

School District No. 6 (Rocky Mountain)

MINUTES of the **REGULAR MEETING** of the Board of Education of School District No. 6 (Rocky Mountain) held at McKim Middle School, Kimberley, B.C. – **SEPTEMBER 14, 2021.**

Present:	Amber Byklum	Chairperson
	Jane Fearing	Vice-Chairperson
	Sandra Smail	Vice-Chairperson
	Ronald McRae	Trustee
	Scott King	Trustee
	Ryan Stimming	Trustee
	Rhonda Smith	Trustee
	Jane Thurgood Sagal	Trustee
	Betty-Lou Barrett	Trustee
	Karen Shipka	Superintendent of Schools
	Alan Rice	Secretary Treasurer
	Members of Senior Leadership Team	
	Steve Wyer	Assistant Superintendent
	Trent Dolgopol	Director of Instruction, Technology and Innovative Learning
	Steve Jackson	Director of Operations
	Viveka Johnson	Director of Instruction, Technology and Innovative Learning
	Amanda Garand	Human Resources Manager
	Jacinda Harding	Finance Accountant
	Stacey Ursulescu	Executive Assistant

1. CALL TO ORDER

Chairperson Byklum called the meeting to order at 19:01 hours

2. ACKNOWLEDGEMENT OF TERRITORY

Chairperson Byklum acknowledged that this meeting is being held on the traditional unceded shared territory of the Ktunaxa and Secwépemc peoples and the chosen home of the Métis.

3. APPROVAL OF THE AGENDA

M/S FEARING / SMAILL

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve the agenda as circulated.

APPROVED UNANIMOUSLY

4. APPROVAL OF THE MINUTES OF THE PRIOR MEETINGS

4.1 Regular Meeting: 2021.6.8

M/S MCRAE / STIMMING

THAT the minutes of the regular meeting of the Board of Education of School District No. 6 (Rocky Mountain) held on June 8, 2021 be approved as presented.

APPROVED UNANIMOUSLY

4.2 Synopsis of in camera meeting: 2021.6.8

4.2.1 Property Matters: Nil

4.2.2 Legal Matters: Nil

4.2.3 Personnel Matters

4.2.3.1 The Personnel Report – Pending Board approval; the Board approved four personal leave of absence requests as presented.

4.2.3.2 The Personnel Information Report was received and filed as circulated.

4.2.3.3 The Labour Relations Information Report was received and filed as circulated

4.2.3.4 The Trustee remuneration schedule for 2020-21 fiscal year was approved as presented.

4.2.4 Student Matters:

4.2.4.1 The Board was provided an update on activities of the student conduct review committee.

4.2.5 Other:

4.2.5.1 Correspondence from Ms. Julie Brown was discussed.

5. PRESENTATIONS

5.1 2020-2021 Auditors' report and draft financial statements Angela Spencer

Ms. Spencer, partner with BDO Canada, presented the Auditors' report and reviewed the draft audited financial statements of School District No. 6 (Rocky Mountain) for the year ended June 30, 2021. Ms. Spencer reviewed the independent auditors' report, statement of financial position, statement of operations, statement of changes in net financial debt, and the statement of cash flows in detail with the Board of Education. Ms. Spencer responded to questions and the Chairperson thanked Ms. Spencer for the presentation.

The financial statement discussion and analysis for the year ended June 30, 2021 was presented by Mr. Rice. Senior leadership responded to questions.

M/S KING / STIMMING

THAT the Board of Education of School District No. 6 (Rocky Mountain) accepts the Auditors' report and approves the audited financial statements of School District No. 6 (Rocky Mountain) for the year ended June 30, 2021 at this meeting.

APPROVED UNANIMOUSLY

6. MATTERS ARISING FROM THE MINUTES Nil

7. STRATEGIC AND POLICY ISSUES

7.1 Policy Development:

7.1.1 Third Reading: Nil

7.1.2 Second Reading:

7.1.2.1 Policy 9400, District Parent Advisory Council Karen Shipka

Ms. Shipka presented the Board with the proposed amendment for the policy for second reading. Ms. Shipka indicated that feedback was received after the Board package was distributed and advised the Board that stakeholder feedback will be taken into consideration after second reading. The Policy Committee is recommending that the Board consider second reading of the policy at this meeting.

M/S SMAILL / SMITH

THAT, the Board of Education of School District No. 6 (Rocky Mountain) approve second reading of policy 9400, district parent advisory council at this meeting.

APPROVED UNANIMOUSLY

7.1.3 First Reading:

7.1.3.1 Policy 3800, Expenses on Board of Education Business

Karen Shipka

Ms. Shipka presented the Board with the proposed amendment to Policy 3800 for first, second, and third and final reading. The mileage rate was amended from \$0.57 to \$0.58. The Policy Committee is recommending that the Board consider all three readings of the policy at this meeting.

M/S STIMMING / SMITH

THAT, the Board of Education of School District No. 6 (Rocky Mountain) unanimously agree to proceed with all three readings of policy 9400, expenses on board of education business at this meeting.

APPROVED UNANIMOUSLY

M/S BARRETT / SMAILL

THAT, the Board of Education of School District No. 6 (Rocky Mountain) approve first reading of policy 9400, expenses on board of education business at this meeting.

APPROVED UNANIMOUSLY

M/S SMAILL / BARRETT

THAT, the Board of Education of School District No. 6 (Rocky Mountain) approve second reading of policy 9400, expenses on board of education business at this meeting.

APPROVED UNANIMOUSLY

M/S FEARING / BARRETT

THAT, the Board of Education of School District No. 6 (Rocky Mountain) approve third and final reading of policy 9400, expenses on board of education business at this meeting.

APPROVED UNANIMOUSLY

7.1.3.2 Bylaw IV, Calendar Change

Karen Shipka

Ms. Shipka presented the Board with the proposed amendment to Bylaw IV, Calendar Change, for first, second, and third and final reading. The prescribed minimum hours of instruction that the Board will offer to the students enrolled in the schools of the district were amended to reflect the National Day for Truth and Reconciliation. The Policy Committee is recommending that the Board consider all three readings of the policy at this meeting.

M/S SMAILL / THURGOOD SAGAL

THAT, the Board of Education of School District No. 6 (Rocky Mountain) unanimously agree to proceed with all three readings of bylaw IV, calendar change at this meeting.

APPROVED UNANIMOUSLY

M/S BARRETT / SMAILL

THAT, the Board of Education of School District No. 6 (Rocky Mountain) approve first reading of bylaw IV, calendar change at this meeting.

APPROVED UNANIMOUSLY

M/S SMAILL / BARRETT

THAT, the Board of Education of School District No. 6 (Rocky Mountain) approve second reading of bylaw IV, calendar change at this meeting.

APPROVED UNANIMOUSLY

M/S FEARING / BARRETT

THAT, the Board of Education of School District No. 6 (Rocky Mountain) approve third and final reading of Bylaw IV, calendar change at this meeting.

APPROVED UNANIMOUSLY

7.1.3.3 Policy Manual Sections 1000 – 2000

Karen Shipka

Ms. Shipka presented the Board with the proposed amendment to policies found in 1000 and 2000 sections for first reading. The Policy Committee is recommending that the Board consider first reading of the policies found in sections 1000 and 2000 at this meeting.

M/S SMITH / THURGOOD SAGAL

THAT, the Board of Education of School District No. 6 (Rocky Mountain) approve first reading of policies found in sections 1000 and 2000 presented at this meeting.

APPROVED UNANIMOUSLY

8. OPERATIONAL ISSUES

8.1 2022-23 Five-year minor capital plan program submission

Steve Jackson

Mr. Jackson made a presentation on minor capital projects that are being applied to through the school enhancement program, carbon neutral capital funding program, and the bus replacement program. Mr. Jackson advised that there are no applications being made to the playground enhancement program.

M/S STIMMING / THURGOOD SAGAL

THAT, the Board of Education approve the 2022-23 five year capital plan - minor capital program submission as presented.

APPROVED UNANIMOUSLY

8.2 FESL Enhancing Student Learning Report

Karen Shipka

Ms. Shipka presented the 2020-21 enhancing student learning report to seek Board approval prior to submission to the Ministry of Education. Ms. Shipka presented the report and answered questions.

Trustee Thurgood Sagal shared with the Board of Education that she has volunteered to be one of 11 trustees on the framework co-constructing criteria working group. It is a group of educational partners that has been struck by the Ministry of Education as part of the framework review program.

M/S FEARING / BARRETT

THAT the Board of Education approve the FESL enhancing student learning report for submission to the Ministry of Education.

APPROVED UNANIMOUSLY

8.3 Calendar change to support National Day of Truth and Reconciliation Steve Wyer

Mr. Wyer made a presentation on the newly added statutory holiday for National Day of Truth and Reconciliation.

M/S FEARING / THURGOOD SAGAL

THAT the Board of Education for School District No. 6 (Rocky Mountain) approve a calendar change reducing days of instruction by one in the current 2021-2022 school year, September 30, 2021, to recognize the National Day of Truth Reconciliation as created in Bill C-5.

Trustee Smaill spoke to the motion, and stated that Bill C-5 had received Royal Assent on June 3, 2021 and is now an Act of parliament.

AMENDMENT

M/S SMAILL / BARRETT

THAT the motion be amended by striking out the words "as created in Bill C-5".

APPROVED UNANIMOUSLY

Trustees voted on the main motion that now reads:

THAT the Board of Education for School District No. 6 (Rocky Mountain) approve a calendar change reducing days of instruction by one in the current 2021-2022 school year, September 30, 2021, to recognize the National Day of Truth Reconciliation.

APPROVED UNANIMOUSLY

9. REPORTS

9.1 COVID-19 communication update Karen Shipka

Ms. Shipka provided an update on COVID-19 communication plan to the Board of Education. She advised that the District Health and Safety Officer will continue to monitor the risk and will advise senior leadership of any changes that the District is required to make in order to comply with K-12 guidelines, the Provincial Health Officer, Interior Health regional and local requirements, and WorkSafe BC regulations.

9.2 Immunization clinics Karen Shipka

Ms. Shipka advised the Board of Education that the Interior Health Authority is providing immunization clinics within District buildings and answered questions.

9.3 Budget Utilization Summary, June 30, 2021 Alan Rice

Mr. Rice presented to the Board of Education the June 2021 budget utilization summary and reviewed the actual results with the amended budget and prior year. Mr. Rice responded to questions.

9.4 BC School Trustees Association Jane Fearing

Trustee Fearing reported that she will be attending a meeting of BCSTA Indigenous Education Committee (IEC) in Vancouver on October 21 and 22, 2021. Approval of the knowledge series 1-5 will be discussed and hopefully approved by the IEC. Provincial Council is scheduled to meet virtually on October 23, 2021.

9.5 BC School Trustees Association, Kootenay Boundary Branch Jane Thurgood Sagal

Trustee Thurgood Sagal reported that the Kootenay Boundary Branch conference has been cancelled but the AGM portion will be held via Zoom on Sunday, September 26, 2021. Trustee Smith volunteered to be the School District No. 6 (Rocky Mountain) trustee representative on the Kootenay Boundary Branch association.

9.6 BC Public Schools Employers Association

Sandra Smail

Trustee Smail had nothing to report.

10. INFORMATION ITEMS

10.1 Correspondence:

10.1.1 Correspondence – Peak Gymnastics Society letter

Karen Shipka

The Board of Education directed Ms. Shipka to draft a letter of support.

10.2 September and October 2021 calendar

11. FORTHCOMING EVENTS

- | | |
|------------|---|
| 2021.09.26 | BCSTA Kootenay Boundary Branch, AGM, Virtual |
| 2021.09.28 | Policy Committee meeting, teleconference, 4:30 p.m. |
| 2021.10.05 | Labour Relations Committee meeting, teleconference, 8:30 a.m. |
| 2021.10.12 | Board of Education Meeting, Edgewater Elementary School |
| | • In-Camera 6:00 p.m. |
| | • Regular Meeting 7:00 p.m. |

12. ADJOURNMENT

Trustees agreed to adjourn by consensus.

The meeting adjourned at 20:44 hours.

Alan Rice, Secretary Treasurer

Amber Byklum, Chairperson