

SCHOOL DISTRICT NO. 6 (ROCKY MOUNTAIN)

MINUTES of the **REGULAR MEETING** of the Board of Education of School District No. 6 (Rocky Mountain) held via videoconference at Kimberley, Golden, and Invermere District Offices, B.C., - **MARCH 13, 2018.**

Present:	Amber Byklum	Chairperson
	Sandra Smaill	Vice-Chairperson
	Denny Neider	Trustee
	Shannon Hood	Trustee
	Mac Campbell	Trustee
	Rosemary Oaks	Trustee
	Rhonda Smith	Trustee
	Betty-Lou Barrett	Trustee
	Paul Carriere	Superintendent of Schools
	Dale Culler	Secretary Treasurer

Members of Senior Management

Apologies: Jane Fearing Vice-Chairperson

1. CALL TO ORDER

The Chairperson called the meeting to order at 19:00 hours.

2. APPROVAL OF AGENDA

M/S OAKS / SMAILL

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve the agenda as circulated.

CARRIED

3. APPROVAL OF THE MINUTES OF THE PRIOR MEETINGS

3.1 Regular Meeting: 2018.2.13

M/S NEIDER / OAKS

THAT the minutes of the Regular Meeting of the Board of Education of School District No. 6 (Rocky Mountain) held on February 13, 2018 be approved as presented.

CARRIED

3.2 Synopsis of In-Camera Meeting: 2018.2.13

3.2.1 Property Matters

A matter was discussed regarding an organization that inquired whether there was an opportunity to rent space from the District.

3.2.2 Legal Matters Nil

3.2.3 Personnel Matters:

The Personnel Report – Pending Board Approval; the Board approved one personal leave of absence request and denied one personal leave of absence request as presented. The Personnel Information Report was received and filed as circulated. The Labour Relations Information Report was received and filed as circulated.

- 4. **PRESENTATIONS** Nil
- 5. **MATTERS ARISING FROM THE MINUTES** Nil
- 6. **STRATEGIC AND POLICY ISSUES**

6.1 Policy Development:

6.1.1 Third Reading: Nil

6.1.2 Second Reading:

6.1.2.1 Bylaw No. 1, Procedural Bylaw

Mr. Carriere indicated that it is necessary to move the dates referring to the first meeting of the Board up one (1) month from December to November bringing the dates in line with the timing of the fall elections which will take place in October of 2018. The Policy Committee is recommending second reading of the Bylaw amendments at this meeting.

M/S HOOD / SMITH

THAT the Board of Education of School District No. 6 (Rocky Mountain) agree to consider second and third readings of Bylaw No. 1, Procedural Bylaw at this meeting.

CARRIED

M/S SMAILL / CAMPBELL

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve second reading of Bylaw No. 1, Procedural Bylaw at this meeting.

CARRIED

M/S SMAILL / NEIDER

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve third and final reading of Bylaw No. 1, Procedural Bylaw at this meeting.

CARRIED

6.1.3 First Reading:

6.1.3.1 Policy 6190, Information and Technology Management

Mr. Carriere explained that the Policy Committee has taken a look at the acceptable use of technology policy to see that it has been updated for advancements and changes in technology services since the policy was last reviewed. There are a large number of small amendments to the policy which are largely terminology changes that reflect how services are being delivered; however the intent and focus of the policy remains the same. The Policy Committee is recommending the Board consider first reading of the policy amendments at this meeting.

M/S CAMPBELL / OAKS

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve first reading of Policy 6190, Information and Technology Management at this meeting.

CARRIED

6.1.3.2 Policy 3000, Budget Development, Monitoring and Reporting

Mr. Carriere explained that this is a new policy that the Ministry of Education is requiring all Districts to have in place by June 30, 2018. On the recommendation of the Auditor General, the policy establishes that the Board will develop a budget framework to prepare both a preliminary operating budget and an amended operating budget consistent in the form, content and timelines specified by the Minister of Education. The policy also establishes that there will be appropriate monitoring of funds and that financial reports will be provided at each Board meeting. The Policy Committee is recommending the Board consider first reading of the policy at this meeting.

M/S CAMPBELL / OAKS

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve first reading of Policy 3000, Budget Development, Monitoring and Reporting at this meeting.

CARRIED

6.1.3.3 Policy 3010, Accumulated Operating Surplus

Mr. Carriere explained that this is a new policy that the Ministry of Education is requiring all Districts to have in place by June 30, 2018. On the recommendation of the Auditor General, the policy establishes that the Board will develop a transparent process dealing with surpluses managed by the school district. The Policy Committee is recommending the Board consider first reading of the policy at this meeting.

M/S OAKS / NEIDER

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve first reading of Policy 3010, Accumulated Operating Surplus at this meeting.

CARRIED

7. OPERATIONAL ISSUES

7.1 February 2018 Budget Utilization Summary Dale Culler

Mr. Culler reported that the February budget utilization summary will be presented along with the March 3rd quarter report at the next regular Board meeting.

8. REPORTS

8.1 Learning Leadership Report: Cheryl Lenardon

Ms. Lenardon presented the Learning Leadership Report to the Board. She indicated that there has been significant activity this past month. Ms. Lenardon responded to questions and the Chairperson thanked her for her report.

8.2 BC School Trustees Association Amber Byklum

Chairperson Byklum reminded Trustees that the BCSTA AGM will take place in Richmond on April 26 – 29, 2018.

8.3 BC School Trustees Association, Kootenay-Boundary Branch Amber Byklum

Chairperson Byklum provided her report, informing the Board that the BCSTA has published, "A Guide for School Trustee Candidates 2018" which are available in both electronic and paper copies. They will be made available for the upcoming DPAC meeting. Chairperson Byklum indicated that they are an excellent resource for anyone that is seeking to run to be a trustee in the fall 2018 elections.

8.4 Public School Employers Association Mac Campbell

Trustee Campbell provided the Board with an update on the new Board of Directors.

9. INFORMATION ITEMS

9.1 Correspondence Nil

9.2 March and April 2018 Calendar Circulated

10. FORTHCOMING EVENTS

2018.04.03 Golden Zone Trustee Meeting, via teleconference, 12:15 pm

2018.04.03 Labour Relations Committee, via teleconference, 8:30 am

2018.04.05-06 BCSSA Spring Forum, Vancouver

2018.04.10 Board Meeting, Video Conference from Zone Offices, In-Camera, 6:00 pm

2018.04.10 Board Meeting, Video Conference from Zone Offices, Information Exchange, 6:30 pm

2018.04.10 Board Meeting, Video Conference from Zone Offices, Regular Meeting, 7:00 pm

11. QUESTIONS FROM THE PUBLIC

Nil

12. ADJOURNMENT

M/S NEIDER / OAKS

THAT the meeting be adjourned at 19:18 hours

CARRIED

Chairperson

Secretary Treasurer