

School District No. 6 (Rocky Mountain)

MINUTES of the **REGULAR MEETING** of the Board of Education of School District No. 6 (Rocky Mountain) held at Selkirk Secondary School, Kimberley, B.C. – **APRIL 12, 2022**

Present: Amber Byklum Chairperson
Jane Fearing Vice-Chairperson
Sandra Smaill Vice-Chairperson
Ronald McRae Trustee
Scott King Trustee
Ryan Stimming* Trustee
Rhonda Smith Trustee
Jane Thurgood Sagal Trustee
Betty-Lou Barrett Trustee

Members of Senior Leadership Team

Karen Shipka Superintendent of Schools
Alan Rice Secretary Treasurer
Steve Wyer Assistant Superintendent
Trent Dolgopol Director of Instruction, Technology and Innovative Learning
Viveka Johnson* Director of Instruction, Learning and Support Services
Al Ure Director of Operations
Steve Jackson Operations Consultant
Amanda Garand Human Resources Manager
Jacinda Harding Finance Manager
Stacey Ursulescu Executive Assistant
Crystal MacLeod District Vice Principal, Early Learning

General Public

* via Microsoft Teams

1. CALL TO ORDER

Chairperson Byklum called the meeting to order at 19:02 hours.

2. ACKNOWLEDGEMENT OF TERRITORY

Chairperson Byklum acknowledged that School District No. 6 (Rocky Mountain) resides in the traditional unceded shared territory of the Ktunaxa and Secwépemc peoples and the chosen home of the Métis.

3. APPROVAL OF THE AGENDA

M/S SMAILL / FEARING

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve the agenda as circulated.

APPROVED

4. APPROVAL OF THE MINUTES OF THE PRIOR MEETINGS

4.1 Regular Meeting: 2022.03.08

M/S THURGOOD SAGAL / SMAILL

THAT the minutes of the regular meeting of the Board of Education of School District No. 6 (Rocky Mountain) held on March 8, 2022 be approved as presented.

APPROVED

4.2 Synopsis of in camera meeting: 2022.01.11 Alan Rice

4.2.1 Property Matters: David Thompson Secondary School (DTSS) / College of the Rockies (COTR) joint-use addition

Mr. Jackson and Mr. Ure provided the Board of Education an update on the planned expansion project at DTSS and COTR. The Board directed the Senior Leadership Team to write a letter of support and collaborate with COTR administration to update construction, ownership, and use agreements for this project

4.2.2 Legal Matters: Nil

4.2.3 Personnel Matters:

4.2.3.1 The Personnel Report – Pending Board Approval:
The Board of Education approved three leave requests as presented.

4.2.3.2 The Personnel Information Report was received and filed as circulated.

4.2.3.3 The Labour Relations Information Report was received and filed as circulated.

4.2.3.4 Trustee Communication Allowance Report:
Ms. Shipka and Mr. Rice provided the Board of Education with additional information about Trustee communication remuneration.

4.2.3.5 COVID-19 vaccine mandate:
Ms. Shipka provided an update on vaccine mandates.

4.2.3.6 Ratification – Memorandum of settlement between School District No. 6 (Rocky Mountain and the Rocky Mountain Teachers’ Association: The Board of Education ratified the local matters agreement between School District No. 6 (Rocky Mountain) and the Rocky Mountain Teachers’ Association.

4.2.4 Student Matters: Nil

4.2.5 Procedural Matters: Nil

5. PRESENTATIONS/DELEGATIONS Nil

6. MATTERS ARISING FROM THE MINUTES Nil

7. STRATEGIC AND POLICY ISSUES

7.1 Policy Development:

7.1.1 Third Reading:

7.1.1.1 Policy 1400, policies from section 3000, policy 6000, and policy 8800: Mr. Wyer and Mr. Rice presented the Board with the proposed policy 1400, amendments to policies found in section 3000, policy 6000, and policy 8800. Mr. Rice provided the Board with feedback received from the Ministry of Education after seconding reading on policies from section 3000. Mr. Wyer reported that the Policy Committee is recommending that the Board consider third and final reading of policy 1400, policies found in section 3000, policy 6000, and policy 8800 at this meeting.

M/S SMAILL / THURGOOD SAGAL

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve third and final reading of policy 1400 at this meeting.

APPROVED

M/S KING / MCRAE

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve third and final reading of policies found in section 3000 at this meeting.

APPROVED

M/S SMAILL / BARRETT

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve third and final reading of policy 6000, and policy 8800 at this meeting.

APPROVED

M/S SMITH / SMAILL

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve third and final reading of policy 8800 at this meeting.

APPROVED

7.1.2 Second Reading:

7.1.2.1 Mr. Wyer presented the Board with the proposed changes to policy 8000 and 8600. Policy 8000 did not receive any feedback. Policy 8600, field trips, was first introduced in December. The senior leadership team consulted with the principals and vice principals and received feedback. The District has made changes based on the feedback. Revised draft field trip forms are also included in the Board package to show what information is being sought through the application process.

M/S SMAILL / MCRAE

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve second reading of policy 8000 presented at this meeting.

APPROVED

M/S SMAILL / FEARING

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve second reading of policy 8600 presented at this meeting.

APPROVED

7.1.3 First Reading:

7.1.3.1 Policy 1300, district practice 5225, and communications and media relations policy:

Mr. Wyer presented the Board with the proposed changes to policy 1300, district practice 5225, and communications and media relations policy. Policy 1300 is being revised to remove ambiguity about written submissions prior to presenting to the Board of Education. District practice 5225, classroom placement, is being presented to the Board as information only and no motion is required. This district practice was drafted in consultation with principals and vice principals. The communications and media relations policy is being introduced for consideration.

M/S SMAILL / KING

THAT the Board of Education of School District No. 6 (Rocky Mountain) unanimously agree to proceed with all three readings to repeal policy 1300.

APPROVED

M/S BARRETT / KING

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve first reading to repeal policy 1300.

APPROVED

M/S SMAILL / BARRETT

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve second reading to repeal policy 1300.

APPROVED

M/S KING / SMITH

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve third and final reading to repeal policy 1300.

APPROVED

M/S FEARING / SMAILL

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve first reading of the communications and media relations policy presented at this meeting.

APPROVED

8. OPERATIONAL ISSUES

8.1 Capital Bylaw – Minor capital approval:

Alan Rice

In accordance with Section 143 of the *School Act*, Boards of Education are required to adopt a single Capital Bylaw for its' approved 2022/23 Capital Plan as identified in the Capital Plan Response Letter. As per the response letter the District received from the Ministry of Education, the District has been approved for funding through the School Enhancement Program for building envelope upgrades at Open Doors for \$792,000, HVAC Upgrade at EMP for \$265,000 and lighting upgrade (CNCP) at SSS for \$325,000. Additionally, \$318,504 has been approved for two replacement buses.

M/S SMAILL / THURGOOD SAGAL

THAT the Board of Education of School District No. 6 (Rocky Mountain) unanimously agree to proceed with all three readings of Capital Plan Bylaw No. 2022/23-CPSD6-01 at this meeting.

APPROVED

M/S KING / SMITH

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve first reading of Capital Plan Bylaw No. 2022/23-CPSD6-01 at this meeting.

APPROVED

M/S MCRAE / FEARING

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve second reading of Capital Plan Bylaw No. 2022/23-CPSD6-01 at this meeting.

APPROVED

M/S KING / BARRETT

THAT the Board of Education of School District No. 6 (Rocky Mountain) approve third and final reading of Capital Plan Bylaw No. 2022/23-CPSD6-01 at this meeting.

APPROVED

- 8.2 2022-23 amended school calendar: Steve Wyer
At the March 8, 2022 regular meeting, the Board of Education approved the 2022-23 school calendar that included September 30, 2022, National Day of Truth and Reconciliation, as a day of instruction. On March 23, 2022 the Government of British Columbia directed public sector employers, including the K-12 sector, to plan that schools will not be in operation that day.

M/S SMAILL / THURGOOD SAGAL

THAT the Board of Education for School District No. 6 (Rocky Mountain) approve the revised 2022-23 calendar as presented.

APPROVED

- 8.3 2022-23 Board of Education meeting and site visit calendar: Karen Shipka
Each year the Board of Education sets meeting dates and locations for the upcoming school year. The Board meets on the second Tuesday of every month, except in July and August, in various locations throughout School District No. 6 (Rocky Mountain). The Board holds their meetings at various schools throughout the school district in an effort to visit each school site several times during the 4-year tenure of each Board. The Board of Education is required to adopt their schedule of Board of Education meetings and publicize their meeting dates.

M/S FEARING / THURGOOD SAGAL

THAT, the Board of Education of School District No. 6 (Rocky Mountain) approve the Board of Education, Schedule of Meetings and site visits for the 2022-23 school year as presented at this meeting.

APPROVED

- 8.4 JUSTB4 expression of interest: Viveka Johnson and Crystal MacLeod
As part of the new Ministry of Education and Child Care, an opportunity exists to explore opportunities for early learning programs. The Deputy Minister's Bulletin on March 18 included an opportunity for Districts to submit an Expression of Interest (EIO) for provincial early learning programs including Strengthening Early Years to Kindergarten Transitions (SEY2KT), Changing Results for Young Children (CR4YC), Seamless Day and

JUSTB4. The District is not currently participating in the Seamless Day or JUSTB4 pilot projects. The District acknowledges the value and impact of early learning programs and as such would like to submit an expression of interest (EOI) to have one JUSTB4 site in Golden where a dedicated classroom that is being used for StrongStart in the morning and would be available for JUSTB4 in the afternoon

M/S FEARING / THURGOOD SAGAL

THAT, the Board of Education of School District No. 6 (Rocky Mountain) support the District in putting forward an expression of interest for the JUSTB4 program.

APPROVED

9. REPORTS

9.1 Budget utilization and 2022-23 budget planning: Al Rice
Mr. Rice provided an update to the Board of Education on year-to-date operating expenditures compared to budget and prior year data as information. Expenditures to date are in line with budgeted and greater than the prior year for the same timeframe. He also outlined the 2022-23 budget planning timeline.

9.2 Policy 6300, staff use of school facilities: Steve Wyer
Mr. Wyer provided the Board of Education additional information about the repeal of policy 6300. He contacted BC Schools' Protection Program (SPP) – the District's insurance provider – to inquire about policy 6300. SPP advised that including staff use of facilities and equipment in a policy other than a policy for general community use, opened the District up to significant liability. During discussion, the following motion was moved:

M/S STIMMING/SMALL

THAT, the Board of Education of School District No. 6 reinstate policy 6300 as it was read to March 20, 2022 meeting.

DEFEATED

Trustee Fearing abstained

9.3 Technology update: Trent Dolgopol
Mr. Dolgopol provided the Board of Education a technology update. The District is now implementing the technology plan and is making progress towards the goals.

9.4 District vice principals update: Steve Wyer
Mr. Wyer provided an update on the work being undertaken by the district vice principals.

9.5 Before and after school survey results: Viveka Johnson and Crystal MacLeod
The District conducted an investigation in each community to determine the number of providers offering before and after school care. At the February Board meeting, the District shared an intention to conduct a survey. The District sent out a survey to all current K-6 families as well as 2022/23 registered K-families to gauge the need for before

and after school programs in all communities. We received 300 responses and these results show that across the District families have indicated they would access programs in their child's school, if available. This includes families who already have before and/or after school care arrangements in place. Given that there is a need for before and after school care in each community further investigation is required. In the three main communities where services already exist, it would be wise to have a conversation with those providers who already have lease agreements with us to determine if there would be interest in expanding their offerings within our school building (third-party model). If there is no interest from these providers then the district would run a district-operated program. Where services are not available, the district could offer a district operated program.

- 9.6 Electric bus update: Steve Jackson and Al Ure
Electric school buses cost approximately \$400K with Ministry funding of approximately \$160k creating a shortfall of \$240K. Today there are grants available to make up the majority of the difference, with the balance of the funding (approx. \$60-90K) needed to be supplemented from the operating funding. The recommendation is to support the continued move to electric bus and white fleet in a coordinated manner and as we can afford the additional costs.
- 9.7 BC School Trustees Association: Jane Fearing
Trustee Fearing reminded the Trustees that BCSTA AGM will be held in Vancouver from April 21-24, 2022. She formally announced that she has put her name forward as a director of BCSTA.
- 9.8 BC School Trustees Association, Kootenay Boundary Branch: Rhonda Smith
Trustee Smith shared that there will be a BCSTA KBB breakfast meeting on April 22, 2022. She noted that each branch will report so encouraged attendees to bring topics. She also noted that there will be new business items to discuss at the meeting including moving the KBB AGM date to better align with future Trustee elections, and sharing what districts are doing to attract candidates for Trustee elections and voting.
- 9.9 BC Public Schools Employers' Association: Sandra Smail
Trustee Smail had nothing to report. Bargaining has started in earnest.

10. INFORMATION ITEMS

- 10.1 April and May 2022 calendar

11. FORTHCOMING EVENTS

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| 2022.04.21-24 | BCSTA Spring Forum, Vancouver |
| 2022.04.26 | Policy Committee Meeting, Teleconference, 4:30 p.m. |
| 2022.05.03 | Labour Relations Committee Meeting, Teleconference, 12:30 p.m. |
| 2022.05.07 | Board Working Session, Invermere, 8:30 a.m. |
| 2022.05.10 | Board of Education Meeting, Lady Grey Elementary School |
- In-Camera 6:00, p.m.
 - Regular Meeting, 7:00 p.m.

12. ADJOURNMENT

Trustees agreed to adjourn by consensus.

The meeting adjourned at 21:19 hours.

Alan Rice, Secretary Treasurer

Amber Byklum, Chairperson