



January 6, 2022

## District Administration Building Safety Plan

School District No.6 (Rocky Mountain) has an established communicable disease plan that is followed for all communicable disease management in the workplace. In addition to the communicable disease plan, added measures may be required to maintain a safe and healthy work environment during times of increased risk to the staff (i.e., when there is a high level of community spread of a virus).

### Masking

- Wear a mask in common areas such as hallways, meeting rooms, and shared spaces unless medically unable. Staff do not need to wear mask if they are working alone or behind a barrier.

### Staff areas (meeting rooms, conference areas, and staff rooms)

- Reduce capacity in all staff meeting areas. Signs should be posted indicating maximum amount of people allowed in that space.

### General health and safety measures

- All staff are required to complete the Daily Health Check and if unwell must stay home and follow the current public health measures. Call 811 for guidance about COVID-19.
- Regular and frequent hand hygiene.
- Respiratory etiquette.
- Reduce grouping and crowding in all areas.
- Meetings should be held virtually, when possible.

The Senior Leadership Team may add additional measures as needed to maintain a safe and healthy workplace (e.g. working from home during times of increased risk as determined by the Senior Leadership Team and with consultation from public health).

For more information, see SD6 website at <https://www.sd6.bc.ca/parents/covid-19-communication>