



DISTRICT PRACTICE 8400

COURSE CHALLENGE

DISTRICT PRACTICE:

- (a) In order to be eligible to participate in the challenge process, a student must be enrolled in the School District, registered with the School District for homeschooling, or enrolled in a distance education distributed learning program.
- (b) Each secondary school in the School District will establish a process for challenge application reviews.
- (c) Students in grades other than 10, 11, and 12 may be eligible for challenge.
- (d) Students who have been previously enrolled in the course are not eligible to challenge it for credit.
- (e) The entire course must be challenged; a partial credit will not be granted through the challenge process.
- (f) Students will be granted only one opportunity to challenge a specific course.
- (g) Students must demonstrate to the satisfaction of the school challenge review team that they have met the prescribed learning outcomes of the course to a mastery level of 75% for the challenge to be successful.
- (h) Students will receive a percentage mark for a successful challenge. This mark will be recorded on report cards and transcripts.
- (i) In order to challenge a course with a provincial examination, students must first successfully challenge the school portion of the mark. If successful, students will then be given the opportunity to write the provincial examination at the first available examination date. The final percentage mark will be based on the blended school and examination marks.
- (j) Some courses may not be open to challenge, e.g. 100 Hours Work Experience. The schedule for implementation of courses available for challenge will correspond to the Ministry IRP implementation schedule.
- (k) Each secondary school in the School District is not obligated to provide challenges for provincial or locally-developed courses not taught in that school.
- (l) Timelines for challenge will be established at the discretion of individual schools, and dates for course challenges are to be identified in the individual school calendar.

[POLICY 8400 COURSE CHALLENGE](#)

[FORM 8400 COURSE CHALLENGE](#)

ADOPTED: September 9, 1997

Amended: May 10, 2005; December 11, 2007



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- (m) If the course to be challenged is taught in the School District, then no fee will be charged.
- (n) If the course to be challenged is not taught in the School District, a fee will be charged as follows. A non-refundable fee of \$20.00 will be required by the school for the review of the course challenge application. If the application is approved, the student will be required to pay a further \$80.00 processing fee plus extraordinary costs required to process the course challenge.

GUIDELINES

1. STUDENT ELIGIBILITY FOR CHALLENGE

- (a) Students arriving from other jurisdictions may challenge for credit where equivalency is not appropriate.
- (b) The final decision regarding eligibility will be at the discretion of an administrative officer or the school principal.
- (c) A teacher may recommend a student for challenge.

2. STUDENT READINESS FOR CHALLENGE

- (a) Students will demonstrate to the satisfaction of the principal in consultation with a subject specialist their readiness to challenge the specific course.
- (b) Through the challenge for credit application form 8400, the student will provide a written explanation of how the challenge will meet the educational goals as set out in their student learning plan.
- (c) Before approval to challenge a course is granted, the student will complete the checklist for course challenge as part of form 8400.
- (d) The approval for challenge must be made in consultation with the principal, subject specialist, the student's parents/guardians (if applicable), and the student.

3. ASSESSING AND EVALUATING THE CHALLENGE

- (a) To challenge for credit successfully, students must meet the same standards as those expected of students who take the course through regular classes.
- (b) Students will be awarded credit for a successful challenge, and receive a percentage mark for the course according to the Ministry reporting policy and guidelines, and the student progress report order.
- (c) Provision will be made for time required by teachers to conduct the evaluation of challenge students.

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4. STUDENTS MAY CHALLENGE COURSES WITH A PROVINCIAL EXAMINATION ACCORDING TO THE FOLLOWING PROCEDURES:

- (a) The student must first challenge the school portion of the course mark.
- (b) If the student is successful, they will be given an opportunity to write the provincial examination at the first regularly available examination date.
- (c) The school must submit the school mark derived from the challenge process before the provincial examination is written as indicated in the Ministry's handbook of procedures.
- (d) Students may write the provincial examination only at the scheduled time set by the Ministry.
- (e) Students will be awarded credit for the course, and receive a percentage mark for the course according to the Ministry reporting policy and guidelines, and the student progress report order.

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