



**DISTRICT PRACTICE 10150  
FIRST AID ATTENDANTS**

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**DISTRICT PRACTICE:**

**1. *Workers Compensation Act* requirements:**

1.1 The [Workers Compensation Act](#) and [regulations](#) designates work sites in school districts as “Class C” hazards. Accordingly, the following requirements shall be complied with:

Number of workers per shift:

**Less than 20 minutes from hospital**

- 2-5 No first aid attendant required
- 11-50 Level 1 first aid attendant
- 51-100 Level 2 first aid attendant

**More than 20 minutes from hospital**

- 2-5 No first aid attendant required
- 6-30 Level 1 first aid attendant
- 31-50 Level 1 first aid attendant plus transportation endorsement
- 51-75 Level 3 first aid attendant

1.2 Each school/work site shall have a designated First Aid Attendant with qualifications in accordance with 1.1 above and the *Workers Compensation Act* Regulations.

- (a) The work site/school supervisor shall ensure compliance with this policy and report to the District Health and Safety Committee the name(s) of the first aid attendant.
- (b) The District Health and Safety Committee shall review, on an annual basis, each facility to ensure that first aid attendant coverage is being provided when required.

**2. Financial support**

The financial support provided within this district practice shall not supersede any provision(s) of any current collective agreement. If a collective agreement provides financial benefit but is silent on process for approval, section 2.1 and 2.2 shall apply.

2.1 The Board shall pay all first aid training course fees, provided:

- (a) the course was approved in advance;
- (b) the course will result in compliance with 1.1 above;
- (c) the course was successfully completed; and
- (d) the employee agrees to provide first aid coverage for a school/work site for the duration of the first aid certificate.

[POLICY 10150 FIRST AID ATTENDANTS](#)

REFERENCES: [Workers Compensation Act](#),

ADOPTED: March 9, 1999  
Amended: April 14, 2020



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- 2.2 Employees will receive Level 2 and 3 first aid training outside of their working hours.
- 2.3 Employees designated by the Board, and required by the policy and this district practice or the *Workers Compensation Act*, as a first aid attendant for a school/work site shall receive the following monthly compensation:
- (a) Level 1 \$ 20.00 per month
  - (b) Level 2 \$ 30.00 per month
  - (c) Level 3 \$ 40.00 per month

### 3. Selection of first aid attendant

- Any employee at a work site is eligible to be considered for the first aid attendant position.
- Presence at the work site throughout the normal operating hours will be the first consideration.
- Possession of the necessary current qualifications will be the second consideration.
- No unionized employee shall be required to fulfill the duties of the first aid attendant unless such duties form part of their job description.
- Where more than one employee at the work site is interested in fulfilling these responsibilities and the employees possess the same qualifications, the selection will be based on the greatest experience in providing services of a similar nature with the least disruption to the classroom.

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