



## POLICY 11350

### CARE AND SUPERVISION

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#### **POLICY:**

The Rocky Mountain JUSTB4 staff will ensure that children are supervised at all times.

#### **PROCEDURES:**

##### **Universal:**

- Daily attendance will be recorded for all children including time arrived/departed and whether or not they were absent and if so why (illness, vacation, etc.).
- Staff will take frequent headcounts during transitions (gym to classroom, snack to carpet, and so on) to ensure all children are accounted for throughout the program.
- Staff will actively supervise children by ensuring clear sight lines, anticipating needs and situations, and positioning themselves to provide maximum supervision coverage.

##### **Outdoors:**

- Outdoor areas will be inspected for any potential hazards.
- Staff will take a first aid kit, cell phone, and any necessary medication outside.
- Children will wear proper clothing given the season and weather.
- Children will be encouraged to develop gross motor skills on play structures with supervision to ensure children are safe.

##### **Sample Schedule:**

1:00 -- 1:30 Welcome, Wash Hands, Exploration Centers  
1:30 -- 1:45 Clean-up  
1:45 -- 2:10 Circle, Storytime, Book Time, Puzzle Time  
2:10 -- 2:30 Wash Hands, Snack  
2:30 -- 3:00 Outdoor time  
3:00 -- 3:15 Pack up, Goodbye Routines  
3:15 - Parent/Guardian Pickup

##### **Care Program Outline**

JUSTB4 Programming will offer a variety of learning experiences coordinated to engage and benefit the children participating in the program. JUSTB4 will encourage a play-based environment with natural and open-ended materials that helps promote self-directed learning and conversation and supports each child's developmental needs.



**Indoor Free Play**

- Dramatic Play/Dress up Area
- Loose Parts of a Variety
- Building Manipulatives
- Craft Table/Art Space
- Sensory Table; Playdough for example
- Musical Instruments
- Library Space

**Outdoor Free Play**

- Natural Loose Parts
- Hoops
- Balls
- Frisbees
- Skip Ropes
- Pylons
- Bean Bags
- Exploring our Immediate Outdoor Spaces and Walking Destinations
- Mud Kitchen/Dramatic Play Space

**Group Time Activities**

- Stories using Felt Board
- Finger Play
- Movement Games
- Songs, Chants, Music, Dance
- Sharing Connections with Friends
- Language Learning Games
- Mindfulness Activities; ie. Breathing Games

**Emotional**

- Observations/Connections found through learning about our friends feelings through open discussions in the flow of the program
- Emotion/Feelings Visuals
- Sensory Exploration, ie. Calm Down Shaker Bottles
- Variety of Multicultural Dolls, Mr. Potato head and Puppets
- Mirror to See Facial Expressions
- Face Puzzles
- Games using Music



**Social**

- Family Pictures/stories
- World Community Exploration
- Music and Dance
- Food Experiences (Not Cooking)
- Dramatic Play Experiences
- Birthdays Display
- Learning about Our Differences and Similarities
- Large Group Activities/Games & Small Groups Activities/Games

**Physical**

- Gym Games
- Movement Games
- Outdoor Educator Lead Games
- Creative Dance Activities
- Walking Trips
- Access to Outside Play Equipment & Opportunities for Gross Motor Play

**Intellectual**

- Ten Frames
- Loose Parts
- Puzzles
- Measurement Equipment; Funnels, Measuring Cups & Spoons, Scale, Rulers
- Variety of Objects to Sort, Order
- Variety of Art supplies
- Science Based Discovery Centres or Walks
- Dice Games, ex: Transitions using the Roll of Dice

**Language Development**

- Story Experiences Using a Variety of Props, ex: Feely Bag Story
- Talking Sticks
- Visual Cards for Activities, Getting Dressed for Outdoor Play, etc.
- Storybooks
- Whiteboard and Markers
- Music, Songs, Poems and Chants
- Flannel board with Stories
- Printed Laminated Words in Relation to Children's Interests
- Language Sharing
- Art Supplies for Writing/Drawing Opportunities