

# SCHOOL DISTRICT NO. 6 (ROCKY MOUNTAIN)

**MINUTES** of the **REGULAR MEETING** of the Board of Education of School District No. 6 (Rocky Mountain) held at District Board Office, Invermere, B.C., - **December 13, 2016.**

Present: Amber Byklum Trustee  
Sandra Smaill Trustee  
Denny Neider Trustee  
Mac Campbell Trustee  
Rhonda Smith Trustee  
Jane Fearing Trustee  
Rosemary Oaks Trustee

Paul Carriere Superintendent of Schools  
Dale Culler Secretary Treasurer (Acting Chairperson)

Members of Senior Management

Apologies: Shannon Hood Trustee  
Betty Lou Barrett Trustee

## 1. CALL TO ORDER

Mr. Culler called the meeting to order at 19:07 hours.

## 2. APPROVAL OF AGENDA

**M/S SMAILL/OAKS**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve the agenda as circulated.

CARRIED

## 3. APPROVAL OF THE MINUTES OF THE PRIOR MEETINGS

3.1 Regular Meeting: 2016.11.8

**M/S CAMPBELL/SMAILL**

**THAT** the minutes of the Regular Meeting of the Board of Education of School District No. 6 (Rocky Mountain) held on November 8, 2016 be approved as circulated.

CARRIED

3.2 Synopsis of In-Camera Meeting: 2016.11.8

3.2.1 Personnel Matters:

The Personnel Report – Pending Board Approval was approved as amended. The Personnel Information Report was received and filed as circulated. The Labour Relations Information Report was received and filed as circulated.

#### 4. ELECTION OF OFFICERS

##### 4.1 Chairperson:

The Acting Chairperson called for nominations for the position of Chairperson of the Board of Education of School District No. 6 (Rocky Mountain).

Trustee Smaill nominated Trustee Byklum for the position of Chairperson.  
Trustee Byklum accepted the nomination.

The Acting Chairperson called a second time for nominations for the position of Chairperson.

The Acting Chairperson called a third time for nominations for the position of Chairperson.

Hearing no further nominations for the position of Chairperson, nominations were declared closed and Trustee Byklum was acclaimed as Chairperson.

Mr. Culler vacated the chair, turning the meeting over to Trustee Byklum, the newly elected Chairperson.

##### 4.2 Vice-Chairs:

The Chairperson called for nominations for the position of Vice-Chairperson, Golden Zone.

Trustee Smith nominated Trustee Fearing for the position of Vice-Chairperson, Golden Zone.  
Trustee Fearing accepted the nomination.

The Chairperson called a second time for nominations for the position of Vice-Chairperson, Golden Zone.

The Chairperson called a third time for nominations for the position of Vice-Chairperson, Golden Zone.

Hearing no further nominations for the position of Vice-Chairperson, Golden Zone, nominations were declared closed and Trustee Fearing was acclaimed as Vice-Chairperson, Golden Zone.

The Chairperson called for nominations for the position of Vice-Chairperson, Kimberley Zone.

Trustee Smith nominated Trustee Smaill for the position of Vice-Chairperson, Kimberley Zone.  
Trustee Smaill accepted the nomination.

The Chairperson called a second time for nominations for the position of Vice-Chairperson, Kimberley Zone.

The Chairperson called a third time for nominations for the position of Vice-Chairperson, Kimberley Zone.

Hearing no further nominations for the position of Vice-Chairperson, Kimberley Zone, nominations were declared closed and Trustee Smaill was acclaimed as Vice-Chairperson, Kimberley Zone.

##### 4.3 BCSTA Provincial Council Representative and Alternate:

The Chairperson called for nominations for the position of B.C. School Trustees' Association Provincial Council Representative.

Trustee Oaks nominated Trustee Fearing for the position of B.C. School Trustees' Association Provincial Council Representative.  
Trustee Fearing accepted the nomination.

The Chairperson called a second time for nominations for the position of B.C. School Trustees' Association Provincial Council Representative.

The Chairperson called a third time for nominations for the position of B.C. School Trustees' Association Provincial Council Representative.

Hearing no further nominations for the position of B.C. School Trustees' Association Provincial Council Representative, nominations were declared closed and Trustee Fearing was acclaimed as B.C. School Trustees Association Provincial Council Representative.

The Chairperson called for nominations for the position of B.C. School Trustees' Association Provincial Council Alternative Representative.

Trustee Fearing nominated Trustee Smith for the position of B.C. School Trustees' Association Provincial Council Alternative Representative.  
Trustee Smith accepted the nomination.

The Chairperson called a second time for nominations for the position of B.C. School Trustees' Association Provincial Council Alternative Representative.

The Chairperson called a third time for nominations for the position of B.C. School Trustees' Association Provincial Council Alternative Representative.

Hearing no further nominations for the position of B.C. School Trustees' Association Provincial Council Alternative Representative, nominations were declared closed and Trustee Smith was acclaimed as B.C. School Trustees Association Provincial Council Alternative Representative.

#### 4.4 BCPSEA Representative and Alternative:

The Chairperson called for nominations for the position of B.C. Public School Employers' Association Representative.

Trustee Smaill nominated Trustee Campbell for the position of B.C. Public School Employers' Association Representative.  
Trustee Campbell accepted the nomination.

The Chairperson called a second time for nominations for the position of B.C. Public School Employers' Association Representative.

The Chairperson called a third time for nominations for the position of B.C. Public School Employers' Association Representative.

Hearing no further nominations for the position of B.C. Public School Employers' Association Representative, nominations were declared closed and Trustee Campbell was acclaimed as B.C. Public School Employers' Association Representative.

The Chairperson called for nominations for the position of B.C. Public School Employers' Association Alternative Representative.

Trustee Neider nominated Trustee Smaill for the position of B.C. Public School Employers' Association Alternative Representative.  
Trustee Smaill accepted the nomination.

The Chairperson called a second time for nominations for the position of B.C. Public School Employers' Association Alternative Representative.

The Chairperson called a third time for nominations for the position of B.C. Public School Employers' Association Alternative Representative.

Hearing no further nominations for the position of B.C. Public School Employers' Association Alternative Representative, nominations were declared closed and Trustee Smaill was acclaimed as B.C. Public School Employers' Association Alternative Representative.

## 5. APPOINTMENTS AND RESOLUTIONS

5.1 Selection of Committee Preferences: Paul Carriere

Mr. Carriere asked the Trustees to submit their committee preferences ranking them 1 to 5 so the appointments can be made at the January Board meeting.

## 6. MATTERS ARISING FROM THE MINUTES Nil

## 7. STRATEGIC AND POLICY ISSUES

7.1 Policy Development:

7.1.1 Third Reading:

7.1.1.1 Policy No. 5800, District Code of Conduct for Students Paul Carriere

Mr. Carriere explained that there has been no feedback received after second reading of the proposed amendments to Policy No. 5800. Mr. Carriere emphasized that the proposed amendments are to comply with Ministerial Order 276/07 (M276/07) amended by M341/16 which requires Boards to update their code of conduct for students by December 31, 2016 to include the words "gender identity and expression" in their statement of prohibited discrimination. The Policy Committee is recommending the Board consider third reading of amendments to the policy at this meeting.

### M/S CAMPBELL/NEIDER

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve third and final reading of Policy No. 5800, District Code of Conduct for Students at this meeting.

CARRIED

7.1.1.2 Policy No. 6200, Social Media Use Paul Carriere

Mr. Carriere explained that there has been no feedback received after second reading of the proposed amendments to Policy No. 6200. The proposed amendment transfers the responsibility of authorization from the District to the school principal because of quickly changing online resources. The Policy Committee is recommending the Board consider third reading of amendments to the policy at this meeting.

### M/S CAMPBELL/OAKS

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve third and final reading of Policy No. 6200, Social Media Use at this meeting.

CARRIED

7.1.1.3 Policy No. 6300, British Columbia School Completion Certificate

Paul Carriere

Mr. Carriere explained that there has been no feedback received after second reading of the proposed amendments to Policy No. 6300. The amendment to the policy is to tighten up the process by adding a line for sign off by the Assistant Superintendent of Learning Services. The Policy Committee is recommending the Board consider third reading of the amendment to the policy at this meeting.

**M/S NEIDER/SMITH**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve third and final reading of Policy No. 6300, British Columbia School Completion Certificate at this meeting.

CARRIED

7.1.2 Second Reading:

7.1.2.1 Policy No. 4510, Workplace Bullying and Harassment\*

Paul Carriere

Mr. Carriere explained that there were minor changes being made to the policy and the Policy Committee is recommending the Board consider second reading of amendments to the policy at this meeting.

**M/S OAKS/SMITH**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve second reading of Policy No. 4510, Workplace Bullying and Harassment at this meeting.

CARRIED

7.1.2.2 Policy No. 3800, Expenses on School Board Business

Paul Carriere

Mr. Carriere explained that a minor change to the expense claim form which will simplify processing for accounting staff to address the imbalance of reimbursements for both in district and out of district meal allowances. The Policy Committee is recommending the Board consider second reading of amendments to the policy at this meeting.

**M/S SMITH/HOOD**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve second reading of Policy No. 3800, Expenses on School Board Business at this meeting.

CARRIED

7.1.2.3 Policy No. 1500, Code of Ethics for School Trustees

Paul Carriere

Mr. Carriere explained that the Policy Committee has had further discussion on Policy No. 1500 and is proposing an additional change to the section relating to the relationship with the Superintendent, Secretary Treasurer and Staff. The wording in number 4 is being proposed to read as follows, "I will refrain from any disparaging remarks about the Superintendent or other members of staff". The Policy Committee is recommending the Board consider second reading of amendments to the policy at this meeting.

**M/S OAKS/SMITH**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve second reading of Policy No. 1500, Code of Ethics for School Trustees at this meeting.

There was discussion on the meaning of the word “refrain” and also discussion about changing the wording to be positive rather than negative.

**M/S SMAILL/SMITH**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) refer Policy No. 1500, Code of Ethics for School Trustee to the Policy Committee for further discussion prior to it being brought back to the Board for further consideration.

CARRIED

7.1.2.4 Policy No. 3600, Transportation of Students on Regular School Bus Routes

Paul Carriere

Mr. Carriere explained that the change to the policy is to reflect the new rate for transportation assistance from \$0.20 per km to \$0.26 per km per the Student Transportation Fund application. The Policy Committee is recommending the Board consider second reading of amendments to the policy at this meeting. Mr. Carriere also indicated that the Board may wish to have 2<sup>nd</sup> and 3<sup>rd</sup> readings at this meeting.

**M/S CAMPBELL/OAKS**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve second reading of Policy No. 3600, Transportation of Students on Regular School Bus Routes at this meeting.

CARRIED

**M/S SMAILL/CAMPBELL**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve third reading of Policy No. 3600, Transportation of Students on Regular School Bus Routes at this meeting.

CARRIED

**8. OPERATIONAL ISSUES**

8.1 November 2016 Budget Utilization Summary:

Dale Culler

Mr. Culler reported on the November budget utilization summary. The results of operations came in slightly higher than the expected amounts for both instructional and administration functions. The results for maintenance and transportation are as expected.

8.2 District Plan for Student Success

Cheryl Lenardon

Ms. Lenardon presented the District Plan for Student Success to the Board and responded to questions. The Chairperson thanked Ms. Lenardon for her presentation.

8.3 Wildsight Request

Paul Carriere

Mr. Carriere presented a request from Wildsight to be operate a wine bar at their film night at McKim Middle School in February. Wildsight will be purchasing a liquor license and will be providing us with a copy of their liability insurance prior to the event.

**M/S CAMPBELL/SMAILL**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve the request from Wildsight to operate a wine bar at their film night at McKim Middle School.

CARRIED

**9. REPORTS**

9.1 Learning Leadership Report: Cheryl Lenardon

Ms. Lenardon presented the Learning Leadership Report to the Board. Ms. Lenardon indicated that she has been receiving a large amount of items from schools regarding the new curriculum, hands on learning and collaboration. The Board Chairperson thanked Ms. Lenardon for her report.

9.2 BC School Trustees Association Jane Fearing

Trustee Fearing indicated that she did not have much to report other than the BCSTA will have representation at the table when BCPSEA and the BCTF enter negotiations.

9.3 BC School Trustees Association, Kootenay-Boundary Branch Rosemary Oaks

Trustee Oaks reported that there will be a motion building session in January for the upcoming AGM in April.

9.4 Public School Employers Association Mac Campbell

Trustee Campbell indicated that he did not have anything to report.

**10. INFORMATION ITEMS**

10.1 Correspondence Nil

10.2 December 2016 and January 2017 Calendar Circulated

**11. FORTHCOMING EVENTS**

- 2017.01.03 Trustee Meeting, Golden Zone, 12:15 pm
- 2017.01.03 Labour Relations Committee Teleconference, 8:30 am
- 2017.01.10 Board Meeting, Video Conference from Zone Offices, In-Camera Meeting, 6:00 pm
- 2017.01.10 Board Meeting, Video Conference from Zone Offices, Information Exchange, 6:30 pm
- 2017.01.10 Board Meeting, Video Conference from Zone Offices, Regular Meeting, 7:00 pm

**12. QUESTIONS FROM THE PUBLIC** Nil

**13. ADJOURNMENT**

**M/S NEIDER/SMALL**  
**THAT** the meeting be adjourned at 19:51 pm.

CARRIED

---

Chairperson

---

Secretary Treasurer

\* The item indicated was included on the agenda in error.