



COMMUNITY USE OF SCHOOL DISTRICT PROPERTY AND FACILITIES

APPLICATION TO RENT SCHOOL

GROUP 1: SCHOOL SANCTIONED YOUTH GROUPS

Name of Group: _____

Description of Activity: _____

Equipment Required: (See attachment for lighting and sound equipment available):

Date(s) of Use: _____ Rental Rate: (See below) _____

Time: Access to Facilities: _____
Doors Open to Public: _____
Doors Close to Public: _____
Clean-up Completed: _____

Nature of Gathering: _____

Admission Charge: _____ Adult: _____ Student: _____

Seating Capacity: _____

"A" Rental Rate – Auditorium
_____ Hours @ \$_____ per
hour Equals total rental rate of: \$_____

"B" Custodial Rate
_____ Hours @ \$_____
Equals total Custodial Rate of \$_____

Opening/Closing of Facility (if required)
Monday to Saturday - \$50 Yes No
Sunday - \$75 Yes No

"C" Lighting & Sound Technician
_____ Hours @ \$_____ per hour
Equals total Lighting & Sound rate of: \$_____

"A", "B" and "C" as applicable = \$_____ plus GST \$_____ = \$_____

I acknowledge having read in full the Agreement and as duly authorized Agent or authorized Signatory on behalf of _____ (name of organization or user). I accept all the terms and covenants of this Agreement. I further certify that I have read the rules governing use of school facilities attached hereto and agree to perform thereto, and to be strictly bound thereby.

Dated the _____ day of _____, 20_____

Authorized Applicant _____

SCHOOL USE ONLY:
Location Assigned: _____
Custodian Notified: _____

School Principal or Designate

Secretary Treasurer



**COMMUNITY USE OF SCHOOL DISTRICT
PROPERTY AND FACILITIES**

APPLICATION TO RENT SCHOOL FACILITIES

- GROUP 1: EMPLOYEE GROUPS**
- GROUP 1: OTHER YOUTH GROUPS**
- GROUP 2: COMMUNITY/NON-PROFIT GROUPS**

Name of Organization: _____

Description of Activity: _____

Equipment Required: (See attachment for lighting and sound equipment available):

Date(s) of Use: _____ Rental Rate: (See below) _____

Time: Access to Facilities: _____
 Doors Open to Public: _____
 Doors Close to Public: _____
 Clean-up Completed: _____

Nature of Gathering: _____

Admission Charge: _____ Adult: _____ Student: _____

Seating Capacity: _____

"A" Rental Rate – Auditorium
 _____ Hours @ \$_____ per
 hour Equals total rental rate of: \$_____

"B" Custodial Rate
 _____ Hours @ \$_____
 Equals total Custodial Rate of \$_____

Opening/Closing of Facility (if required)
 Monday to Saturday - \$50 Yes No
 Sunday - \$75 Yes No

"C" Lighting & Sound Technician
 _____ Hours @ \$_____ per hour
 Equals total Lighting & Sound rate of: \$_____

"A", "B" and "C" as applicable = \$_____ plus GST \$_____ = \$_____

Application made on behalf of _____
 (Name of Organization or Group)

This _____ day of _____, 20_____

WITNESS to the signature

 (Authorized Agent or Signatory)

 (Signature)

 (Name of Organization or User)

 (Printed Name)

 (Address/Phone number)

 (Occupation/Address)

This _____ day of _____, 20_____

1. The application must be signed by an authorized officer or agent of the *Employee Group, Community Group,*



**COMMUNITY USE OF SCHOOL DISTRICT
PROPERTY AND FACILITIES**

APPLICATION TO RENT SCHOOL FACILITIES

- GROUP 1: EMPLOYEE GROUPS**
- GROUP 1: OTHER YOUTH GROUPS**
- GROUP 2: COMMUNITY/NON-PROFIT GROUPS**

Non-Profit Group or Other Youth Group (hereinafter referred to as the “User” or “Users” or “Tenant”). Once the application is accepted by the authorized representative of School District No. 6 (Rocky Mountain), the terms and conditions of the application shall form an agreement to which all members of the *Employee Group, Community Group, Non-Profit Group or other Youth Group* agree to be bound and to observe. PLEASE READ THIS APPLICATION CAREFULLY AND INFORM ALL MEMBERS OF YOUR GROUP OF THE TERMS AND CONDITIONS OF THIS AGREEMENT.

2. The User agrees to make such rules fully known to its members and agrees to inform all members and users of the School Facility of the terms and conditions of this agreement BEFORE USING the facility or entering upon any property of School District No. 6 (Rocky Mountain) for the use of such facilities.
3. The User certifies and agrees that, prior to signing this application, it has received a copy of the RULES GOVERNING USE OF SCHOOL FACILITIES which rules are attached to and form part of this agreement, and further agrees specifically to make such RULES fully known to its members who may be making use of the School Facility in any manner during the time the group is authorized to make use of such facilities.
4. Notwithstanding the requirements for insurance (*if applicable*), as set out, it is understood and agreed by the parties hereto that the User shall indemnify and shall hold harmless the Board of Education of School District No. 6 (Rocky Mountain), and its employees, servants, agents, and contractors, from any and all claims or expenses arising out of the use and/or occupation of the property belonging to the School District by the User and any of its officers, employees, servants, agents, contractors and volunteers except to the extent that such loss arises from the independent negligence of the School District.
5. The User shall, without limiting its obligations or liabilities herein and at its own expense, provide and maintain the insurances, as necessary, with insurers licensed in British Columbia and informs and amounts acceptable to School District No. 6 (Rocky Mountain).
6. The User hereby agrees to waive all rights of subrogation or recourse against the School District with respect to the use or occupation by the User of the premises described in the permit or license agreements. The User shall be responsible for the defense of any suit brought against the Board or the School District on account of any claim alleging legal liability for loss, costs or damages resulting from bodily injury, including death, of or to any person or persons, or from damage to the property of others, including the property of the User, during the use, intended or otherwise, of the Board or School District property or premises. Furthermore, the User shall indemnify the Board for any loss or damage to the Board’s or School District’s equipment, including any indirect expenses resulting therefrom.
7. The party signing on behalf of the Users must be over nineteen (19) years of age.

No



**COMMUNITY USE OF SCHOOL DISTRICT
PROPERTY AND FACILITIES**

APPLICATION TO RENT SCHOOL FACILITIES

- GROUP 1: EMPLOYEE GROUPS**
- GROUP 1: OTHER YOUTH GROUPS**
- GROUP 2: COMMUNITY/NON-PROFIT GROUPS**

School Use Only

Type of Group:

- Employee Groups (Group 1)
- Other Youth Groups (Group 1)
- Community (Group 2)
- Non-Profit (Group 2)

Invoice Required:

Yes No

Amount _____

Account Code _____

Insurance Required: Yes No

Confirmation of Certified ACMG Individual (Climbing Wall Only): Yes No

Note: If "yes", clause 5 is applicable; if "no", clause 5 is not applicable

Certificate of Insurance Attached Yes

Accepted on behalf of School District No. 6 (Rocky Mountain) this ___ day of _____, 20 ____

School Principal or Designate

Secretary Treasurer



**COMMUNITY USE OF SCHOOL DISTRICT
PROPERTY AND FACILITIES**

APPLICATION TO RENT SCHOOL FACILITIES

GROUP 3: COMMERCIAL GROUP

Name of Organization: _____

Description of Activity: _____

Equipment Required: (See attachment for lighting and sound equipment available):

Date(s) of Use: _____ Rental Rate: (See below) _____

Time: Access to Facilities: _____
 Doors Open to Public: _____
 Doors Close to Public: _____
 Clean-up Completed: _____

Nature of Gathering: _____

Admission Charge: _____ Adult: _____ Student: _____

Seating Capacity: _____

"A" Rental Rate – Auditorium
 _____ Hours @ \$_____ per
 hour Equals total rental rate of: \$_____

"B" Custodial Rate
 _____ Hours @ \$ _____
 Equals total Custodial Rate of \$ _____

Opening/Closing of Facility (if required)
 Monday to Saturday - \$50 Yes No
 Sunday - \$75 Yes No

"C" Lighting & Sound Technician
 _____ Hours @ \$_____ per hour
 Equals total Lighting & Sound rate of: \$_____

"A", "B" and "C" as applicable = \$_____ plus GST \$_____ = \$_____

Application made on behalf of _____
 (Name of Organization or Group)

This _____ day of _____, 20_____

WITNESS to the signature

 (Authorized Agent or Signatory)

 (Signature)

 (Name of Organization or User)

 (Printed Name)

 (Address/Phone number)

 (Occupation/Address)

This _____ day of _____, 20_____



COMMUNITY USE OF SCHOOL DISTRICT PROPERTY AND FACILITIES

APPLICATION TO RENT SCHOOL FACILITIES

GROUP 3: COMMERCIAL GROUP

1. The application must be signed by an authorized officer or agent of the *Commercial Group* (hereinafter referred to as the “User” or “Users” or “Tenant”). Once the application is accepted by the authorized representative of School District No. 6 (Rocky Mountain), the terms and conditions of the application shall form an agreement to which all members of the Commercial Group, agree to be bound and to observe. PLEASE READ THIS APPLICATION CAREFULLY AND INFORM ALL MEMBERS OF YOUR GROUP OF THE TERMS AND CONDITIONS OF THIS AGREEMENT.
2. The information requested on this page and on the other side of this page must be completed and shall form part of this agreement.
3. The User agrees to make such rules fully known to its members and agrees to inform all members and users of the School Facility of the terms and conditions of this agreement BEFORE USING the facility or entering upon any property of School District No. 6 (Rocky Mountain) for the use of such facilities.
4. The User certifies and agrees that, prior to signing this application, it has received a copy of the RULES GOVERNING USE OF SCHOOL FACILITIES which rules are attached to and form part of this agreement, and further agrees specifically to make such RULES fully known to its members who may be making use of the School Facility in any manner during the time the group is authorized to make use of such facilities.
5. Notwithstanding the requirements for insurance as set out in clause 8, it is understood and agreed by the parties hereto that the “User” or “Tenant” shall indemnify and shall hold harmless the Board of Education of School District No. 6 (Rocky Mountain), hereinafter referred to as the “Board” or the “School District”), and its employees, servants, agents, and contractors, from any and all claims resulting from the User’s use or occupancy of the Board’s or School District’s property or premises.
6. The User shall be responsible for the defense of any suit brought against the Board or the School District on account of any claim alleging legal liability for loss, costs or damages resulting from bodily injury, including death, of or to any person or persons, or from damage to the property of others, including the property of the User, during the use, intended or otherwise, of the Board of School District property or premises.
7. Furthermore, the User shall indemnify the Board for any loss or damage to the Board’s or School District’s equipment, including any indirect expenses resulting therefrom.
8. Comprehensive general liability insurance with a limit of not less than Two Million Dollars (\$2,000,000.00) or such other amount as the School District may choose, inclusive per occurrence for bodily injury and property damage including loss of use thereof. Such insurance shall extend to cover the User, its officers, employees, servants, agents, and contractors as additional insured with respect to liability arising out of the use of occupation by the User of property belonging to the School District. Such comprehensive general liability insurance shall contain coverage for the premises and operations, products and completed operations, blanket contractual liability, cross liability, contingent employers liability, occurrence property damage, employees and/or volunteers as additional named insured, broad form property damage and tenants all risks legal liability subject to a minimum limit of Two Million Dollars (\$2,000, 000,00) to apply to the use and/or occupation by the User of the premises described in the permit or license agreement. Such insurance shall name the Board as an additional insured and the insurer shall notify the Board at least thirty (30) days in advance of cancellation or any material change in scope of coverage. Evidence of such insurance must be provided in advance of use to the Board.
9. The party signing on behalf of the Users must be over nineteen (19) years of age.



**COMMUNITY USE OF SCHOOL DISTRICT
PROPERTY AND FACILITIES**

APPLICATION TO RENT SCHOOL FACILITIES

GROUP 3: COMMERCIAL GROUP

School Use Only

Type of Group: Commercial Group (Group 3)

Insurance Required: Yes No

Note: If "yes", clause 5 is applicable; if "no", clause 5 is not applicable

Certificate of Insurance attached Yes

Confirmation of Certified ACMG Individual (Climbing Wall Only): Yes No

Accepted on behalf of School District No. 6 (RockyMountain) this ___ day of _____, 20 ____

School Principal or Designate

Secretary Treasurer

Invoice Required:

Yes No

Amount _____

Account Code _____