

# SCHOOL DISTRICT NO. 6 (ROCKY MOUNTAIN)

**MINUTES** of a **REGULAR MEETING** of the Board of Education of School District No. 6 (Rocky Mountain) held at the District Administration Office, Invermere, B.C., **09-12-08**.

Present:           Greg Anderson                               Trustee  
                  Betty Lou Barrett                       Trustee  
                  Ron Christensen                           Trustee  
                  Roberta Hall                               Trustee  
                  Shannon Hood                             Trustee  
                  Jim Jenkinson                           Trustee  
                  Sandra Smaill                           Trustee  
                  Rhonda Smith                           Trustee  
                  Dan Soles                                 Trustee

                  Bendina Miller                            Superintendent of Schools  
                  Cameron Dow                             Secretary Treasurer (Acting Chair)

                  Members of Senior Management  
                  General Public

**1. CALL TO ORDER**

Mr. Dow called the meeting to order at 19:14 hours.

**2. APPROVAL OF AGENDA:**

**M/S SMAILL/ANDERSON**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve the agenda as circulated.

CARRIED

**3. ELECTION OF OFFICERS:**

3.1 Chair:

The Acting Chair called for nominations for the position of Chair of the Board of Education of School District No. 6 (Rocky Mountain).

Trustee Anderson nominated Trustee Hall for the position of Chair.

Trustee Smaill seconded the nomination.

Trustee Hall accepted the nomination.

The Acting Chair called a second time for nominations for the position of Chair.

The Acting Chair called a third and final time for nominations for the position of Chair.

Hearing no further nominations, Trustee Hall was acclaimed as Chair.

Mr. Dow vacated the Chair, turning the meeting over to Trustee Hall, the newly elected Chair.

### 3.2 Vice-Chairs:

The Chair called for nominations for the position of Vice-Chair, Golden Zone.

Trustee Smaill nominated Trustee Soles for the position of Vice-Chair, Golden Zone.  
Trustee Anderson seconded the nomination.  
Trustee Soles accepted the nomination.

The Chairman called a second time for nominations for the position of Vice-Chair, Golden Zone.

Trustee Smith nominated Trustee Hood for the position of Vice-Chair, Golden Zone.  
Trustee Jenkinson seconded the nomination.  
Trustee Hood accepted the nomination.

The Chairman called a third and final time for nominations for the position of Vice-Chair, Golden Zone.

Hearing no further nominations, a ballot vote was conducted. Trustee Soles was declared elected as Vice-Chair, Golden Zone.

**M/S SMAILL/CHRISTENSEN**

**THAT** the ballots for the election of the Vice-Chair, Golden Zone be destroyed.

CARRIED

The Chair called for nominations for the position of Vice-Chair, Kimberley Zone.

Trustee Soles nominated Trustee Smaill for the position of Vice-Chair, Kimberley Zone.  
Trustee Jenkinson seconded the nomination.  
Trustee Smaill accepted the nomination.

The Chair called a second time for nominations for the position of Vice-Chair, Kimberley Zone.

The Chair called a third and final time for nominations for the position of Vice-Chair, Kimberley Zone.

Hearing no further nominations, Trustee Smaill was acclaimed as Vice-Chair, Kimberley Zone.

### 3.3 BCSTA Provincial Council Representative and Alternate:

The Chair called for nominations for the position of B.C. School Trustees Association Provincial Council Representative.

Trustee Smaill nominated Trustee Jenkinson for the position of B.C. School Trustees Association Provincial Council Representative.  
Trustee Anderson seconded the nomination.  
Trustee Jenkinson accepted the nomination.

The Chair called a second time for nominations for the position of B.C. School Trustees Association Provincial Council Representative.

The Chair called a third and final time for nominations for the position of B.C. School Trustees Association Provincial Council Representative.

Hearing no further nominations Trustee Jenkinson was acclaimed as B.C. School Trustees Association Provincial Council Representative.

The Chair called for nominations for the position of B.C. School Trustees Association Provincial Council Alternate Representative.

Trustee Jenkinson nominated Trustee Hood for the position of B.C. School Trustees Association Provincial Council Alternate Representative.

Trustee Christensen seconded the nomination.

Trustee Hood accepted the nomination.

The Chair called a second time for nominations for the position of B.C. School Trustees Association Provincial Council Alternate Representative.

The Chair called a third and final time for nominations for the position of B.C. School Trustees Association Provincial Council Alternate Representative.

Hearing no further nominations, Trustee Hood was acclaimed as B.C. School Trustees Association Provincial Council Alternate Representative.

#### 3.4 BCPSEA Representative and Alternate:

The Chair called for nominations for the position of B.C. Public School Employers' Association Representative.

Trustee Barrett nominated Trustee Smaill for the position of B.C. Public School Employers' Association Representative.

Trustee Anderson seconded the nomination.

Trustee Smaill accepted the nomination.

The Chair called a second time for nominations for the position of B.C. Public School Employers' Association Representative.

The Chair called a third and final time for nominations for the position of B.C. Public School Employers' Association Representative.

Hearing no further nominations, Trustee Smaill was acclaimed as B.C. Public School Employers' Association Representative.

The Chair called for nominations for the position of B.C. Public School Employers' Association Alternate Representative.

Trustee Anderson nominated Trustee Soles for the position of B.C. Public School Employers' Association Alternate Representative.

Trustee Christensen seconded the nomination.

Trustee Soles accepted the nomination.

The Chair called a second time for nominations for the position of B.C. Public School Employers' Association Alternate Representative.

The Chair called a third and final time for nominations for the position of B.C. Public School Employers' Association Alternate Representative.

Hearing no further nominations, Trustee Soles was acclaimed as B.C. Public School Employers' Association Alternate Representative.

**4. APPOINTMENTS AND RESOLUTIONS:**

4.1 Committee Appointments:

It was noted that standing committee appointments will be announced at the January Board Meeting.

**5. APPROVAL OF THE MINUTES OF THE PRIOR MEETINGS**

5.1 Regular Meeting: 2009.11.10

**M/S SMAILL/BARRETT**

**THAT** the minutes of the Regular Meeting of the Board of School Trustees, School District No. 6 (Rocky Mountain), held on 09-11-10 be approved as circulated.

CARRIED

5.2 Synopsis of In-Camera Meeting: 2009.11.10

Property Matters: The Board received a report on the status of Columbia Valley Elementary School and Wasa Elementary School sites.

Personnel Matters: The Personnel Report – Pending Board Approval was approved as circulated. The Personnel Information Report was received and filed circulated. The Board was advised that the revisions to the RMTA contract have been completed. They also received a report on the most recent labour management meeting with CUPE and were advised of the resignation of a bus driver from the Windermere zone.

Student Matters: The Board was advised of four student suspensions, two from the Golden zone and two from the Windermere zone.

**6. PRESENTATIONS Nil**

**7. MATTERS ARISING FROM THE MINUTES Nil**

**8. STRATEGIC AND POLICY ISSUES**

8.1 Policy Development: Nil

**9. OPERATIONAL ISSUES**

9.1 November 2009 Budget Utilization Summary: Cameron Dow

Mr. Dow advised that expenditures are 0.9% below the expected level and 1.52% lower than last year. More information will be provided in January once the recalculated funding for this year has been analyzed. Information on TOC costs will be provided to the Board as well.

9.2 Superintendent's Report to the Board: Bendina Miller

Mrs. Miller reminded the Board of the requirement to provide a report on student achievement to them by December 15<sup>th</sup> of each year. The final report must be submitted to the Ministry by the end of January.

The report provides input in five areas: challenges; improving student achievement; progress on Achievement Contract; connectedness; and recommendations regarding children in care. Mrs. Miller reviewed the findings for each area and responded to questions.

**M/S CHRISTENSEN/ANDERSON**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve the Superintendent's Report to the Board on Student Achievement, dated December 8, 2009, as presented.

CARRIED

9.3 Bill 33 Report to the Board:

Bendina Miller

Mrs. Miller reported that as a result of new classes, there are three additional cases at David Thompson Secondary where there are more than three students identified with special needs in the class. In all cases the Principal and Superintendent believe that the best educational setting possible has been established for the students.

**M/S ANDERSON/SOLES**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve the Bill 33: Class-Size Composition Report, dated December 8, 2009, as presented.

CARRIED

**10. REPORTS**

10.1 Learning Leadership Report:

Barb Morris

Ms. Morris, Mrs. Miller, and Mr. Carriere attended the B.C. School Superintendents' Association fall conference on November 19th and 20th. A principal from each zone was invited to join them to hear presenters speak on the topic of Student Engagement. The highlight of the conference was Valerie Hannon's thought-provoking keynote address, Transformative Innovation: the 21st Imperative. Valerie is a Director of the Innovation Unit in the UK, whose purpose and intent is "to bring about a radical improvement in student engagement, motivation and learning, and empower young people and adults to work in partnership to discover, shape and implement what makes learning highly engaging and effective". For those who are interested, Ms. Morris can forward her power point presentation, which has an interesting model of Education 3.0, possibly the future look of education. At the recent Principal's Elluminate meeting each participant shared a nugget from the conference.

The October Learning Leadership Report mentioned that this year the District Staff Development Committee was accepting applications for two different grants. Ms. Morris provided two tables which show the groups who are receiving grants and the focus of the grant. She feels the proposals demonstrate tremendous commitment to collaborative planning and professional development that will improve the chances of success for all students.

10.2 District Technology Update:

Paul Carriere

Mr. Carriere introduced David Levine, BCeSIS Implementation and Support Teacher, who provided an update on this project. Mr. Levine advised that all schools are now using BCeSIS and school secretaries have been trained to manage school routines, Ministry reporting, yearly requirements such as pre-transition, year-end and school start-up activities. Report cards have also been set up at the elementary schools. He then reported on the areas of Student Services, StrongStart and Staff Support and how they have been affected by this system. In the future the intent is to continue with training and support, implement further student services module features, and improve business practices around the use of BCeSIS and user needs. The District has also been represented in a variety of Provincial initiatives pertaining to implementation and use of

this system. Mr. Levine is chair of the Provincial Student Services User Group. The Chair thanked Mr. Levine for his presentation.

Mr. Carriere then reported on a number of projects that Martyn Bampton, Technical Services Assistant – Web Support, has been working on. These included:

- LOATrack: This is a web-based system for initiating, approving and tracking Leaves of Absence. It allows supervisors and secretaries to log in and manage LOA applications from approval and editing to simply viewing and printing a LOA. It is possible to search and list LOA's in order to track their progress through the system and verify/locate applications which may have been "misplaced". Senior staff can log in to authorize LOA's and payroll can log in to save PDF copies of applications for audit purposes. Emails are sent out at each step of the process so users are free to log into the system and actively manage their LOA's or simply follow the links in the notification emails as they come in.
- Harmony: Lady Grey and Nicholson are partnering and working together via Harmony group projects. A few updates have been made such as an option to print the group work on a page.
- Discuss: McKim is using Discuss both in the classroom and the staffroom. Students are having threaded discussions in their classes and school staff is using a Discuss forum to brainstorm. Several improvements "borrowed" from Harmony have been added to Discuss to increase functionality, these include editing posts and simple text formatting.
- MARS (Moodle Account Registration System): Martyn has started work on a student registration and management system for the Distributed Learning School. This system will eventually automate registrations, share information with the District Moodle database, and create reports. Martyn will be working closely with DL staff to meet their needs and hopefully make DL student data management easier.
- SWMS: Improvements include better photo gallery management, paragraph alignment options, new date picker calendar and bug fixes.
- HealthLog: Golden Secondary is using this database system which allows students to track and report their daily physical activity for graduation purposes.
- Contact: This is a simple system which assists Golden Secondary staff to manage their calls to parents and improve communication between school and home.
- SD6 Website: Creation of a new "SD6 Bar" to maintain a corporate feel across the majority of SD6 Websites.

#### 10.3 B.C. School Trustees' Association:

Jim Jenkinson  
Shannon Hood

Trustee Hood reported on the Association's recent Trustee Ability Academy which she found to be very beneficial. Highlights for her included establishing contacts for Intensive French and French Immersion programs, and a movement toward developing a process whereby students become more involved in how they are taught. There was also a strong push to have the Ministry revise their recent practice of not approving surplus school sites for disposal.

Trustee Jenkinson reported that there were 330 delegates at the Academy. The next Provincial Council meeting is scheduled for February 19/20 in Victoria and the AGM will be held there as well on April 22<sup>nd</sup> to 25<sup>th</sup>, with a forum on sustaining public education being planned for the AGM. He reminded Trustees of the deadlines for submitting motions for the AGM, and reported on the recent Education Committee meeting. He also attended a session sponsored by BCASBO, BCSSA, and BCSTA concerning future funding pressures but was disappointed with the results as he saw nothing new coming out of the discussions.

#### 10.4 B.C. School Trustees' Association, Kootenay-Boundary Branch:

Jim Jenkinson

Trustee Jenkinson indicated that School District 8 made a presentation on 'Mobilizing the Community' at the Ability Academy and he hoped that Branch representatives will have an opportunity to see this at a future date. The AGM motion building session will take place the first weekend in February. A Branch meeting

attended by 18 Trustees was held in conjunction with the Ability Academy and a number of thoughts surrounding funding cuts were shared.

10.5 B.C. Public School Employers' Association:

Sandra Smail

Trustee Smail had nothing to report at this time.

## 11. INFORMATION ITEMS

11.1 Correspondence:

11.1.1 Letter to Kimberley Public Library:

The Chair thanked Mrs. Miller for sending this letter.

11.1.2 School Community Connections – Strengthening the Connection – Community Greenhouse:

The Chair noted that this is the final instalment for this project.

11.2 Calendar of School Board Meetings: Circulated

11.3 District Learning Leadership Calendar: Circulated.

## 12. FORTHCOMING EVENTS

2009.12.14 Windermere Zone Trustees' Meeting, 5:00 p.m.

2009.12.15 Golden Zone Trustees' Meeting, 12:00 p.m.

2010.01.12 Board of Education In-Camera Meeting, 6:00 p.m., Electronic – Kimberley, Golden and Windermere Zone Offices

2010.01.12 Board of Education Regular Meeting, 7:00 p.m., Electronic – Kimberley, Golden and Windermere Zone Offices

2010.01.25 Policy Committee Teleconference, 4:00 p.m.

## 13. QUESTIONS FROM THE PUBLIC

Doug Murray, President of the Windermere Teachers' Association, questioned the Board on their position with respect to FSA and the BCTF's move toward random sampling. It is unlikely that there will be a change for this year but there is an attempt to improve the relationship with the Federation around this issue. Trustees are interested in resolving this issue once and for all.

Mr. Murray then asked the Board to comment on the Dorsey arbitration dealing with Bill 33. Trustee Christensen felt it would be difficult to predict Mr. Dorsey's ruling and even if there is a remedy, this may not necessarily be monetary in nature.

## 14. ADJOURNMENT

**M/S CHRISTENSEN/SOLES**

**THAT** the meeting be adjourned at 20:56 hours.

CARRIED

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Chair

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Secretary Treasurer