

SCHOOL DISTRICT NO. 6 (ROCKY MOUNTAIN)

MINUTES of the **REGULAR MEETING** of the Board of Education of School District No. 6 (Rocky Mountain) held at Edgewater Elementary School, Edgewater, B.C., - **NOVEMBER 8, 2016.**

Present:	Amber Byklum	Chairperson
	Sandra Smaill	Vice-Chairperson
	Jane Fearing	Vice-Chairperson
	Shannon Hood	Trustee
	Mac Campbell	Trustee
	Betty-Lou Barrett	Trustee
	Rhonda Smith	Trustee
	Rosemary Oaks	Trustee
	Paul Carriere	Superintendent of Schools
	Dale Culler	Secretary Treasurer

Members of Senior Management

Apologies: Denny Neider Trustee

1. CALL TO ORDER

The Chairperson called the meeting to order at 19:11 hours.

2. APPROVAL OF AGENDA

M/S SMAILL/OAKS

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve the agenda as circulated.

CARRIED

3. APPROVAL OF THE MINUTES OF THE PRIOR MEETINGS

3.1 Regular Meeting: 2016.10.11

M/S SMAILL/CAMPBELL

THAT the minutes of the Regular Meeting of the Board of Education of School District No. 6 (Rocky Mountain) held on October 11, 2016 be approved as circulated.

CARRIED

3.2 Synopsis of In-Camera Meeting: 2016.10.11

3.2.1 Property Matters Nil

3.2.2 Personnel Matters:

The Personnel Report – Pending Board Approval was approved as amended. The Personnel Information Report was received and filed as circulated. The Labour Relations Information Report was received and filed as circulated.

4. PRESENTATIONS

4.1 EES Update

Darryl Turner, Principal

The Chairperson introduced Darryl Turner, Principal at Edgewater Elementary School who explained that the school is using some of its Learning Improvement Funds to support math initiatives. He has seen that some students in grades 4-5 find their multiplication facts challenging and introduced classroom teacher, Steve Bush and one of his students who gave a demonstration of math skills using the Vaughn Cube for Multiplication program. The program helps those students that are visual learners work out multiplication facts to 100 where rote memorization was not previously successful. Mr. Bush also showed a video presentation from his classroom and responded to questions. The Chairperson thanked Mr. Bush for his presentation.

5. MATTERS ARISING FROM THE MINUTES Nil

6. STRATEGIC AND POLICY ISSUES

6.1 Policy Development:

6.1.1 Third Reading: Nil

6.1.2 Second Reading:

6.1.2.1 Policy No. 5800, District Code of Conduct for Students Paul Carriere

Mr. Carriere explained that there has been no feedback received after first reading of the proposed amendments to Policy No. 5800. Mr. Carriere emphasized that the proposed amendments are to comply with Ministerial Order 276/07 (M276/07) amended by M341/16 which requires Boards to update their code of conduct for students by December 31, 2016 to include the words “gender identity and expression” in their statement of prohibited discrimination. The Policy Committee is recommending the Board consider second reading of amendments to the policy at this meeting.

M/S CAMPBELL/OAKS

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve second reading of Policy No. 5800, District Code of Conduct for Students at this meeting.

CARRIED

6.1.2.2 Policy No. 6200, Social Media Use Paul Carriere

Mr. Carriere explained that he has received no feedback on the proposed amendments after the policy has been circulated for the past month. The proposed amendment transfers the responsibility of authorization from the District to the school principal because of quickly changing online resources. The Policy Committee is recommending the Board consider second reading of amendments to the policy at this meeting.

M/S HOOD/BARRETT

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve second reading of Policy No. 6200, Social Media Use at this meeting.

CARRIED

6.1.2.3 Policy No. 6300, British Columbia School Completion Certificate

Paul Carriere

Mr. Carriere explained that the change to the policy is in Appendix 1 – sample letter to parents where there will now be a requirement for more oversight prior to a student being placed on this grad path by adding a line for District Learning Services Staff sign off. There has been no feedback received on the proposed amendments and the Policy Committee is recommending the Board consider second reading of amendments to the policy at this meeting.

M/S HOOD/CAMPBELL

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve second reading of Policy No. 6300, British Columbia School Completion Certificate at this meeting.

CARRIED

6.1.3 First Reading:

6.1.3.1 Policy No. 4510, Workplace Bullying and Harassment

Paul Carriere

Mr. Carriere explained that there are two (2) small housekeeping changes being proposed. The first was to add the phrase “social media” to the application section; and the second is at the end of the policy where a paragraph was added to direct staff to the forms. The Policy Committee is recommending the Board consider all three readings of amendments to the policy at this meeting.

M/S CAMPBELL/SMAILL

THAT the Board of Education of School District No. 6 (Rocky Mountain) unanimously agree to consider all three readings to amend Policy No. 4510, Workplace Bullying and Harassment at this meeting.

CARRIED

M/S OAKS/SMITH

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve first reading to amend Policy No. 4510, Workplace Bullying and Harassment at this meeting.

CARRIED

M/S SMAILL/OAKS

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve second reading to amend Policy No. 4510, Workplace Bullying and Harassment at this meeting.

CARRIED

M/S SMAILL/FEARING

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve third and final reading to amend Policy No. 4510, Workplace Bullying and Harassment at this meeting.

CARRIED

6.1.3.2 Policy No. 3800, Expenses on School Board Business

Paul Carriere

Mr. Carriere explained that the request for the change is coming from the accounting staff to address the imbalance of reimbursements for both in district and out of district meal allowances. He explained that if you purchase breakfast and lunch on the same day, you receive an amount less than if you purchased a breakfast and a lunch on separate days. This leads to errors and additional staff time to review and correct claims where there is not really a justification for the difference. This will result in additional cost to the District but will reduce

errors and staff time processing reimbursement claims. The Policy Committee is recommending the Board consider first reading of amendments to the policy at this meeting.

M/S SMITH/HOOD

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve first reading of Policy No. 3800, Expenses on School Board Business at this meeting.

CARRIED

6.1.3.3 Policy No. 1500, Code of Ethics for School Trustees

Paul Carriere

Mr. Carriere explained that the Policy Committee has looked at the recommendations from the BCSTA Trustee Professional Development Program – Module 2 and other school district policies and are proposing to amend or add items that are absent from our policy. There are no immediate issues that require an amendment to the policy, it is simply to improve our existing policy. The Policy Committee is recommending the Board consider first reading of amendments to the policy at this meeting.

M/S BARRETT/HOOD

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve first reading of Policy No. 1500, Code of Ethics for School Trustees at this meeting.

CARRIED

6.1.3.4 Policy No. 3600, Transportation of Students on Regular School Bus Routes

Paul Carriere

Mr. Carriere explained that the District received approval of its Student Transportation Investment Plan and one of the proposals was to increase transportation assistance from \$0.20 per km to \$0.26 per km. The change to the policy is to reflect the new rate from the approved plan. The Policy Committee is recommending the Board consider first reading of amendments to the policy at this meeting.

M/S CAMPBELL/OAKS

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve first reading of Policy No. 3600, Transportation of Students on Regular School Bus Routes at this meeting.

CARRIED

7. OPERATIONAL ISSUES

7.1 October 2016 Budget Utilization Summary

Dale Culler

Mr. Culler reported on the October 2016 budget utilization summary. Mr. Culler indicated that it is common for certain percentages to appear higher than the forecast due to annual one time payments being made at the beginning of the school year or timing differences in payment dates from the current year to the comparative year. The Chairperson thanked Mr. Culler for his report.

7.2 Transportation Funding

Steve Jackson

Mr. Jackson informed the Board that the Ministry approved our 2016 Student Transportation Investment Plan and we will be receiving about \$370 thousand dollars in ongoing annual funding. Mr. Jackson briefly reviewed the plan with the Board and responded to questions. The Chairperson thanked Mr. Jackson for his report.

7.3 Long Term Facility Plan Input

Paul Carriere

Mr. Carriere asked the Board what the next steps are for the Long Term Facility Plan now that the Board has had an opportunity to review the feedback received from the community meetings in all three (3) zones and the notes and written submissions. The Chairperson opened the question up for discussion from the Trustees.

M/S OAKS/SMALL

THAT the Board of Education of School District No. 6 (Rocky Mountain) after considering all the input received regarding the draft Long Term Facility Plan direct staff to gather further information including: educational benefits for students inclusive of special needs and vulnerable students; facility changes, costs, and timelines; defining catchment areas and transportation implications; and cost of physical accessibility changes.

CARRIED

M/S FEARING/CAMPBELL

THAT the Board of Education of School District No. 6 (Rocky Mountain) not implement any change to school configurations from the Long Term Facility Plan in the 2017/18 school year.

CARRIED

8. REPORTS

8.1 Learning Leadership Report:

Cheryl Lenardon

Ms. Lenardon presented the learning leadership report to the Board indicating that there were many take me outside activities as well as other learning opportunities held across the district. The Chairperson thanked Ms. Lenardon for her report.

8.2 BC School Trustees Association

Jane Fearing

Trustee Fearing reported that she went to the Provincial Council meeting in Vancouver on October 28, 2016. She indicated that the meeting opened with a presentation from George Farkas, Assistant Deputy Minister about K-12 financial health and reviewed several points from the presentation with the Board. Some of the key take-a-ways were that Boards should educate themselves on how to read and understand financial statements, share best practices, identify financial challenges and risks, and do a board self-review. She also discussed the Presidents message reminding boards that we are nonpartisan and nonpolitical and this and several other issues will continue to be brought up at the AGM for further discussion.

8.3 BC School Trustees Association, Kootenay-Boundary Branch

Rosemary Oaks

Trustee Oaks had nothing to report.

8.4 Public School Employers Association

Mac Campbell

Trustee Campbell reported he attended the BCPSEA 2016 Symposium held on October 13th and 14th in Vancouver and that the agenda focused on change management. He reported that it was an excellent program and he would send out a link for the conference material to the Trustees.

Chairperson Byklum added that she attended the 2nd Annual Liaison meeting with the ministry on October 26, 2016. She also attended the BCSTA Board Chair meeting on October 27, 2016 and reported that there was good dialogue between the chairs. She reported that there has been lots of growth in the relationship between the BCSTA and the Ministry and the partnership is coming together in a positive way.

9. INFORMATION ITEMS

- 9.1 Correspondence Nil
- 9.2 November and December 2016 Calendar Circulated

10. FORTHCOMING EVENTS

- 2016.11.29 Policy Committee Teleconference, 4:00 pm
- 2016.11.29 Windermere Zone Trustee Meeting, Board Room, 5:00 pm
- 2016.12.02-07 Learning Forward Conference, Vancouver
- 2016.12.06 Labour Relations Committee Meeting, Board Room, Teleconference, 8:30 am
- 2016.12.13 Board Meeting, District Administration Office, In Camera, 6:00 pm
- 2016.12.13 Board Meeting, District Administration Office, Information Exchange, 6:30 pm
- 2016.12.13 Board Meeting, District Administration Office, Regular Meeting, 7:00 pm

11. QUESTIONS FROM THE PUBLIC

Doug Murray asked Mr. Jackson how common it was for cars to pass a bus when it has its flashing red lights on. Mr. Jackson responded that it is very common and unfortunately it happens everywhere in the Province. Trustee Barrett added that when she drove school bus it happened every four or five days.

Doug Murray asked Mr. Jackson what teachers want to see coming out of the curricular travel fund that is being created by the Student Transportation Investment Plan. Mr. Jackson replied that he has not discussed the details of the fund with teachers or schools administrators yet; however he coordinates activities and schedules with the schools all the time. Mr. Murray asked if the plan addresses better planning of school start times. Mr. Jackson indicated that the plan did not contemplate that issue because bus route changes dictate school start times in a lot of cases.

12. ADJOURNMENT

M/S SMAILL/OAKS
THAT the meeting be adjourned at 20:11 hours.

CARRIED

Chairperson

Secretary Treasurer