



Memorandum

To: Certified Teachers On Call

From: Paul Carriere, Assistant Superintendent of Schools

cc: R. Wilson, RMTA Golden

C. Hillman, RMTA Kimberley

D. Murray, RMTA Invermere

Date: June 7, 2010

Re: **IMPORTANT INFORMATION FOR TEACHERS ON CALL**

1. PLACEMENT ON THE TOC LIST FOR 2010/11

Teachers-on-Call are required (Article B.2 of the Collective Agreement) to annually request to be on the Teacher-on-Call List. Therefore, if you would like to access TOC work in the 2010-11 school year, please contact the Executive Assistant for your zone by **June 30, 2010** and advise her accordingly:

Kimberley Zone	Elva Keiver	(250) 427-2245	elva.keiver@sd6.bc.ca
Invermere Zone	Judy Palmer	(250) 342-9243	judy.palmer@sd6.bc.ca
Golden Zone	Judy Palmer	(250) 342-9243	judy.palmer@sd6.bc.ca

To assist with call-out placement, the following information would be appreciated:

- current phone contact number(s) land-line and cell, as well as current mailing address;
- your preference for which schools and grades you are willing to teach;
- days you are available to teach, if relevant, (this is important if you are in a part time teaching situation where you may only be available for part days or specific days each week and/or only at certain schools);
- any specialty areas (Music, French, Art, Tech. Ed. etc.) that you would like indicated on the Call-out List;
- any specialty areas that you would not be comfortable teaching.

If at any time throughout the 2010-11 school year, your availability to be a Teacher-on-Call changes, please notify the Executive Assistant for your Zone (Judy or Elva) so that your name can be removed from the TOC list.

2. BC COLLEGE OF TEACHER DUES

As a Certified Teacher on Call you are entitled to a \$40.00 reimbursement of your BC College of Teacher dues for the **2009/10** school year if you work more than 40 days in total as per Article B.30 (copy enclosed). Please note the teacher must provide proof of payment along with a request for reimbursement to the Human Resources Department, by **September 30, 2010**. We will not be able to process payment for the 2009/10 school year beyond this date. **Please note that TOC's must pay their own 2010/11 fees directly to BCCT by June 30th.**

3. TOC DAILY RATE AND PAY SCALE

- Certified Teachers On Call will receive a minimum base rate of \$213.90 per day (including 4% vacation pay) effective July 1, 2010 (salary grid enclosed);
- When a Teacher-on-Call is called out on a fourth consecutive day of work, the Teacher-on-Call will be paid on scale, retroactive to day 1, whether the call-out is for the same or a different assignment (contact teacher payroll for any questions concerning on-scale rate);
- \$3.00 per day, for those not already on benefits, will continue to be paid in lieu of benefits (pro rated for part-days minimum \$1.50/day);
- When being paid "on scale" all TOC's will be paid at the lowest point on the grid (Category 4, Step 1) until the Human Resources Dept. has received all the required documentation (BC Teaching Certificate and TQS Card as well as "Confirmation of Teaching Experience" forms, if applicable).
- The Collective Agreement requires teachers to provide confirmation of previous teaching experience at the time you are appointed to the District and if any delay in acquiring the information occurs, that you communicate this to the Human Resources Department.
- TOC pay will be deposited into your bank account by the 7th instructional day of the following month.

4. BENEFITS FOR TOC's

TOC's who are eligible for benefits (Extended Health and Dental) must pay the full monthly cost of these benefits and must participate in both Extended Health and Dental Plans. To be eligible, the previous year's TOC employment must be .400 FTE or higher. Eligibility is approved in September on an annual basis. If you are interested, please contact the Human Resources Department to confirm eligibility by **September 17, 2010**.

5. PORTING OF SICK LEAVE CREDITS

TOC's who are newly hired (after September 1/06) to SD 6 may be eligible to port up to 60 days of sick leave from a BC School District in which you were previously employed. If this applies to you, please use the form we have included. Please note that as a TOC you are not eligible to earn or use sick leave; any sick leave credits you port from another District will be banked, and will be available for use should you secure a temporary or continuing contract with SD 6. Also, please note that there is a 90 day time limit on the importing of sick leave.

**Human Resources
School District No. 6 (Rocky Mountain)
Box 70
Kimberley, BC V1A 1A4
(250) 427-2245 (phone) (250) 427-2044 (fax)
hr@sd6.bc.ca (e-mail)**

ARTICLE B.30 PAYMENT OF COLLEGE FEES

1. The District shall, on behalf of all continuing and temporary Teachers in its employ, assume the full cost of the annual fees required for membership in the B.C College of Teachers established under the Teaching Professional Act, to a maximum of \$40.00 and remit the same to the College when notified of the fees by the College.

2. Teachers-on-Call who have been employed by the District for more than forty (40) full days in any school year shall be reimbursed for their annual fees required for membership in the B.C. College of Teachers, to a maximum of \$40.00.

Rocky Mountain Teachers' Association
Harmonized Salary Grid - July 1, 2010

<u>Step</u>	<u>Category 4</u>	<u>Category 5</u>	<u>Category 5+</u>	<u>Category 6</u>
1	43,154	48,810	51,566	52,535
2	45,416	51,407	54,427	55,488
3	47,677	54,005	57,288	58,442
4	49,939	56,602	60,149	61,395
5	52,200	59,200	63,010	64,348
6	54,462	61,797	65,871	67,302
7	56,723	64,395	68,731	70,255
8	58,985	66,992	71,592	73,208
9	61,246	69,590	74,453	76,162
MAX	65,414	74,353	79,633	81,489

Rocky Mountain Teachers' Association
Harmonized Salary Grid - July 1, 2010

Teacher on Call Daily On Scale Rates (1/189) of Annual Salary

<u>Step</u>	<u>Category 4</u>	<u>Category 5</u>	<u>Category 5+</u>	<u>Category 6</u>
1	228.33	258.25	272.84	277.96
2	240.29	271.99	287.97	293.59
3	252.26	285.74	303.11	309.22
4	264.23	299.48	318.25	324.84
5	276.19	313.23	333.39	340.47
6	288.16	326.97	348.52	356.09
7	300.12	340.72	363.66	371.72
8	312.09	354.46	378.80	387.34
9	324.05	368.20	393.93	402.97
MAX	346.11	393.40	421.34	431.16

