

The Acting Chair called a third and final time for nominations for the position of Chair.

Hearing no further nominations, the Acting Chair declared Trustee Smaill elected as Chair.

Mr. Dow vacated the Chair, turning the meeting over to the newly elected Chair.

4.2 Vice-Chairs:

The Chair called for nominations for the position of Vice-Chair, Golden Zone.

Trustee Jenkinson nominated Trustee Hood for the position of Vice-Chair, Golden Zone.

Trustee Smith seconded the nomination.

Trustee Hood accepted the nomination.

The Chair called a second time for nominations for the position of Vice-Chair, Golden Zone.

The Chair called a third and final time for nominations for the position of Vice-Chair, Golden Zone.

Hearing no further nominations, Trustee Hood was declared elected to the position of Vice-Chair, Golden Zone.

The Chair called for nominations for the position of Vice-Chair, Windermere Zone.

Trustee Byklum nominated Trustee Jenkinson for the position of Vice-Chair, Windermere Zone.

Trustee Hood seconded the nomination.

Trustee Jenkinson accepted the nomination.

The Chair called a second time for nominations for the position of Vice-Chair, Windermere Zone.

The Chair called a third and final time for nominations for the position of Vice-Chair, Windermere Zone.

Hearing no further nominations, Trustee Jenkinson was declared elected to the position of Vice-Chair, Windermere Zone.

4.3 BCSTA Provincial Council Representative and Alternate:

The Chair called for nominations for the position of B.C. School Trustees Association Provincial Council Representative.

Trustee Hood nominated Trustee Jenkinson for the position of B.C. School Trustees Association Provincial Council Representative.

Trustee Smith seconded the nomination.

Trustee Jenkinson accepted the nomination.

The Chair called a second time for nominations for the position of B.C. School Trustees Association Provincial Council Representative.

The Chair called a third and final time for nominations for the position of B.C. School Trustees Association Provincial Council Representative.

Hearing no further nominations Trustee Jenkinson was declared elected as B.C. School Trustees Association Provincial Council Representative.

The Chair called for nominations for the position of B.C. School Trustees Association Provincial Council Alternate Representative.

Trustee Barrett nominated Trustee Byklum for the position of B.C. School Trustees Association Provincial Council Alternate Representative.

Trustee Hood seconded the nomination.

Trustee Byklum accepted the nomination.

The Chair called a second time for nominations for the position of B.C. School Trustees Association Provincial Council Alternate Representative.

Trustee Hood nominated Trustee Smith for the position of B.C. School Trustees Association Provincial Council Alternate Representative.

Trustee Jenkinson seconded the nomination.

Trustee Smith declined the nomination.

The Chair called a third and final time for nominations for the position of B.C. School Trustees Association Provincial Council Alternate Representative.

Hearing no further nominations, Trustee Byklum was declared elected to the position of B.C. School Trustees Association Provincial Council Alternate Representative.

4.4 BCPSEA Representative and Alternate:

Trustee Smaill turned the Chair over to Trustee Jenkinson.

The Acting Chair called for nominations for the position of B.C. Public School Employers' Association Representative.

Trustee Hood nominated Trustee Smaill for the position of B.C. Public School Employers' Association Representative.

Trustee Smith seconded the nomination.

Trustee Smaill accepted the nomination.

The Acting Chair called a second time for nominations for the position of B.C. Public School Employers' Association Representative.

The Acting Chair called a third and final time for nominations for the position of B.C. Public School Employers' Association Representative.

Hearing no further nominations, Trustee Smaill was declared elected to the position of B.C. Public School Employers' Association Representative.

Trustee Jenkinson returned the Chair to Trustee Smaill.

The Chair called for nominations for the position of B.C. Public School Employers' Association Alternate Representative.

Trustee Jenkinson nominated Trustee Oaks for the position of B.C. Public School Employers' Association Alternate Representative.

Trustee Hood seconded the nomination.

Trustee Oaks accepted the nomination.

The Chair called a second time for nominations for the position of B.C. Public School Employers' Association Alternate Representative.

The Chair called a third and final time for nominations for the position of B.C. Public School Employers' Association Alternate Representative.

Hearing no further nominations, Trustee Oaks was declared elected to the position of B.C. Public School Employers' Association Alternate Representative.

5. APPOINTMENTS AND RESOLUTIONS:

5.1 Committee Appointments:

It was noted that standing committee appointments will be announced at the January Board Meeting.

5.2 Trustee Remuneration and Expenses:

Mr. Dow advised that one third of the Trustees' remuneration was non-taxable in recognition of the expenses incurred in holding public office. Although the remuneration is set at this evening's meeting, it can be amended from time to time by Board resolution.

M/S BARRETT/OAKS

THAT the Board of School Trustees, School District No. 6 (Rocky Mountain) set their annual remuneration and expense allowance at the following rates effective December 1, 2011:

	<u>Remuneration</u>	<u>Expense Allowance</u>
Trustees	\$6,895	\$3,448
Vice-Chair	\$7,585	\$3,792
Chair	\$9,309	\$4,654

AND THAT the place of business for each Trustee be designated as follows:

Golden Zone Office – Jane Fearing, Shannon Hood, and Rhonda Smith;
Kimberley Zone Office – Betty-Lou Barrett, Mac Campbell, and Sandra Smaill; and
Invermere District Administration Office – Amber Byklum, Jim Jenkinson and Rosemary Oaks.

CARRIED

5.3 Appointment of Auditor:

Mr. Dow advised that a request for proposals will be circulated in the near future and a recommendation will be forthcoming to the Board once this process has been completed.

5.4 Signing Authorities:

Mr. Dow advised that there were three signing authority motions for consideration.

5.4.1 Legal Signing Authorities:

Mr. Dow stated that this motion pertained to signatures required under the corporate seal.

M/S BARRETT/HOOD

THAT the Chair or a Vice-Chair, together with the Secretary Treasurer, be authorized to sign and affix the corporate seal of the School District to all legal documents of the Board of Education of School District No. 6 (Rocky Mountain).

CARRIED

5.4.2 Cheque Signing Authorities:

Mr. Dow advised that the School District currently has one general operating account with the Kootenay Savings and Credit Union in Invermere.

M/S SMITH/JENKINSON

THAT the Board of School Trustees of School District No. 6 (Rocky Mountain) designates any two of the following individuals as authorized cheque signers for the District's bank accounts at the Kootenay Savings Credit Union, Invermere, B.C.:

Sandra Smaill, Chair
Shannon Hood, Vice-Chair
Jim Jenkinson, Vice-Chair
Paul Carriere, Superintendent of Schools
Cameron Dow, Secretary Treasurer
Michelle Evans, Accountant

CARRIED

5.4.3 Authority to Transact Business:

M/S CAMPBELL/HOOD

THAT the Secretary Treasurer, as the Chief Financial Officer and Corporate Officer of the Board, be authorized to transact the normal business of the Board of Education of School District No. 6 (Rocky Mountain).

CARRIED

5.5 Time and Place of Meetings:

M/S OAKS/BYKLUM

THAT the Board of Education of School District No. 6 (Rocky Mountain) hold a regular meeting at least once a month on the second Tuesday of the month at 19:00 hours, or upon such other day or such other hour as the Board may decide, at a location to be determined by the Board.

CARRIED

6. APPROVAL OF THE MINUTES OF THE PRIOR MEETINGS

6.1 Regular Meeting: 11-11-08

M/S JENKINSON/HOOD

THAT the minutes of the Regular Meeting of the Board of Education of School District No. 6 (Rocky Mountain), held on 11-11-08 be approved as circulated.

CARRIED

6.2 Synopsis of In-Camera Meeting: 11-11-08

Personnel Matters: The Personnel Report – Pending Board Approval was approved as circulated. The Personnel Information Report was received and filed circulated. The Board received a report on the current teacher job action as well as the status of local bargaining. They also received an update on a “duty to accommodate” grievance submitted by the support staff Union, which is currently in abeyance.

Student Matters: The Board was advised of two student suspensions from the Windermere zone.

7. **PRESENTATIONS** Nil

8. **MATTERS ARISING FROM THE MINUTES** Nil

9. **STRATEGIC AND POLICY ISSUES**

9.1 Policy Development:

9.1.1 Third Reading: Nil

9.1.2 Second Reading:

9.1.2.1 Policy No. 6300: Evergreen School Completion Certificate: Paul Carriere

Mr. Carriere advised that this policy was circulated for input after first reading and one amendment has been made to address parental acknowledgment when a student is on this pathway. A sample letter has also been added as Appendix 1.

M/S JENKINSON/SMITH

THAT the Board of Education of School District No. 6 (Rocky Mountain) approves Policy No. 6300, British Columbia School Completion Certificate, for second reading as circulated.

CARRIED

9.1.3 First Reading: Nil

10. **OPERATIONAL ISSUES**

10.1 Section 76.4 Organization of Classes Report to Board: Cameron Dow

Mr. Carriere reviewed the report to the Board which included two classes where the number of special needs students has increased from four to five.

M/S OAKS/CAMPBELL

THAT the Board of Education of School District No. 6 (Rocky Mountain), in accordance with Section 76.4 of the *School Act*, approves the Organization of Class Size Report as presented.

CARRIED

10.2 Superintendent’s Report to the Board on Student Achievement 2011-12: Paul Carriere

Mr. Carriere stated that there were three documents attached to the agenda, however the information contained in the Superintendent’s Report on Student Achievement 2011-2012 will be put into the Ministry template once approved. The format of the report has been modified from previous years. It provides previous goals, successes, challenges and current goals and targets in the areas of literacy, completion rates and grade to grade transitions, aboriginal achievement and early learning. Mr. Carriere highlighted a number of successes and challenges in these areas.

There is also a requirement to report on children in care and show how the sources of student achievement connect students to Ministry of Education directions for personalized and 21st century learning. Mr. Carriere responded to a number of questions from the Board and summarized the timelines for the submission of this report to the Ministry.

M/S BARRETT/OAKS

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve the Superintendent's Report to the Board on Student Achievement, dated December 6, 2011, as presented.

CARRIED

11. REPORTS

11.1 Learning Leadership Report:

Cheryl Lenardon

Ms. Lenardon indicated that this report is produced monthly and highlighted a number of items in the report including: the variety of Christmas activities and how they relate to the schools' curriculum; a request for professional growth plan information from staff members; an article written by Alison Bell that appeared in a recent edition of the Taste & Travel magazine; a career fair night taking place in Golden next month; a schedule of Christmas concerts in the District; and the learning leadership calendar, a regular feature.

12. INFORMATION ITEMS

12.1 Correspondence: Nil

12.2 Calendar of School Board Meetings: Circulated

13. FORTHCOMING EVENTS

2011.12.8-10 B.C. School Trustees' Academy - Vancouver

2012.01.03 Golden Zone Trustees Teleconference, 12:15

2012.01.10 Board of Education In-Camera Meeting, 6:00 p.m., Electronic – Golden, Kimberley & Invermere Zone Offices

2012.01.10 Board of Education Regular Meeting, 7:00 p.m., Electronic – Golden, Kimberley & Invermere Zone Offices

14. QUESTIONS FROM THE PUBLIC Nil

15. ADJOURNMENT

M/S CAMPBELL/HOOD

THAT the meeting be adjourned at 20:30 hours.

CARRIED

Chair

Secretary Treasurer