

POLICY:

The School District, in the performance of the duties assigned to it under the terms of the *School Act*, must of necessity, engage in the procurement of goods, services and construction. In its effort to achieve maximum economy and efficiency in the performance of this function, the Board has endorsed certain fundamental principles it considers applicable to public procurement:

- Maximizing economy and efficiency in procurement;
- Fostering and encouraging participation in procurement proceedings by vendors where appropriate;
- Promoting competition among vendors for the supply of the goods, services or construction to be procured;
- Providing for the fair and equitable treatment of all vendors;
- Promoting the integrity of, and fairness and public confidence in, the procurement process; and
- Achieving transparency in the procedures relating to procurement.

Where price, quality and service are equal, the School District shall give preference to local, provincial and Canadian suppliers respectively.

Purchases of items for personal use of employees shall not be made in the name of the School District. The Board may authorize employee purchase plans where employees purchase educational products (i.e. computers).

All items purchased by the School District in accordance with this policy and the related district practice will become the property of the School District.