

SCHOOL DISTRICT NO. 6 (ROCKY MOUNTAIN)

MINUTES of a **REGULAR MEETING** of the Board of Education of School District No. 6 (Rocky Mountain) held at Windermere Elementary School, Windermere, British Columbia, **07-11-13**.

Present:	Greg Anderson	Chair
	Sandra Smail	Vice-Chair
	Dan Soles	Vice-Chair
	Ron Christensen	Trustee
	Maureen Gillen	Trustee
	Roberta Hall	Trustee
	Jim Jenkinson	Trustee
	Rhonda Smith	Trustee
	Bendina Miller	Superintendent of Schools
	Cameron Dow	Secretary Treasurer
	Members of Senior Management	
	General Public	

Apologies: Betty Lou Barrett Trustee

1. CALL TO ORDER

The Chair called the meeting to order at 19:37 hours.

2. APPROVAL OF AGENDA:

M/S CHRISTENSEN/JENKINSON

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve the agenda with the following revisions:

4. PRESENTATIONS:

Renumber:

- | | | |
|-----|---|------------------------|
| 4.1 | <u>School District No. 6/Akispnuk First Nation Local Education Agreement:</u> | Jim Jenkinson |
| | | Samantha Sam |
| 4.2 | <u>SMART Learning Initiative:</u> | Barb Carriere, Teacher |

7. OPERATIONAL ISSUES:

Add:

- | | | |
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| 7.4 | <u>Request from the Columbia Valley Rockies Hockey Club:</u> | Cameron Dow |
| 7.8 | <u>McCreary Adolescent Health Survey:</u> | Bendina Miller |

CARRIED

3. APPROVAL OF THE MINUTES OF THE PRIOR MEETINGS

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| 3.1 | <u>Regular Meeting:</u> | 2007.10.09 |
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M/S SOLES/HALL

THAT the minutes of the Regular Meeting of the Board of Education of School District No. 6 (Rocky Mountain), held on 07-10-09 be approved as circulated.

CARRIED

3.2 Synopsis of In-Camera Meeting: 2007.10.09

Property Matters: The Board was advised that the replacement of the David Thompson Secondary School roof has been approved under the Province's Building Envelope Program.

Personnel Matters: The Personnel Approval Report was approved as circulated. The Personnel Information Report was received and filed as circulated. The Board approved a reclassification and a rate increase for two support staff positions.

4. PRESENTATIONS

4.1 District No. 6/Akispnuq First Nation Local Education Agreement: Jim Jenkinson
Samantha Sam

Mrs. Miller welcomed Samantha Sam, a Band Council member, to the meeting and advised that she and Trustee Jenkinson would like to comment on the new Local Education Agreement. Ms. Sam advised that a committee has been working tirelessly to review and revise the previous LEA that was originally created in 1998. This required a tremendous amount of hard work and dedication by both parties but it has been a very worthwhile process. She feels that the agreement, which was executed by both parties earlier in the day, is for the betterment of the children and hopes that this is the beginning of a great relationship between the Band and the Board. She then expressed her happiness with this process in her native tongue.

Trustee Jenkinson supported these comments and was pleased that the agreement focused on the student achievement. He also recognized Councillor Jesse Nicholas and the Aboriginal Education Support Workers for their contributions to this process.

The Board expressed their appreciation to Ms. Sam and the Akispnuq Band for their devotion and dedication to reaching a new agreement.

4.2 SMART Learning Initiative: Barb Carriere, Teacher

Ms. Morris introduced Barb Carriere, a teacher at Windermere Elementary School, as well as Jill Jensen, Principal of the school. This school is working on gaining expertise as SMART instructors with a focus on SMART learning. Mrs. Carriere provided an overview of this concept of learning pointing out that it is a brain based process that develops a classroom culture. She reviewed the framework used in SMART learning and provided some background information on the school's involvement with this model. She and Ms. Jensen then provided an overview of a project that the school worked on for their Remembrance Day theme. They used a common story for Grades K to 7 and designed SMART sequences at the primary and intermediate levels both of which had a fine arts connection. They discussed the process the school went through, as well as the evidence of learning at the end of the project which was highlighted by a shadow play of learning for their Remembrance Day service. Samples of the artwork and exercises completed were also provided to the Board. The school feels that this is a very powerful learning tool which can be easily shared in these types of situations. After responding to questions the Board thanked Mrs. Carriere and Ms. Jensen for their presentation.

5. MATTERS ARISING FROM THE MINUTES Nil

6. STRATEGIC AND POLICY ISSUES

6.1 Policy Development:

- 6.1.1 Third Reading: Nil
- 6.1.2 Second Reading: Nil
- 6.1.3 First Reading:
 - 6.1.3.1 Policy No. 5140: Medical Alert and Administering Medication to Students:
 - 6.1.3.2 Policy No. 5150: Allergic Reaction/Anaphylaxis:
 - 6.1.3.3 Policy No. 5155: Head Lice:
 - 6.1.3.4 Policy No. 5510: Custody of Children and Educational Information:
 - 6.1.3.5 Policy No. 5850: Interrogation of Pupils:

Mrs. Miller advised that the changes to these policies were not substantive and were primarily of a housekeeping nature. It would be appropriate to give all of these revisions three readings this evening.

M/S CHRISTENSEN/JENKINSON

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve the following for first reading as presented:

- Policy No. 5140: Medical Alert and Administering Medication to Students;
- Policy No. 5150: Allergic Reaction/Anaphylaxis;
- Policy No. 5155: Head Lice;
- Policy No. 5510: Custody of Children and Educational Information; and
- Policy No. 5850: Interrogation of Pupils.

CARRIED

M/S HALL/SOLES

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve the following for second reading as presented:

- Policy No. 5140: Medical Alert and Administering Medication to Students;
- Policy No. 5150: Allergic Reaction/Anaphylaxis;
- Policy No. 5155: Head Lice;
- Policy No. 5510: Custody of Children and Educational Information; and
- Policy No. 5850: Interrogation of Pupils.

CARRIED

M/S CHRISTENSEN/SOLES

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve the following for third and final reading as presented:

- Policy No. 5140: Medical Alert and Administering Medication to Students;
- Policy No. 5150: Allergic Reaction/Anaphylaxis;
- Policy No. 5155: Head Lice;
- Policy No. 5510: Custody of Children and Educational Information; and
- Policy No. 5850: Interrogation of Pupils.

CARRIED

7. OPERATIONAL ISSUES

- 7.1 October 2007 Budget Utilization Summary: Cameron Dow

Mr. Dow pointed out that the 2007/08 expenditures are slightly lower than the projection and are also lower than the same period in 2006/07.

7.2 2008/09 Capital Plan:

Cameron Dow

Mr. Dow advised that this plan is basically a role over of last year's submission. He noted that the estimated cost of the Selkirk renovation project had escalated by 18% over last year to \$8,566,000.

M/S CHRISTENSEN/SMALL

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve the 2008/2009 Five Year Capital Plan Summary as presented.

CARRIED

7.3 Ministry of Education Funding Formula Adjustment:

Cameron Dow

Mr. Dow indicated that the elimination of the 0.5 FTE base for Grade 10-12 students would result in a reduction of 121.75 FTE's based on the Ministry's preliminary estimate. This would amount to over \$700,000 in reduced funding. However, there will be a recount process for these students, which is currently under way. In addition, due to the Funding Protection Grant, the District's final funding should not be impacted by this change in the current year.

7.4 Request from the Columbia Valley Rockies Hockey Club:

Cameron Dow

Mr. Dow advised that the School District has received a written request to donate an obsolete 1986 one-ton truck to the hockey club to be used in its firewood sales program, which is a major fundraiser for this organization. The vehicle requires significant repairs to make it road-worthy. In accordance with Board policy such a donation cannot be made without Board approval.

M/S SMAILL/GILLEN

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve the sale of the surplus 1986 Chevrolet one-ton truck located in Invermere, on an as-is-where-is basis, to the Columbia Valley Rockies Hockey Club for the sum of \$1.00.

CARRIED

7.5 Bill 33 Report to the Board:

Bendina Miller

Mrs. Miller indicated that, in accordance with the legislation, the Board needs to be advised of any situation where there are more than three students requiring Individual Education Plans in a particular class. There are presently three such classes at Golden Secondary School, all having four students with IEP's. Both the Principal and Superintendent agree that the best educational setting possible has been established for the students in these classes.

M/S HALL/JENKINSON

THAT the Board of School Education of School District No. 6 (Rocky Mountain) approve the revised Bill 33: Class-Size and Composition Report for 2007-2008 as presented.

CARRIED

7.6 Transitional District Literacy Plan:

Barbara Morris

Ms. Morris advised that this plan was submitted to the Ministry on October 15. She briefly summarized the results of the committee meetings for the Board.

7.7 2007-2008 Achievement Contract:

Bendina Miller

Mrs. Miller advised that this is a transitional year and in future the Achievement Contract must be submitted annually by July 15. She stated that the changes to the plan were subtle and then provided an overview of the report commenting on each of the three goal areas – numeracy skills, literacy skills, and Aboriginal student graduation rates. She pointed out that the Ministry data for the 2006/07 school year is presently not available and will have to be incorporated into the contract at a later date.

M/S SMAILL/JENKINSON

THAT the Board of School Education of School District No. 6 (Rocky Mountain) approve the 2007-2008 Achievement Contract as presented.

CARRIED

7.8 McCreary Adolescent Health Survey:

Bendina Miller

Mrs. Miller informed that Board that the District has again received a request to participate in this survey. Students in Grades 7-12 would participate as long as they have parental consent to do so. Although somewhat controversial, the information gained from the study has been very useful in prior years.

M/S SMAILL/GILLEN

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve participation in the McCreary Adolescent Health Survey for 2007/08, subject to complying with the parental consent requirements contained in the survey guidelines.

CARRIED

8. REPORTS

8.1 B.C. Public School Employers' Association:

Sandra Smail

No report.

8.2 B.C. School Trustees' Association:

Roberta Hall

Trustee Hall reported that the first Provincial Council meeting for this year was held in mid-October. She advised that there was an update on the Trade Investment and Labour Mobility Agreement (TILMA) and noted that: negotiations are taking place to reconcile teacher certification issues; procurement limits for Boards have yet to be finalized; and the banning of junk food in schools will not be an issue under TILMA. The Deputy Minister addressed the Councillors and reiterated the Ministry's literacy goal. Three motions were debated - one pertaining to District Literacy Plan timelines was defeated, while the two dealing with summer and night school fees and working together with the Superintendents of Achievement, were adopted. Trustee Hall thanked the Board for allowing her to represent them as Provincial Councillor this past year.

8.3 B.C. School Trustees' Association, Kootenay-Boundary Branch:

Roberta Hall

No report.

8.4 Board Chair/Superintendent Meeting with Minister of Education:

Greg Anderson

A meeting of Board Chairs and Superintendents with the Minister was held on November 2. A major portion of the meeting dealt with the recently announced revisions to the funding formula. Other topics of note included early learning initiatives, StrongStart, healthy schools, the Rural Strategies Conference, LearnNow BC, as well as the new leadership certification program for teachers.

8.5 Learning Leadership Update:

Barbara Morris

Ms. Morris circulated her report which consisted of the following:

The British Columbia Education Leadership Council is facilitating six webcasts on assessment this year. The first one was on October 17th facilitated by Ms. Morris at the Board Office. We had a small turn-out because it was during the day, and the option is available to watch the archived webcast. However, the District has received permission for three sites, so after school sessions (from 4:30 p.m. to 7:45 p.m.) will occur in each zone with learning coaches and principals co-facilitating. It is hoped that the after school sessions will appeal to staff who dislike travelling and being out of their classrooms.

The first of a series of sessions focussing on supporting struggling readers in Grades 7 to 12 occurred on October 25th in Cranbrook. The presenter was Dr. Leyton Schnellert, who has authored books on the topic of differentiating instruction in order to meet the needs of all learners. The District offered support to one school-based team per school - consisting of a learning assistance teacher, a classroom teacher, and a special education assistant. Seven of our schools, as well as our intermediate and secondary learning coaches, took advantage of this offer and the feedback was very positive.

Pegg Davidson and Ms. Morris will facilitate three after-school follow-up sessions, one per zone, in December, to share successes and challenges in the teams' applications of Dr. Schnellert's strategies to their school situation and to continue to explore ways to support struggling readers. Dr. Schnellert will return in March to work further with us, and we will follow up with a final session after Spring Break.

Last week, the District Staff Development Committee was busy reading a dozen applications for school or group grants of up to \$1,000.00. The purpose of the grant is to assist in the acquisition of skills or knowledge that will allow the school or group to build capacity and enhance learning for staff and students.

A schedule of this year's grant payment was circulated for information.

8.6 District Technology Update:

Paul Carriere

Mr. Carriere reported on the following items:

BCeSIS Implementation:

- All schools have now been "declared" as BCeSIS schools. Selkirk and nearly all DTSS staff have fully implemented Gradebook, with about one-half of the GSS staff using the software. Those who do not use the eSIS product will be manually uploading marks data into eSIS at report time. There are the usual frustrations with learning new software, but David Levine has been attending to these concerns.
- Pegg Davidson, Wayne Heppner, and David Levine have been trained in the use of the Special Ed. module. Wayne is involved in testing the use of the software for the developer. This will be in "production" in the New Year, and our District will have access to it after which we will determine who will pilot this in our District.
- Windermere, Lindsay Park, and Eileen Madson schools will be piloting the elementary report card this year. David Levine is coordinating and supporting all this work.

District and School Websites:

- Martyn Bampton has continued to improve and customize the School Website Management System (SWMS) database. This database allows schools to self-manage websites with minimal training and Mr. Carriere plans to demonstrate this for the Board at the December meeting.

Network Systems Specialists:

- All technicians have been engaged in the work to switch over our email service. Mr. Carriere reported that the migration of all staff email files has been completed successfully. We now have a much more user friendly email system in the District, MS Outlook, which has a computer based and a web based format that is much superior in functionality, with better features than what we had previously. Martyn has

created web based help guides (under “help” on the District website). The department is currently busy dealing with the various individual user issues which have come up as a result of this change.

- During the week of November 5th training sessions were held across the District to prepare users for the switch to Outlook. Thanks to Raydene Good-May, Technology Support Teacher, and Martyn Bampton, Technology Services Assistant, for their good work in facilitating these sessions which were held for Operations and District Office staff at each zone office, and for school based staff at GSS, EES, DTSS, MMES and SSS.

United streaming.com:

- Through the Educational Resource Acquisition Consortium we have preferential pricing on video streaming service to our schools. At present the service is available at McKim, Laird and Lady Grey. Raydene Good-May researched and promoted this option to these schools, and we would like to see it expanded in the District. A demonstration of this service will be provided at the December meeting as well.

9. INFORMATION ITEMS

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| 9.1 | <u>Correspondence:</u> | Nil |
| 9.2 | <u>Calendar of School Board Meetings:</u> | Circulated. |
| 9.3 | <u>District Learning Leadership Calendar:</u> | Circulated. |

10. FORTHCOMING EVENTS

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| 2007.11.26 | Golden Zone Trustees’ Meeting, 12:15 p.m. |
| 2007.11.26 | Board Policy Committee Teleconference Meeting, 4:00 p.m. |
| 2007.11.26 | Windermere Zone Trustees’ Meeting, 5:00 p.m. |
| 2007.12.11 | School District No. 6 Business Company AGM, Board Office, Invermere, 4:00 p.m. |
| 2007.12.11 | In-Camera Board Meeting, Board Office, Invermere, 6:00 p.m. |
| 2007.12.11 | Regular Board Meeting, Board Office, Invermere, 7:30 p.m. |

11. QUESTIONS FROM THE PUBLIC Nil

12. ADJOURNMENT

M/S SMAILL/SOLES

THAT the meeting be adjourned at 21:21 hours.

CARRIED

Chair

Secretary Treasurer