

SCHOOL DISTRICT NO. 6 (ROCKY MOUNTAIN)

MINUTES of the **REGULAR MEETING** of the Board of Education of School District No. 6 (Rocky Mountain) held at Invermere District Office, Invermere, B.C., - **NOVEMBER 13, 2018.**

Present:	Amber Byklum	Trustee
	Jane Fearing	Trustee
	Sandra Smaill	Trustee
	Ronald McRae	Trustee
	Scott King	Trustee
	Ryan Stimming	Trustee
	Betty-Lou Barrett	Trustee
	Rhonda Smith	Trustee
	Jane Thurgood Sagal	Trustee
	Paul Carriere	Superintendent of Schools
	Dale Culler	Secretary Treasurer (Acting Chairperson)
	Members of Senior Management	
	General Public	

1. CALL TO ORDER

Mr. Culler called the meeting to order at 19:00 hours.

2. RESULTS OF ELECTIONS AND CONFIRMATION OF OATHS OF OFFICE

Mr. Culler stated that he was in receipt of the Oath of Office for each of the newly elected and acclaimed Trustees for the Board of Education of School District No. 6 (Rocky Mountain) as determined in the 2018 Fall election as follows:

Electoral Area 1 (Town of Golden & Electoral Area A of CSRD)

Acclaimed -

Jane Fearing
Rhonda Smith
Scott King

Electoral Area 2 (City of Kimberley & Electoral Area E of RDEK)

Elected -

Ronald McRae
Betty-Lou Barrett
Sandra Smaill

Electoral Area 3 (District of Invermere)

Elected -

Ryan Stimming

Electoral Area 4 (Village of Canal Flats & Electoral Area F of RDEK)

Acclaimed -

Amber Byklum

Electoral Area 5 (Village of Radium Hot Springs & Electoral Area G of RDEK)

Acclaimed -

Jane Thurgood Sagal

3. APPROVAL OF AGENDA

M/S SMAILL / FEARING

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve the agenda as circulated.

CARRIED

4. ELECTION OF OFFICERS

4.1 Chairperson:

The Acting-Chairperson called for nominations for the position of Chairperson of the Board of Education of School District No. 6 (Rocky Mountain).

Trustee Smaill nominated Trustee Byklum for the position of Chairperson.
Trustee Byklum accepted the nomination.

The Acting-Chairperson called a second time for nominations for the position of Chairperson.

The Acting-Chairperson called a third time for nominations for the position of Chairperson.

Hearing no further nominations for the position of Chairperson, nominations were declared closed and Trustee Byklum was acclaimed as Chairperson.

Mr. Culler vacated the chair, turning the meeting over to Trustee Byklum, the newly elected Chairperson.

4.2 Vice-Chairs:

The Chairperson called for nominations for the position of Vice-Chairperson, Kimberley Zone.

Trustee Barrett nominated Trustee Smaill for the position of Vice-Chairperson, Kimberley Zone.
Trustee Smaill accepted the nomination.

The Chairperson called a second time for nominations for the position of Vice-Chairperson, Kimberley Zone.

The Chairperson called a third time for nominations for the position of Vice-Chairperson, Kimberley Zone.

Hearing no further nominations for the position of Vice-Chairperson, Kimberley Zone, nominations were declared closed and Trustee Smaill was acclaimed as Vice-Chairperson, Kimberley Zone.

The Chairperson called for nominations for the position of Vice-Chairperson, Golden Zone.

Trustee Smith nominated Trustee Fearing for the position of Vice-Chairperson, Golden Zone.
Trustee Fearing accepted the nomination.

The Chairperson called a second time for nominations for the position of Vice-Chairperson, Golden Zone.

The Chairperson called a third time for nominations for the position of Vice-Chairperson, Golden Zone.

Hearing no further nominations for the position of Vice-Chairperson, Golden Zone, nominations were declared closed and Trustee Fearing was acclaimed as Vice-Chairperson, Golden Zone.

4.3 BCSTA Provincial Council Representative and Alternate:

The Chairperson called for nominations for the position of B.C. School Trustees' Association Provincial Council Representative.

Trustee Smith nominated Trustee Fearing for the position of B.C. School Trustees' Association Provincial Council Representative.

Trustee Fearing accepted the nomination.

The Chairperson called a second time for nominations for the position of B.C. School Trustees' Association Provincial Council Representative.

The Chairperson called a third time for nominations for the position of B.C. School Trustees' Association Provincial Council Representative.

Hearing no further nominations for the position of B.C. School Trustees' Association Provincial Council Representative, nominations were declared closed and Trustee Fearing was acclaimed as B.C. School Trustees Association Provincial Council Representative.

The Chairperson called for nominations for the position of B.C. School Trustees' Association Provincial Council Alternative Representative.

Trustee Fearing nominated Trustee Smith for the position of B.C. School Trustees' Association Provincial Council Alternative Representative.

Trustee Smith accepted the nomination.

The Chairperson called a second time for nominations for the position of B.C. School Trustees' Association Provincial Council Alternative Representative.

The Chairperson called a third time for nominations for the position of B.C. School Trustees' Association Provincial Council Alternative Representative.

Hearing no further nominations for the position of B.C. School Trustees' Association Provincial Council Alternative Representative, nominations were declared closed and Trustee Smith was acclaimed as B.C. School Trustees Association Provincial Council Alternative Representative.

4.4 BCPSEA Representative and Alternative:

The Chairperson called for nominations for the position of B.C. Public School Employers' Association Representative.

Trustee Barrett nominated Trustee Smaill for the position of B.C. Public School Employers' Association Representative.

Trustee Smaill accepted the nomination.

The Chairperson called a second time for nominations for the position of B.C. Public School Employers' Association Representative.

The Chairperson called a third time for nominations for the position of B.C. Public School Employers' Association Representative.

Hearing no further nominations for the position of B.C. Public School Employers' Association Representative, nominations were declared closed and Trustee Smaill was acclaimed as B.C. Public School Employers' Association Representative.

The Chairperson called for nominations for the position of B.C. Public School Employers' Association Alternative Representative.

Trustee Fearing nominated Trustee King for the position of B.C. Public School Employers' Association Alternative Representative.
Trustee King accepted the nomination.

The Chairperson called a second time for nominations for the position of B.C. Public School Employers' Association Alternative Representative.

Trustee Barrett nominated Trustee McRae for the position of B.C. Public School Employers' Association Alternate Representative.
Trustee McRae accepted the nomination.

The Chairperson called a third time for nominations for the position of B.C. Public School Employers' Association Alternative Representative.

Hearing no further nominations for the position of B.C. Public School Employers' Association Alternative Representative, nominations were declared closed, and an election was held by ballot pursuant the process outlined in the Board's Procedural Bylaw. Trustee McRae was elected as B.C. Public School Employers' Association Alternative Representative.

M/S SMAILL / FEARING

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve the destruction of ballots for the election of officers.

CARRIED

5. APPOINTMENT AND RESOLUTIONS

5.1 Appointment of Auditor Dale Culler

Mr. Culler reported that at the regular meeting held December 12, 2017 the Board appointed Green Andruschuk LLP as auditor for the 2017-18, 2018-19, and 2019-20 fiscal years.

5.2 Signing Authorities Dale Culler

Mr. Culler advised that there were three signing authority motions for consideration.

5.2.1 Legal Signing Authorities Dale Culler

Mr. Culler stated that this motion pertains to signatures required under the Corporate Seal.

M/S SMAILL / BARRETT

THAT the Chairperson or a Vice-Chairperson together with the Secretary Treasurer, be authorized to sign and affix the corporate seal of the School District to all legal documents of the Board of Education of School District No. 6 (Rocky Mountain).

CARRIED

5.2.2 Cheque Signing Authority

Dale Culler

Mr. Culler reported that the School District currently has one general operating account with Kootenay Savings Credit Union at the Branch in Invermere, BC. The results of the election of officers resulted in no change to the positions of Chairperson or Vice-Chairpersons therefore there is no requirement for Trustees to update the signing authority with the bank.

M/S KING / BARRETT

THAT the Board of Education of School District No. 6 (Rocky Mountain) designates any two of the following individuals as authorized cheque signers for the District's bank accounts at Kootenay Savings Credit Union Invermere, BC:

Chairperson – Amber Byklum
Vice-Chairperson – Sandra Smaill
Vice-Chairperson – Jane Fearing
Superintendent – Paul Carriere
Secretary Treasurer – Dale Culler
Accountant – Michelle Evans

CARRIED

5.2.3 Authority to Transact Business

Dale Culler

Mr. Culler stated that it is appropriate that the Secretary Treasurer, as the Chief Financial Officer and Corporate Officer of the Board, be authorized to conduct business as required on behalf of the Board. This authorization would be for items such as, but not limited to, contracts and agreements from the Ministry of Education and other parties as required.

M/S SMAILL / SMITH

THAT the Secretary Treasurer, as the Chief Financial Officer and Corporate Officer of the Board, be authorized to transact the normal business of the Board of Education of School District No. 6 (Rocky Mountain).

CARRIED

5.3 Time and Place of Meetings

Dale Culler

Mr. Culler informed the Board that the Procedural Bylaw states: "A regular meeting shall be held at least once a month on the second Tuesday of the month at 19:00 hours or upon such other day or at such other hour as the Board may decide. In any case a meeting shall be held not less than once in every three months. Additional meetings shall be held as the Board may decide."

M/S BARRETT / KING

THAT the Board of Education of School District No. 6 (Rocky Mountain) hold a regular meeting at least once a month during the school year on the second Tuesday of the month at 19:00 hours at a location to be determined by the Board, or upon such other day or such other hour as the Board may decide.

CARRIED

5.4 Selection of Committee Preferences

Paul Carriere

Mr. Carriere stated that pursuant to the Procedural Bylaw, Trustees are to submit their committee preferences to the Superintendent so that he can compile the preferences of all Trustees into a report for the Chairperson.

5.5 Committee Appointments

Paul Carriere

Mr. Carriere stated that pursuant to the Procedural Bylaw, the Chairperson, in consultation with the Superintendent, will determine committee appointments. These appointments will be subject to approval of the Board at the next Regular Meeting, which will be held on December 10, 2018.

5.6 Temporary Appointments of Committee Members

Paul Carriere

Mr. Carriere advised that it would be appropriate for the Labour Relations and the Policy committee members that have been reelected to the Board remain on their respective committees temporarily for the next month until the new committee appointments have been approved by the Board at the December 10th, 2018 regular meeting. This will allow continuity for any scheduled committee meetings that will be held prior to the next Board meeting.

M/S FEARING / SMAILL

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve the temporary appointment of re-elected existing Labour Relations and Policy committee members to their respective committees for the next month until the new committee appointments have been approved by the Board at the December 10th, 2018 regular meeting.

CARRIED

5.7 Trustee Remuneration and Expenses

Dale Culler

Mr. Culler advised that currently one third of the Trustee remuneration can be non-taxable in recognition of expenses incurred in holding public office. Although the remuneration is set at this regular meeting, it can be amended from time to time by Board resolution. Mr. Culler also advised that effective January 1, 2019 Bill C44 will come into effect and any non-accountable allowances paid to elected officials will be included in income. Therefore Mr. Culler cautioned that this motion being considered by the Board will only have the effect of providing a non-accountable, non-taxable expense allowance for the remaining two months of 2018 after which the expense allowance will be considered taxable for income tax purposes.

M/S KING / BARRETT

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve their annual remuneration and expense allowance at the following rates effective November 1, 2018:

	<u>Remuneration</u>	<u>Expense Allowance</u>
Trustees	\$ 7,569	\$ 3,784
Vice-Chairperson	\$ 8,325	\$ 4,163
Chairperson	\$10,217	\$ 5,109

AND THAT the place of business for each Trustee be designated as follows:

- Golden Zone Office – Jane Fearing, Rhonda Smith, and Scott King;
- Kimberley Zone Office – Ronald McRae, Betty-Lou Barrett, and Sandra Smaill; and
- Invermere District Administration Office – Amber Byklum, Ryan Stimming, and Jane Thurgood Sagal.

CARRIED

6. APPROVAL OF THE MINUTES OF THE PRIOR MEETINGS

6.1 Regular Meeting: 2018.10.9

M/S SMAILL / BARRETT

THAT the minutes of the Regular Meeting of the Board of Education of School District No. 6 (Rocky Mountain) held on October 9, 2018 be approved as presented.

CARRIED

6.2 Synopsis of In-Camera Meeting: 2018.10.9

6.2.1 Property Matters

The Board was provided with an update on a soil investigation conducted at property owned by the District in the City of Kimberley.

6.2.2 Legal Matters Nil

6.2.3 Personnel Matters:

The Personnel Report – Pending Board Approval was approved as presented. The Personnel Information Report was received and filed as circulated. The Labour Relations Information Report was received and filed as circulated. The Board approved the submission of survey response questions to BCPSEA regarding the upcoming collective agreement negotiations.

7. PRESENTATIONS

7.1 **DPAC** Chenoa Paccagnan

Mr. Carriere explained that Ms. Paccagnan was scheduled to attend the meeting to welcome the newly elected Board on behalf of the DPAC however she was not in attendance at the meeting.

8. MATTERS ARISING FROM THE MINUTES Nil

9. STRATEGIC AND POLICY ISSUES

9.1 Policy Development:

9.1.1 Third Reading: Nil

9.1.2 Second Reading:

9.1.2.1 Policy 6910, Student Travel for Work Experience

Mr. Carriere explained that there has been no feedback regarding the amendments to Policy 6910 since the last meeting. This policy has the purpose of ensuring the District has signed parental permission in place for transportation arrangements for a student participating in a school sanctioned work experience activity. Changes to the policy clarify the options, and make it clear that the policy is not to provide for one student to transport another. Trustees raised proposed changes to the policy that will be directed back to the Policy Committee for further deliberation. The Policy Committee is recommending the Board consider second reading of the policy amendments at this meeting.

M/S SMITH / FEARING

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve second reading of Policy 6910, Student Travel for Work Experience at this meeting.

CARRIED

9.1.3 First Reading:

9.1.3.1 Policy 5800, District Code of Conduct for Students

Mr. Carriere explained that this policy sets out the expectations for student behaviour in the District. The proposed amendments to the policy specifically clarify some of the language that flows from the *School Act* and Ministerial Orders. Recent input was received on other aspects of the policy, and Trustees also raised additional questions; therefore, all this information will be directed back to the Policy Committee for further deliberation. The Policy Committee is recommending the Board consider first reading of the policy amendments at this meeting.

M/S KING / STIMMING

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve first reading of Policy 5800, District Code of Conduct for Students at this meeting.

CARRIED

10. OPERATIONAL ISSUES

10.1 November 2018 Budget Utilization Summary

Dale Culler

Mr. Culler reported on the November 2018 budget utilization summary. Mr. Culler provided an overview of key indicators of the financial report for the benefit of the newly elected Trustees. Mr. Culler responded to questions and the Chairperson thanked him for his report.

11. REPORTS

11.1 Learning Leadership Report:

Cheryl Lenardon

Ms. Lenardon provided an overview of the Learning Leadership Report for the benefit of the newly elected Trustees. She informed the Board that the report is organized around the District Directions, and celebrates learning activities across the District each month. Ms. Lenardon responded to questions and the Chairperson thanked her for her report.

11.2 BC School Trustees Association

Jane Fearing

Vice-Chairperson Fearing reported on the upcoming Trustee Academy scheduled on November 29 to December 1, 2018 in Vancouver.

11.3 BC School Trustees Association, Kootenay-Boundary Branch

Amber Byklum

Chairperson Byklum reported on the BCSTA Kootenay Boundary Branch AGM held in Trail on September 14 – 15 2018 and indicated that there will be a Branch meeting held during the Trustee Academy.

11.4 Public School Employers Association

Sandra Smaill

Vice-Chairperson Smaill reported that information pertaining to the upcoming negotiations will be available to Trustees, and she reminded all Trustees to ensure they are familiar with the conflict of interest provision in Policy 1500, Code of Ethics for School Trustees.

12. INFORMATION ITEMS

- 12.1 Correspondence Nil
- 12.2 November and December 2018 Calendar Circulated

13. FORTHCOMING EVENTS

- 2018.11.21 New Trustee Orientation, Invermere Board Office, 10:00 am
- 2018.11.27 Policy Committee, via teleconference, 4:00 pm
- 2018.11.27 Windermere Zone Trustee Meeting, Invermere Board Office, 5:00 pm
- 2018.11.29 –12.01 BCSTA Trustee Academy, Vancouver
- 2018.12.04 Labour Relations Committee Meeting, via teleconference, 8:30 am
- 2018.12.04 Golden Zone Trustee Meeting, Golden Board Room, 12:15 pm
- 2018.12.11 Board Meeting, Video Conference from Zone Offices, In-Camera Meeting, 6:00 pm
- 2018.12.11 Board Meeting, Video Conference from Zone Offices, Information Exchange, 6:30 pm
- 2018.12.11 Board Meeting, Video Conference from Zone Offices, Regular Meeting, 7:00 pm

14. QUESTIONS FROM THE PUBLIC

Sally Struthers inquired about the upcoming amended budget indicating that the costs for the Teacher’s Pension Plan are going down. She asked what the amount of savings are and what the Board plans to do with those savings. Chairperson Byklum responded that the Board has not discussed this matter.

15. ADJOURNMENT

M/S SMAILL / KING
THAT the meeting be adjourned at 20:00 hours

CARRIED

Chairperson

Secretary Treasurer