



## School District 6 (Rocky Mountain) JUSTB4 Manager/Early Childhood Educator Kimberley, BC

School District No. 6 is excited to be participating in the JUSTB4 pilot project for the 2022-23 school year. JUSTB4 is a project funded by the Ministry of Education and Child Care and celebrates JUST BEING 4 years old. This program is not a Kindergarten readiness program and it is meant to provide an early childhood experience for children and their families who are not currently accessing pre-k and/or daycare programs.

School District No. 6 (Rocky Mountain) is now accepting applications for the role of **temporary, part-time (15 hrs/wk) JUSTB4 Manager/Early Childhood Educator** in Kimberley, BC. This leadership role will begin in the fall of 2022, not before October 31, 2022 to June 30, 2023. Wage: \$23.00/hour plus BC Government and CBT top-up.

School District No. 6 (Rocky Mountain) is located on the traditional, unceded and shared territory of the Ktunaxa and Secwépemc peoples and is the chosen home for many Métis and other Indigenous people. Located in the beautiful Columbia Valley of the East Kootenay, Rocky Mountain serves 3443 students in 18 schools spread over 270 kilometers. The three major centers in the District are the communities of Golden, Invermere, and Kimberley. The District's vision is opportunity, equity, and success for each learner. Important organizational values are respect, integrity, equity, accountability, and innovation.

We invite applications from candidates who hold an Early Childhood Educator Certificate and have experience running day-to-day administration, educational programming and program delivery for children prior to entering the education system.

The ideal candidate will:

- Be responsible for the daily running and administration of the early childhood education program whilst adhering to policy and procedures, ensuring compliance with the BC Licensing Child Care Regulations, and ensuring implementation of the BC Early Learning Framework.
- Develop and maintain student records and observations and ensure the confidentiality of student information.
- Provide equal opportunity for all children with regard to their religious persuasion, racial origins, gender, abilities, cultural and linguistic backgrounds.
- Maintain, prepare and create safe spaces within the JUSTB4 classroom, outdoor space(s) and program equipment according to Policies and Procedures and assessment of risk.
- Budget, plan and record finance and administration records for the JUSTB4 program as per SD6 finance policies.
- Promote clear communication with families and the District's Early Learning team.

The successful candidate will have:

- At minimum, an Early Childhood Education Certificate
- Valid Emergency Child Care First Aid and CPR
- 2-5 years of experience leading and planning learning for pre-K children
- 1-3 years of experience managing an early learning child care program
- Exemplary and proven interpersonal and communication skills
- Flexibility in working as part of a team with a strong understanding of early learning and a self-starter with excellent organizational and planning skills.

Applications for this Early Learning Leadership opportunity will be considered if submitted by **Thursday, September 29, 2022 at 4:00 p.m. MST** via Make a Future <http://sd6-makeafuture.simplification.com> (Make a Future #3336168). Applications must include a cover letter, resume, and two professional references, one of which must be from a current supervisor.

Please address questions regarding this position to Crystal MacLeod, Director of Early Learning and Child Care, 250-432-5189.

Human Resources  
School District No. 6 (Rocky Mountain)  
e-mail: [hr@sd6.bc.ca](mailto:hr@sd6.bc.ca) fax: 250-342-6966

