



**POLICY 4200**  
**PERSONAL PROPERTY**

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**POLICY:**

The District shall reimburse employees for the loss of, or damage to, personal property used in the carrying out of their duties if the employee's supervisor or principal had prior knowledge of, and approved of, the use of the personal property.

**DISTRICT PRACTICE 4200 PERSONAL PROPERTY**

**ADOPTED: February 2001**

**Amended: January 2018, December 14, 2021**