

**School District No. 6 (Rocky Mountain)**

**MINUTES** of the **REGULAR MEETING** of the Board of Education of School District No. 6 (Rocky Mountain) held at Kimberley, Golden, and Invermere District Offices, B.C., - **FEBRUARY 14, 2023**

Present:	Jane Fearing	Vice-Chairperson
	Ronald McRae	Vice-Chairperson
	Betty-Lou Barrett*	Trustee
	Scott King*	Trustee
	Darryl Oakley	Trustee
	Rhonda Smith	Trustee
	Ryan Stimming	Trustee
	Jane Thurgood Sagal	Trustee
	Karen Shipka	Superintendent of Schools
	Alan Rice	Secretary Treasurer
	Steve Wyer	Assistant Superintendent
	Sharon Collin	Director of Instruction, Instruction and Learning
	Trent Dolgopol	Director of Instruction, Technology and Innovative Learning
	Crystal MacLeod	Director of Instruction, Early Learning and Child Care
	Al Ure	Director of Operations
	Danielle Warren	Director of Rocky Mountain International Student Program
	Amanda Garand	Manager Human Resources
	Jacinda Harding	Finance Manager
	Stacey Ursulescu	Executive Assistant

General Public

Apologies: Amber Byklum Chairperson

\* via Microsoft Teams

**1. CALL TO ORDER**

Vice-Chairperson McRae called the meeting to order at 19:00 hours.

**2. ACKNOWLEDGEMENT OF TERRITORY**

Vice-Chairperson McRae acknowledged that School District No. 6 (Rocky Mountain) resides in the traditional unceded shared territory of the Ktunaxa and Secwépemc peoples and the chosen home of the Métis.

**3. APPROVAL OF THE AGENDA**

**M/S FEARING / THURGOOD SAGAL**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve the agenda as circulated.

APPROVED

**4. APPROVAL OF THE MINUTES OF THE PRIOR MEETINGS**

4.1 Regular Meeting: 2023.01.10

**M/S OAKLEY / STIMMING**

**THAT** the minutes of the regular meeting of the Board of Education of School District No. 6 (Rocky Mountain) held on January 10, 2023 be approved as presented.

APPROVED

4.2 Synopsis of in camera meeting: 2023.01.10 Alan Rice

4.2.1 Property Matters: NIL

4.2.2 Legal Matters:

4.2.2.1 CUPE bargaining update and ratification

4.2.3 Personnel Matters:

4.2.3.1 Vehicle allowance review

4.2.3.2 The Personnel Report – Pending Board Approval:  
There were no leave requests for the Board to consider. The Personnel Report – Pending Board approval was received and filed as circulated.

4.2.3.3 The Personnel Information Report was received and filed as circulated.

4.2.3.4 The Labour Relations Information Report was received and filed as circulated.

4.2.4 Student Matters: NIL

4.2.5 Procedural Matters: NIL

**5. PRESENTATIONS/DELEGATIONS** NIL

**6. MATTERS ARISING FROM THE MINUTES** NIL

**7. STRATEGIC AND POLICY ISSUES**

7.1.1 Third Reading:

7.1.1.1 Policy 2800, Fraud and whistleblower protection

Ms. Shipka informed the Board that whistleblower protection policy currently exists but there is a new requirement to include statements regarding fraud in the policy. Some editing changes were made at the request of Trustees.

**M/S KING / SMITH**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve third and final reading of policy 2800 presented at this meeting.

APPROVED

7.1.1.2 Policy 8800, French programming

Ms. Shipka shared with the Board of Education that she had received feedback from Principal Hayes from J. Alfred Laird Elementary School. Principal Hayes hosted an Intensive French parent information evening and many families were happy to hear of the impending change because it increased their odds of having their child accepted into the program.

Principal Broderick also provided feedback on the French Immersion program. He sent in proposed changes to ensure that the policy aligns with the practice.

**M/S SMITH / FEARING**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve third and final reading of policy 8800 presented at this meeting.

APPROVED

7.1.1 Second Reading: NIL

7.1.2 First Reading:

7.1.3.1 Policy 8900, Child care

Ms. Shipka outlined a new policy for child care. Given the District's recent child care programming it is incumbent upon the Board to ensure it has policies in place to support the programming. She noted that this policy recognizes the importance of child care. The policy also notes that by offering before and after school care programs at a student's school is a seamless option for families. Further, the use of Board property by licensed child care providers must comply with policy and practice 6100.

**M/S KING / BARRETT**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve first reading of policy 8900 presented at this meeting.

APPROVED

7.1.3.2 Policy 11000 to 11650, Child care policies

These policies were drafted as part of the licensing application process for the JUSTB4 programming. The *Child Care Licensing Regulation* outlines the requirements for child care and this regulation is under the *Community Care and Assisted Living Act* not the *School Act*.

**M/S BARRETT / SMITH**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) unanimously agree to proceed with all three readings of policies 11000 to 11650, child care.

APPROVED

**M/S SMITH / BARRETT**

**THAT**, the Board of Education of School District No. 6 (Rocky Mountain) approve first reading of policies 11000 to 11650, child care at this meeting.

APPROVED

**M/S OAKLEY / SMITH**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve second reading of policies 11000 to 11650, child care at this meeting.

APPROVED

**M/S STIMMING / KING**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve third and final reading of policies 11000 to 11650, child care at this meeting.

APPROVED

## **8. OPERATIONAL ISSUES**

### **8.1 Minor capital plan amendment**

Alan Rice

Five-year capital plans have been established as the appropriate time period for Government capital planning purposes. The Board approved the 2022-23 Five-Year Capital plan at the June 8, 2021 Regular Board Meeting. The Ministry provided a response letter (attached) on March 15, 2022 with the approved projects for fiscal 2022-23. An amended letter was provided on February 10, 2023 with the additional funding. The district is able to utilize the funds towards the purchase price of the electric busses. The additional amount provided by the Ministry is \$100,900.

**M/S OAKLEY / KING**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) unanimously agree to proceed with all three readings of the Capital Plan Bylaw No. 2022/23-CPSD6-02 at this meeting.

APPROVED

**M/S BARRETT / OAKLEY**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve first reading of the Capital Plan Bylaw No. 2022/23-CPSD6-02 at this meeting.

APPROVED

**M/S BARRETT / STIMMING**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve second reading of the Capital Plan Bylaw No. 2022/23-CPSD6-02 at this meeting

APPROVED

**M/S OAKLEY / THURGOOD SAGAL**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve third and final reading of the Capital Plan Bylaw No. 2022/23-CPSD6-02 at this meeting.

APPROVED

8.2 2022-23 Amended Budget

Alan Rice

In accordance with section 113 of the *School Act* the Minister is requiring Amended Annual Budgets to be prepared, adopted by bylaw and submitted by February 28, 2023. The Finance and Audit Committee met on February 13, 2023 to review the Amended Annual Budget. Mr. Rice presented the Amended Annual Budget to the Board of Education at this meeting and responded to questions. The recommendation from the Finance and Audit Committee meeting was to approve all three readings of the Bylaw.

**M/S OAKLEY / KING**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) unanimously agree to proceed with all three readings of the 2022-2023 Amended Annual Budget Bylaw.

APPROVED

**M/S STIMMING / KING**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve first reading of the 2022-2023 Amended Annual Budget Bylaw in the amount of \$60,300,660.

APPROVED

**M/S THURGOOD SAGAL / KING**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve second reading of the 2022-2023 Amended Annual Budget Bylaw in the amount of \$60,300,660.

APPROVED

**M/S SMITH / KING**

**THAT**, the Board of Education of School District No. 6 (Rocky Mountain) approve third and final reading of the 2022-2023 Amended Annual Budget Bylaw in the amount of \$60,300,660.

APPROVED

**9. REPORTS**

9.1 Budget utilization report: Alan Rice

Mr. Rice presented the Board of Education a report on year-to-date operating expenditures compared to budget and prior year. Expenditures to date are above budget by 1.35% and greater than the prior year by \$2,340,000 for the same timeframe. Once the amended budget figures are adjusted for the increased funding associated with the salaries, the variance is anticipated to be lower than estimated and more in line with expectations.

9.2 WSBC Asbestos Compliance Initiative: Al Ure

WSBC prevention officers will be conducting inspections of asbestos programs within school districts over the next several months. Operations is confident in the measures in place regarding asbestos.

SD6 understands the significance of asbestos and other hazards (lead, oil tanks, etc) and has a robust maintenance program in place to ensure abatement is properly removed and disposed. In 2019, Peak Environmental conducted an asbestos inventory in all district facilities. These inventories are embedded digitally within the capital management software.

9.3 2023-24 Engagement Cycle : Karen Shipka

Ms. Shipka provided the Board of Education information on the community engagement plan that supports the development of the 2023-24 to 2026-27 strategic plan and the expectations outlined in the Framework for Enhancing Student Learning (FESL). Engagement activities with partners began in January. This month, the online general public engagement will commence until March 31 and community engagement sessions will be held in Invermere on May 10, Golden on May 11, and in Kimberley on May 24.

9.4 Literacy and numeracy update : Karen Shipka

Mr. Wyer presented an update on literacy and numeracy data points. He concluded that students have shown growth at all levels in literacy and numeracy. Numeracy requires a higher level of priority when compared to literacy. In both literacy and numeracy a focus on higher level cognitive skills is required. Given that the 2020-2023 strategic plan is in its

final year, the Board and the district will use this information to consider future strategies revealed by student achievement measures.

9.5 BC School Trustees Association: Jane Thurgood Sagal

Trustee Thurgood Sagal reported to the Board of Education that there are a series of virtual orientation sessions offered by the BCSTA and Ministry and that the next session is being held on February 23. She reported that nominations for BCSTA vice president are closed and Provincial Council is February 24 and 25, 2023 in Vancouver.

9.6 BC School Trustees Association, Kootenay Boundary Branch (KBB): Rhonda Smith

Trustee Smith stated that she has not received any further correspondence from the Branch regarding the motion building session that was held earlier in February. She noted that the BCSTA AGM will be April 27-30.

9.7 BC Public Schools Employers' Association: Scott King

Trustee King reported that he attended the BCPSEA AGM on January 26 and 27 with Trustee Thurgood Sagal, Assistant Superintendent Wyer, and Secretary Treasurer Rice. He also shared that a BCPSEA regional meeting is scheduled for May 8 in Cranbrook.

## 10. INFORMATION ITEMS

- 10.1 Letter of support for Golden Secondary School solar inverter project
- 10.2 February and March 2023 calendar

## 11. FORTHCOMING EVENTS

- 2023.02.22 Field Trip Committee, Virtual, 4:30 p.m.
- 2023.02.24-25 BCSTA Provincial Council, Vancouver
- 2023.02.28 Policy Committee, Virtual, 4:30 p.m.
- 2023.03.07 Labour Relations Committee meeting, Virtual, 12:30 p.m.
- 2023.03.14 Board of Education Meeting, Zone Offices
  - In-Camera 6:00, p.m.
  - Regular Meeting, 7:00 p.m.

## 12. QUESTIONS FROM THE PUBLIC

**13. ADJOURNMENT**

Trustees agreed to adjourn by consensus.

The meeting adjourned at 20:27 hours.

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Alan Rice, Secretary Treasurer

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Ron McRae, Vice Chairperson