



**DISTRICT PRACTICE 9000**  
**PARENT ADVISORY COUNCIL**

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**DISTRICT PRACTICE:**

1. The primary role of the Parents' Advisory Council is to act in an advisory capacity on matters of school policy rather than specific details of school operation. In particular, councils shall not discuss individual students or school personnel.
2. The Board of Education of School District No. 6 (Rocky Mountain) will recognize a specific Parents' Advisory Council as the only such council for a specific school upon a letter of application that includes the following:
  - 2.1 a statement, signed by the principal, indicating that they have been consulted in the making of the bylaws that govern:
    - the council's meetings;
    - the business and conduct of its affairs; and
    - its dissolution.
  - 2.2 a copy of its bylaws.  
See accompanying sample bylaw from the B.C. Confederation of Parent Advisory Councils (BCCPAC)
3. If a Parents' Advisory Council is established in a school:
  - the principal will be responsible for assisting with the drafting of bylaws to govern its operation and for holding the initial election of officers;
  - the principal will be an ex-officio member; and
  - voting membership will be limited to parents/guardians of students in the school.
4. If a Parents' Advisory Council is established at the District level:
  - the superintendent will be responsible for drafting interim bylaws to govern its operation;
  - the Superintendent will be an ex-officio member; and
  - voting membership will be limited to one representative appointed by each school's Parents' Advisory Council.

**POLICY 9000 PARENT ADVISORY COUNCIL**

**REFERENCES:** School Act, Section [8, 65 2\(b\)](#)

**ADOPTED:** April 1999

**Amended:** June 13 2006; June 14, 2016; January 14 2020



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5. Functions and Procedures:

- 5.1 A Parents' Advisory Council, through its elected officers, may give advice to the principal and staff respecting any matter relating to the school, including the annual School Plan for Student Success.
- 5.2 The principal and staff continue to carry formal responsibility to the Board through the superintendent for decisions concerning the school and its effective operation. The role of a Parents' Advisory Council is to act in an advisory capacity in matters of school policy rather than specific details of school operation. In particular, councils should not discuss individual school personnel or students.
- 5.3 In the event that the advice of a Parents' Advisory Council requires a decision by the superintendent or the Board of Education, the matter shall be brought to the superintendent's attention by the principal of the school.

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