

## SCHOOL DISTRICT NO. 6 (ROCKY MOUNTAIN)

**MINUTES** of the **REGULAR MEETING** of the Board of Education of School District No. 6 (Rocky Mountain) held at McKim Middle School, Kimberley, B.C., - **OCTOBER 11, 2016.**

Present:	Amber Byklum	Chairperson
	Sandra Smaill	Vice-Chairperson
	Jane Fearing	Vice-Chairperson
	Shannon Hood	Trustee
	Mac Campbell	Trustee
	Betty-Lou Barrett	Trustee
	Rhonda Smith	Trustee
	Paul Carriere	Superintendent of Schools
	Dale Culler	Secretary Treasurer
	Members of Senior Management	

Apologies:	Denny Neider	Trustee
	Rosemary Oaks	Trustee

### 1. CALL TO ORDER

The Chairperson called the meeting to order at 19:06 hours.

### 2. APPROVAL OF AGENDA

**M/S SMAILL/BARRETT**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve the agenda as circulated.

CARRIED

### 3. APPROVAL OF THE MINUTES OF THE PRIOR MEETINGS

3.1 Regular Meeting: 2016.9.13

**M/S SMAILL/HOOD**

**THAT** the minutes of the Regular Meeting of the Board of Education of School District No. 6 (Rocky Mountain) held on September 13, 2016 be approved as circulated.

CARRIED

3.2 Synopsis of In-Camera Meeting: 2016.9.13

3.2.1 Property Matters Nil

3.2.2 Personnel Matters:

The Personnel Report – Pending Board Approval was approved as presented. The Personnel Information Report was received and filed as circulated. The Labour Relations Information Report was received and filed as circulated. The Executive Compensation Disclosure Report was received and filed as circulated. The Board approved the salary model for principals and vice-principals; and the Exempt Compensation Salary Model was approved for implementation. The Board approved the Trustee remuneration schedule as presented; retroactive to July 1, 2016.

**4. PRESENTATIONS**

4.1 Students Helping Students Leadership Group

Stacy Decosse, Principal

Mr. Carriere introduced Stacy Decosse, Principal at McKim Middle School who explained to the Board that Denise Stephenson, Kimberley Zone District Elementary Counsellor will lead four (4) grade 7 students through a presentation on the schools peer support program – Students Helping Students. The program is in place to help students relieve the anxiety that they may have as they transition to a bigger school. The program is built on the belief that grade 7 students can help welcome their grade 4 buddies and make them feel comfortable throughout their first year at McKim by being positive role models and leaders as they help the younger students have a successful school experience. Ms. Stephenson responded to questions and the Chairperson thanked the students and Ms. Stephenson for their presentation.

4.2 International Education Update

Duncan MacLeod, Manager

Mr. Carriere introduced Duncan MacLeod, International Education Manager who provided the Board with an update on the International Student Program. Mr. MacLeod reviewed the increased enrolment data indicating that finding people willing to provide homestay is the limiting factor for the capacity of the program. They have been successful in finding new ways of promoting homestay which has allowed the District’s program to grow from 94.9 FTE to 110.8 FTE this year. The total FTE for the program including students from School District No. 5 is now at 171.6 FTE. Geographically, we are the largest area in the province served by one International Program. Mr. MacLeod explained the Rocky Rewards program where students who have volunteered five (5) hours in the community can qualify for a trip to Vancouver at the end of the year. He also stated that they are seeing great benefits from the agreement with China and the goal is to attract grad track students that want an immersion opportunity that they won’t have if they go to Vancouver or Toronto. Mr. MacLeod responded to questions and the Chairperson thanked him for his presentation.

**5. MATTERS ARISING FROM THE MINUTES Nil**

**6. STRATEGIC AND POLICY ISSUES**

6.1 Policy Development:

6.1.1 Third Reading:

6.1.1.1 Policy No. 2100 Maintenance of Order, Trespassers on School Property

Paul Carriere

Mr. Carriere explained that the changes to this policy are to bring them in line with the Ministry of Education’s guidance to Boards to update their policies concerning Section 177 of the *School Act* (maintenance of order). No further feedback has been received on the proposed changes and the Policy Committee is recommending the Board consider third and final reading.

**M/S SMAILL/CAMPBELL**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve third and final reading of Policy No. 2100, Maintenance of Order, Trespassers on School Property at this meeting.

**CARRIED**

6.1.2 Second Reading:

Nil

6.1.3 First Reading:

6.1.3.1 Policy No. 5800, District Code of Conduct for Students

Paul Carriere

Mr. Carriere explained that Ministerial Order 276/07 (M276/07) amended by M341/16 requires Boards to update their code of conduct for students by December 31, 2016 to include the words “gender identity and expression” in their statement of prohibited discrimination. The proposed policy also includes amendments to change the discipline language to that of being restorative rather than punitive. The Policy Committee is recommending the Board consider first reading of the policy at this meeting.

**M/S CAMPBELL/SMITH**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve first reading of Policy No. 5800, District Code of Conduct for Students at this meeting.

CARRIED

6.1.3.2 Policy No. 6200, Social Media Use

Paul Carriere

Mr. Carriere explained that the Policy Committee is recommending a change to the language in section 5.3 to reflect that social media tools are appropriate to use at school; and if employees wish to use such tools to communicate with students or parents the responsibility of authorization will transfer from the District to the school principal. The Policy Committee is recommending the Board consider first reading of the policy at this meeting.

**M/S SMAILL/CAMPBELL**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve first reading of Policy No. 6200, Social Media Use at this meeting.

CARRIED

6.1.3.3 Policy No. 6300, British Columbia School Completion Certificate

Paul Carriere

Mr. Carriere explained that the change to the policy is in Appendix 1 – sample letter to parents where there will now be a requirement to consult with the Learning Services Staff to ensure we have a full understanding of the student placed on this grad path. A line was added for District Learning Services Staff sign off on this. The Policy Committee is recommending the Board consider first reading of the policy at this meeting.

**M/S CAMPBELL/HOOD**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve first reading of Policy No. 6300, British Columbia School Completion Certificate at this meeting.

CARRIED

**7. OPERATIONAL ISSUES**

7.1 August and September 2016 Budget Utilization Summary

Dale Culler

Mr. Culler reported on the August and September 2016 budget utilization summary. Mr. Culler indicated that it is common for certain percentages to appear higher than the forecast due to annual one time payments being made at the beginning of the school year. The Chairperson thanked Mr. Culler for his report.

7.2 District 2016-2017 Reporting Practice

Cheryl Lenardon

Ms. Lenardon presented the Board with the District's proposed reporting practices for 2016-2017. She indicated that by Ministerial Order, Boards of Education must provide parents of students with a minimum of five reports describing student's school progress each year. She stated that the proposed reporting practices for grades K-9 and for grades 10-12 are based on the Ministry of Education's redesigned curriculum and basis of assessment. Ms. Lenardon responded to questions and asked the Board to consider approval of the Rocky Mountain School District Reporting Practices for 2016-17 as presented.

**M/S CAMPBELL/SMALL**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve the Rocky Mountain School District Reporting Practices for 2016-2017 at this meeting.

CARRIED

7.3 Enrolment Report

Paul Carriere

Mr. Carriere presented the Board with the enrolment report from the September 30, 2016 1701 enrolment snapshot. He indicated that enrolment is 3,122.1875 which is up 47.75 FTE over the previous year and stated that the 1701 enrolment snapshot is the basis for our funding allocations. He indicated that this is the second year of modest growth in the District. Mr. Carriere responded to questions and the Chairperson thanked him for his report.

**8. REPORTS**

8.1 Superintendent Report on Achievement

Paul Carriere

Mr. Carriere presented the Board with the superintendent report on achievement. Mr. Carriere explained that the report is no longer required by the Ministry however the District has chosen to continue to prepare the report as an annual opportunity to communicate with the Board and the public. Mr. Carriere responded to questions and the Chairperson thanked him for his report.

8.2 Learning Leadership Report:

Cheryl Lenardon

Ms. Lenardon presented the learning leadership report to the Board indicating that the District has a full calendar of learning opportunities and meetings coming up. The Chairperson thanked Ms. Lenardon for her report.

8.3 BC School Trustees Association

Jane Fearing

Trustee Fearing reported that she will be attending the upcoming Provincial Council meeting in Vancouver on October 28, 2016 and that there will be a discussion on financial management.

8.4 BC School Trustees Association, Kootenay-Boundary Branch

Rosemary Oaks

Trustee Oaks was not in attendance at this meeting; therefore on her behalf the Chairperson reported that at the AGM held in Cranbrook she accepted the position of branch chairperson.

8.5 Public School Employers Association

Mac Campbell

Trustee Campbell reported he will attending the BCPSEA 2016 Symposium held on October 13<sup>th</sup> and 14<sup>th</sup> in Vancouver and that the agenda will focus on leadership and change. He reported that it looked like an excellent program and encouraged Trustees to go to the website to view the material.

**9. INFORMATION ITEMS**

- 9.1 Correspondence Nil
- 9.2 October and November 2016 Calendar Circulated

**10. FORTHCOMING EVENTS**

- 2016.10.13-14 BCPSEA 2016 Symposium, Vancouver
- 2016.10.18 Policy Committee Teleconference, 4:00 pm
- 2016.10.18 Windermere Zone Trustee Meeting, Board Room, 5:00 pm
- 2016.10.26 BCSTA Education Partner Liaison Meeting, Vancouver
- 2016.10.27 BCSTA Board Chair Meeting, Vancouver
- 2016.10.28-29 BCSTA Provincial Council Meeting, Vancouver
- 2016.11.01 Labour Relations Committee Meeting, Board Room, Teleconference, 8:30 am
- 2016.11.02-04 BCSSA Kootenay Boundary Chapter Meeting, Nelson
- 2016.11.08 Board Meeting, Edgewater Elementary School, In Camera, 6:00 pm
- 2016.11.08 Board Meeting, Edgewater Elementary School, Information Exchange, 6:30 pm
- 2016.11.08 Board Meeting, Edgewater Elementary School, Regular Meeting, 7:00 pm

**11. QUESTIONS FROM THE PUBLIC**

Doug Murray asked for clarification on the superintendent report on achievement and Ms. Lenardon replied to his question.

**12. ADJOURNMENT**

**M/S SMAILL/HOOD**  
**THAT** the meeting be adjourned at 20:46 pm.

CARRIED

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Chairperson

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Secretary Treasurer