

SCHOOL DISTRICT NO. 6 (ROCKY MOUNTAIN)

MINUTES of the **REGULAR MEETING** of the Board of Education of School District No. 6 (Rocky Mountain) held via videoconference at Kimberley, Golden, and Invermere District Offices, B.C., - **February 9, 2016.**

Present:	Amber Byklum	Chairperson
	Sandra Smaill	Vice-Chairperson
	Jane Fearing	Vice-Chairperson
	Denny Neider	Trustee
	Mac Campbell	Trustee
	Shannon Hood	Trustee
	Rosemary Oaks	Trustee
	Rhonda Smith	Trustee
	Paul Carriere	Superintendent of Schools
	Dale Culler	Secretary Treasurer

Members of Senior Management

Apologies: Betty Lou Barrett Trustee

1. CALL TO ORDER

The Chairperson called the meeting to order at 19:02 hours.

2. APPROVAL OF AGENDA

M/S OAKS/FEARING

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve the agenda as circulated.

CARRIED

3. APPROVAL OF THE MINUTES OF THE PRIOR MEETINGS

3.1 Regular Meeting: 2016.1.12

M/S NEIDER/SMALL

THAT the minutes of the Regular Meeting of the Board of Education of School District No. 6 (Rocky Mountain) held on January 12, 2016 be approved as circulated.

CARRIED

3.2 Synopsis of In-Camera Meeting: 2016.1.12

3.2.1 Personnel Matters:

The Personnel Report – Pending Board Approval was approved as presented. The Personnel Information Report was received and filed as circulated. The Labour Relations Information Report was received and filed as circulated.

4. PRESENTATIONS Nil

5. MATTERS ARISING FROM THE MINUTES Nil

6. STRATEGIC AND POLICY ISSUES

6.1 Policy Development:

6.1.1 Third Reading: Nil

6.1.2 Second Reading: Nil

6.1.3 First Reading:

6.1.3.1 Policy No. 2300, Business-Education Partnerships Paul Carriere

Mr. Carriere explained that there is one change to the policy to draw a clear line between information being sent home to students when it involves a business. Mr. Carriere provided an example where a business could inform students of an upcoming free event; however the advertisement can't then also include goods and services being offered. Mr. Carriere responded to questions about specific examples of information being sent home to students and how that information would be impacted by the policy change. He informed the Board that the Policy Committee did not address or contemplate every specific example and the committee will have to further discuss these questions and come back with recommendations.

M/S SMAILL/OAKS

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve first reading to amend Policy No. 2300, Business-Education Partnerships at this meeting.

CARRIED

6.1.3.2 Policy No. 3200, School Reconfiguration and Closure Paul Carriere

Mr. Carriere explained the need for a housekeeping change to the policy to agree it to the Ministerial Order as in the School Act. Mr. Carriere asked the Board to consider all three readings of the amendment at this meeting.

M/S SMAILL/CAMPBELL

THAT the Board of Education of School District No. 6 (Rocky Mountain) unanimously agree to consider all three readings to amend Policy No. 3200, School Reconfiguration and Closure at this meeting.

CARRIED

M/S SMAILL/OAKS

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve first reading to amend Policy No. 3200, School Reconfiguration and Closure at this meeting.

CARRIED

M/S OAKS/SMAILL

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve second reading to amend Policy No. 3200, School Reconfiguration and Closure at this meeting.

CARRIED

M/S SMITH/HOOD

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve third and final reading to amend Policy No. 3200, School Reconfiguration and Closure at this meeting.

CARRIED

Mr. Carriere explained that there are two changes being proposed under this amendment. The first is to ensure that when an employee is submitting receipts for reimbursement for items being paid for personally that they only include the items being claimed for school business. Personal expenses must not be included on receipts. The second item is a change to set the rate to \$.52 per kilometer instead of the rate set by Canada Revenue Agency (CRA) which because of its structure poses a challenge in tracking the number of kilometers each employee travels throughout the year resulting in it not being followed. Mr. Carriere and Mr. Culler responded to questions.

M/S CAMPBELL/NEIDER

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve first reading to amend Policy No. 3800, Expenses on School Board Business at this meeting.

CARRIED

7. OPERATIONAL ISSUES

7.1 January 2016 Budget Utilization Summary:

Dale Culler

Mr. Culler reported that the January budget utilization summary will be presented along with the February budget utilization summary at the March 8th 2016 board meeting.

7.2 Amended Annual Budget By-Law 2015/16

Dale Culler

Mr. Culler presented the amended annual budget for the 2015/16 school year to the Board. Mr. Culler explained that the Board must approve and submit its amended budget to the Ministry of Education prior to February 29, 2106. The amended budget primarily updates the districts operating grant revenue based on the September 30, 2015 enrolment figures and reports any budget adjustments made at the school level to support those enrolment changes. Mr. Culler responded to questions about the budget, and asked the Board to consider all three readings of the bylaw at this meeting.

M/S NEIDER/OAKS

THAT the Board of Education of School District No. 6 (Rocky Mountain) unanimously agree to consider all three readings of Amended Annual Budget Bylaw 2015/16 at this meeting.

CARRIED

M/S OAKS/SMALL

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve first reading of Amended Annual Budget Bylaw 2015/16 at this meeting.

CARRIED

M/S SMITH/OAKS

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve second reading of Amended Annual Budget Bylaw 2015/16 at this meeting.

CARRIED

M/S NEIDER/OAKS

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve third and final reading of Amended Annual Budget Bylaw 2015/16 at this meeting.

CARRIED

7.3 Minutes of Field Public Consultation Meetings

Paul Carriere

Mr. Carriere explained that the minutes for all three (3) Field public consultation meetings regarding closure of Field Elementary School are attached, and he directed the Trustees to the conclusion section of the third meeting held on February 3rd, 2016. Mr. Carriere responded to questions regarding the public consultations with the residents of Field. The Chairperson thanked Mr. Carriere and everyone that was involved in the process.

7.4 Field Elementary School Closure Bylaw

Paul Carriere

Mr. Carriere explained that now that the public consultation process required under Policy No. 3200, School Reconfiguration and Closure regarding Field Elementary School has concluded, and the Trustees have had an opportunity to review and reflect on the minutes from those meetings, the Board may wish to consider School Closure Bylaw No. 1-16 at this meeting. Mr. Carriere responded to questions, and then advised the Board that they may consider all three readings of the bylaw at this meeting.

M/S NEIDER/CAMPBELL

THAT the Board of Education of School District No. 6 (Rocky Mountain) unanimously agree to consider all three readings to enact School Closure Bylaw No. 1-16 at this meeting.

CARRIED

M/S SMAILL/OAKS

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve first reading to enact School Closure Bylaw No. 1-16 at this meeting.

CARRIED

M/S OAKS/SMAILL

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve second reading to enact School Closure Bylaw No. 1-16 at this meeting.

CARRIED

M/S OAKS/NEIDER

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve third and final reading to enact School Closure Bylaw No. 1-16 at this meeting.

CARRIED

7.5 Field Recreation Advisory Association

Paul Carriere

Mr. Carriere explained that Field Recreation Advisory Association is requesting permission to film video on the school grounds at Field Elementary School and to accompany children and film video on their field trips. They wanted to ask permission to capture and archive this footage before the opportunity is lost. Mr. Carriere explained that before filming could be allowed the association would need to have consent from the parents of the students and the teacher.

M/S SMAILL/NEIDER

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve the request submitted on behalf of the Field Recreation Advisory Association to permit videotaping of students and the teacher at Field Elementary School with parental and teacher consent.

CARRIED

8. REPORTS

8.1 Learning Leadership Report: Cheryl Lenardon

Ms. Lenardon presented the Learning Leadership Report to the Board. Ms. Lenardon indicated that they were very pleased with the recently conducted professional development on Aboriginal programming. The Board Chairperson thanked Ms. Lenardon for her report.

8.2 Special Education Audit Update: Jennifer Turner

Mrs. Turner presented a detailed update on the special education audit that was conducted to provide assurance to the Ministry of Education and boards of education that Ministry directives and policies are being followed. Mrs. Turner reported that it is a very comprehensive and intense process with 100% of the files being audited. She was pleased to report that none of our files required adjustments which is a tremendous achievement for our District and a testament to the hard work that everyone put into the process. The Board Chairperson thanked Mrs. Turner and all the staff involved for an excellent job.

8.3 BC School Trustees Association Jane Fearing

Trustee Fearing reported on the Board of Directors meeting on January 8th, 2016. Agenda items included Aboriginal issues and the mandate of the Aboriginal Steering Committee to promote learning and sharing opportunities; refugee influx which is not an issue in our district; and BCPVPA and their request for a contractual framework. Trustee Fearing asked if there was anything to convey when she attends the BCSTA AGM in April. Discussion was held on putting a motion forward at the AGM regarding mandatory immunizations for all pre-school children prior to them enrolling in kindergarten.

M/S SMITH/SMAILL

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve the following motion be submitted at the 2016 BCSTA AGM, "That the BCSTA request the Provincial Government require that all pre-school children be immunized before enrolling in the public school system."

CARRIED

8.4 BC School Trustees Association, Kootenay-Boundary Branch Rosemary Oaks

Trustee Oaks thanked Trustees for their input and participating in the recent survey.

8.5 Public School Employers Association Mac Campbell

Trustee Campbell reported on the BCPSEA AGM meeting on January 29, 2016 in Vancouver. Trustee Campbell responded to questions from the Board.

9. INFORMATION ITEMS

9.1 Correspondence Nil

9.2 February and March 2016 Calendar Circulated

10. FORTHCOMING EVENTS

- 2016.02.19 BCSTA Provincial Council Conference, Vancouver
- 2016.02.23 Policy Committee Meeting, Teleconference 4:00 pm
- 2016.02.23 Windermere Zone Trustee Meeting, Board Office, 5:00 pm
- 2016.03.01 Labour Relations Committee Teleconference, 8:30 am
- 2016.03.01 Golden Zone Trustee Meeting, 12:15 – 1:15 pm
- 2016.03.08 Board Meeting, Video Conference from Zone Offices, In Camera, 6:00 pm
- 2016.03.08 Board Meeting, Video Conference from Zone Offices, Information Exchange, 6:30 pm
- 2016.03.08 Board Meeting, Video Conference from Zone Offices, Regular Meeting, 7:00 pm

11. QUESTIONS FROM THE PUBLIC Nil

12. ADJOURNMENT

M/S OAKS/SMALL

THAT the meeting be adjourned at 20:23 pm.

CARRIED

Chairperson

Secretary Treasurer