

**AGENDA of the REGULAR MEETING**  
of the Board of Education  
Rocky Mountain School District No. 6

*Rocky Mountain School District resides in the traditional unceded territory of the Ktunaxa and Secwépemc Nations. We honour the cultures, languages, and First Nations people of these territories.*

**Location:** Nicholson Elementary School, BC

**Date:** June 10, 2025

**Time:** 6:00 p.m.

**1. CALL TO ORDER**

**2. ACKNOWLEDGEMENT OF TERRITORY**

**3. APPROVAL OF AGENDA**

**4. APPROVAL OF THE MINUTES OF PRIOR MEETINGS**

- 4.1. Regular Board Meeting of May 13, 2025\*
- 4.2. Synopsis of In-Camera Meeting of May 13, 2025 (Alan Rice)\*

**5. PRESENTATIONS/DELEGATIONS**

**6. MATTERS ARISING FROM THE MINUTES**

**7. STRATEGIC AND POLICY ISSUES**

- 7.1. Policy Feedback - NIL
- 7.2. Policies or District Practices for Review
  - 7.2.1. Practice 10255 Communicable Diseases
  - 7.2.2. Policy 8200 Home Schooling (housekeeping)
- 7.3. Third Reading - NIL
- 7.4. Second Reading
  - 7.4.1. Policy 6300 District Facilities and Equipment Used by Staff
  - 7.4.2. Policy 5250 Attendance Policy
- 7.5. First Reading – NIL

**8. INDIGENOUS EDUCATION GOVERNANCE**

- 8.1. Information Sharing (Faye O'Neil and Chenoa Paccagnan)

## **9. OPERATIONAL ISSUES**

- 9.1. 2025-2026 Annual Budget (Alan Rice)\*
- 9.2. Five Year Major Capital Plan Bylaw Spending (Alan Rice)\*
- 9.3. Capital Bylaw Amendment (Alan Rice)\*

## **10. REPORTS**

- 10.1. Superintendent's Monthly Update (Aaron Callaghan)\*
- 10.2. Draft Operational Plan for 2025-2026 (Aaron Callaghan)\*
- 10.3. Spring Student Assessment Update (Steve Wyer)\*
- 10.4. Budget Utilization Report (Alan Rice)\*
- 10.5. Carbon Neutral Action Report (Al Rice)\*
- 10.6. Annual Facility Grant Plans (Al Ure)\*
- 10.7. Public Information Disclosure Act Report (Aaron Callaghan)\*
- 10.8. Accessibility Report (Sharon Collin)\*
- 10.9. Field Trip Report (Steve Wyer)\*
- 10.10. Superintendent Professional Growth Plan (Aaron Callaghan)\*
- 10.11. BC School Trustees Association (Scott King)
- 10.12. BC School Trustees Association, Kootenay Boundary Branch (Rhonda Smith)
- 10.13. BC Public Schools Employers Association (Jane Thurgood Sagal)

## **11. INFORMATION ITEMS**

- 11.1. Correspondence
  - 11.1.1. Rocky Mountain Teachers Association Letter\*
- 11.2. June 2025 Calendar\*
- 11.3. 2025-2026 Board of Education Meeting Schedule\*

## **12. FORTHCOMING EVENTS**

2025.06.10	Kimberley Alternative School Grad, Nordic Club Lodge, 5:30pm
2025.06.14	Selkirk Secondary Grad Ceremony, 3:00pm
2025.06.17	KZ: Retirement & Recognition – Trickle Creek Lodge, 4:30pm
2026.06.17	Open Doors Alternative School Grad, CPR Lodge, 5-7pm
2025.06.19	GZ: Retirement & Recognition – The Island Restaurant, 4:30pm
2025.06.19	Golden Alternative School Grad, Bowling Alley, 5-7pm
2025.06.24	WZ: Retirement & Recognition – Begginings Restaurant, 4:30pm
2025.06.25	Golden Secondary Grad Ceremony, 7pm
2025.06.26	David Thompson Secondary Grad Ceremony, 4pm
2025.06.26	Last Day of Class for Students

## **13. QUESTIONS FROM THE PUBLIC**

## **13. ADJOURNMENT**

\*attachment

## Rocky Mountain School District No. 6

**MINUTES** of the **REGULAR MEETING** of the Board of Education of School District No. 6 (Rocky Mountain) held at Lindsay Park Elementary School, Kimberley, B.C. and virtually – **May 13, 2025.**

<b>Present:</b>	Amber Byklum	Chairperson
	Jane Fearing *	Vice-Chairperson
	Betty-Lou Barrett	Trustee
	Darryl Oakley	Trustee
	Rhonda Smith *	Trustee
	Ryan Stimming	Trustee
	Jane Thurgood Sagal	Trustee
	Aaron Callaghan	Superintendent
	Steve Wyer *	Assistant Superintendent
	Alan Rice	Secretary Treasurer
	Sharon Collin	Director of Instruction, Instruction and Learning
	Trent Dolgopol	Director of Instruction, Technology and Innovative Learning
	Crystal MacLeod	Director of Instruction, Early Learning and Child Care
	Al Ure *	Director of Operations
	Amanda Garand	Manager, Human Resources
	Jacinda Harding	Manager, Finance
	Corinna Koss	Executive & Communications Assistant

(\*) virtual

<b>Regrets:</b>	Ron McRae	Vice-Chairperson
	Scott King	Trustee

### 1. CALL TO ORDER

Chairperson Byklum called the meeting to order at 18:02 hours.

### 2. ACKNOWLEDGEMENT OF TERRITORY

Chairperson Byklum acknowledged that Rocky Mountain School District resides in the traditional unceded territory of the Ktunaxa and Secwépemc Nations. We honour the cultures, languages, and First Nations people of these territories.

### 3. APPROVAL OF AGENDA

**M/S THURGOOD SAGAL / FEARING**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve the agenda as circulated.

**APPROVED**

#### **4. APPROVAL OF THE MINUTES OF PRIOR MEETINGS**

##### **4.1. Regular Board Meeting of April 8, 2025\***

**M/S STIMMING / OAKLEY**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) Regular Meeting Minutes held on April 8, 2025, be approved as presented.

**APPROVED**

##### **4.2. Synopsis of In-Camera Meeting of April 8, 2025**

**Alan Rice**

Mr. Rice reviewed the synopsis of the Regular In-Camera Meeting on April 8, 2025:

#### **4. NEW BUSINESS**

4.1 Property Matters: NIL

4.2 Legal Matters: NIL

4.3 Employee Matters:

4.3.1 The Employee Information Report was received and filed as circulated.

4.3.2 The Labour Relations Committee Minutes was received as presented.

4.3.3 The Pending Board Approval Report was received as presented and approved.

4.3.4 The Trustee Remuneration Report was received as presented and approved.

4.4 Student Matters: Nil

#### **5. PRESENTATIONS/DELEGATIONS**

##### **5.1. Composting in Kimberley Schools**

**Sarah DeRuiter**

Ms. DeRuiter presented a pilot project on composting and recycling into Kimberley schools. Initiative falls under “Stewardship for the Future” in the Board’s Strategic Plan. With the current efforts, staff are at capacity for current program. Participating classrooms would have garbage/recycling/compost with central location in hallways which will be managed by the custodial teams 1-2 times a week. City of Kimberley would pick up bins. Pilot project would need supplies, system support and financial support. Trustee questions and comments addressed including funding and wildlife considerations with outdoor storage. The Board thanked Ms. DeRuiter for her presentation. Mr. Callaghan to follow up on possible next steps.

#### **6. MATTERS ARISING FROM THE MINUTES**

#### **7. STRATEGIC AND POLICY ISSUES**

##### **7.1. Policy Feedback – NIL**

##### **7.2. Policies or District Practices for Review – NIL**

##### **7.3. Third Reading**

###### **7.3.1. Policy 2700 Acceptable Use of Digital Technology**

###### **7.3.2. District Practice 2700.1 Employee Acceptable Use of Digital Technology**

###### **7.3.3. District Practice 2700.2 Student Acceptable Use of Digital Technology**

Mr. Dolgopol stated no changes aside from housekeeping items from second reading. No Trustees questions or comments.

**M/S OAKLEY / STIMING**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve the third reading of Policy 2700 Acceptable Use of Digital Technology; District Practice 2700.1 Employee Acceptable Use of Digital Technology; and District Practice 2700.2 Student Acceptable Use of Digital Technology as presented.

**APPROVED**

#### **7.4. Second Reading**

##### **7.4.1. Policy 6300 District Facilities and Equipment Used by Staff**

Mr. Wyer stated no changes from first reading and summarized a discussion from the policy committee meeting around personal use for shops/supplies or equipment at any operations building. Discussion around safety and proposed risk assessment on equipment and supplies. Trustee Oakley proposed that Mr. Ure join the next policy committee meeting to provide additional feedback and insight into the wording of the proposed policy.

**M/S STIMMING / THURGOOD SAGAL**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve the second reading of Policy 6300: District Facilities and Equipment Used by Staff as presented.

**DEFEATED**

**M/S BARRET / OAKLEY**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) table the second reading Policy 6300: District Facilities and Equipment Used by Staff as presented and refer it back to the Policy Committee for additional consideration.

**APPROVED**

#### **7.5. First Reading**

##### **7.5.1. Bylaw 1: Procedural Bylaw – Indigenous Education Governance**

Chairperson Byklum stated with this being proposed bylaw update, the board could elect to do three (3) readings tonight. Mr. Callaghan stated this proposal is a small amendment in accordance with the school act and the launch of RMSD's Indigenous Education Council (IEC). This change would add a new standing agenda item to Regular Board of Education meeting agendas allowing the IEC to keep the Board informed and updated if needed. Mr. Callaghan supports the board having three (3) readings. Trustee questions answered.

**M/S STIMMING / THURGOOD SAGAL**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve all three readings for the proposed amendment of Bylaw 1: Procedural Bylaw.

**UNANOMOUSLY APPROVED**

**M/S BARRETT / FEARING**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve first reading to adopt the proposed changes to Bylaw 1: Procedural Bylaw with the addition of Indigenous Education Governance added as an agenda item to regular Board of Education meetings.

**APPROVED**

**M/S BARRETT / STIMMING**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve second reading to adopt the proposed changes to Bylaw 1: Procedural Bylaw with the addition of Indigenous Education Governance added as an agenda item to regular Board of Education meetings.

**APPROVED**

**M/S OAKLEY / SMITH**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve third reading to adopt the proposed changes to Bylaw 1: Procedural Bylaw with the addition of Indigenous Education Governance added as an agenda item to regular Board of Education meetings.

**APPROVED**

**7.5.2. Policy 5250 Attendance Policy**

Mr. Wyer spoke to Policy 5250: Attendance policy and referred to Success for Each Learner from the Strategic Plan and the operational goal of improving student attendance by introducing policy and the importance of attendance and reducing chronic absenteeism. Practice to be designed with schools. Trustee comments heard.

**M/S STIMMING / SMITH**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve the first reading of Policy 5250: Attendance Policy as presented.

**APPROVED**

**8. OPERATIONAL ISSUES**

**8.1. School Fees 2025-2026 (Steve Wyer)\***

Mr. Wyer presented the School Fees report for 2025-2026. Questions from Trustees addressed.

**M/S BARRETT / OAKLEY**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) approve the School Fees for the 2025-2026 school year as presented at this meeting.

**APPROVED**

**8.2. Golden Secondary School Outdoor Academy (Steve Wyer)\***

Mr. Wyer presented the GSS Outdoor Academy report. BAA was approved in the past. Trustee comments and questions addressed.

**M/S OAKLEY / SMITH**

**THAT** the Board of Education for School District No. 6 (Rocky Mountain) approve the Outdoor Education Academy at Golden Secondary School for programming beginning in the 2025-2026 school year, including approval for the fee schedule and other associated aspects of a specialty academy set out in the School Act.

**APPROVED**

## **9. REPORTS**

### **9.1. Budget Update (including Budget Consultation Feedback) (Al Rice)\***

Mr. Rice summarized the Budget Update Report. Some budget deficiencies include decrease to enrollment, increase in benefit costs, salary increases as staff move through the grid, and inflationary pressures. Actions taken by District to reduce expenses include reducing District Principals and Vice-Principal positions, and meeting & travel reductions. Revenue generation options also explored including leasing vacant facilities, sale of developed educational resources, expansion of RMISP, and shared service agreements with other districts. Summary of survey results also highlighted. Looking to present a balanced budget in June. Trustee comments and questions.

### **9.2. Superintendent's Monthly Update (Aaron Callaghan)\***

Mr. Callaghan summarized the Superintendent's Monthly Update which highlighted stories from across our district.

### **9.3. Indigenous Education Report (Trent Dolgopol)\***

Mr. Dolgopol summarized the Indigenous Education Report. Trustee comments heard. Mr. Dolgopol recognized the work of Jenny Reid and the Indigenous Education Support Workers in all schools.

### **9.4. Student Attendance Report (Steve Wyer)\***

Mr. Wyer summarized the Student Attendance Report. Attendance Policy at first reading referenced. No questions heard.

### **9.5. Budget Utilization Report (Alan Rice)\***

Mr. Rice summarized the Budget Utilization Report for May 2025. No questions heard.

### **9.6. Field Trip Report (Steve Wyer)\***

Mr. Wyer summarized the Field Trip Report from April 2025. No questions heard.

### **9.7. BC School Trustees Association (Scott King)**

Trustee King circulated the BCSTA update via email prior to the meeting.

### **9.8. BC School Trustees Association, Kootenay Boundary Branch (Rhonda Smith)**

Trustee Smith had no update at this time.

### **9.9. BC Public Schools Employers Association (Jane Thurgood Sagal)**

Trustee Thurgood Sagal circulated the BCPSEA update via email prior to the meeting. No questions heard.

## **10. INFORMATION ITEMS**

### **10.1. Correspondence – NIL**

### **10.2. May and June 2025 Calendars**

## 11. FORTHCOMING EVENTS

2025.05.13	Board of Education Meeting, Lindsay Park Elementary School <ul style="list-style-type: none"><li>• In-Camera, 4:45pm</li><li>• Regular Meeting, 6:00pm</li></ul>
2025.05.19	Victoria Day (statutory holiday)
2025.06.03	Labour Relations Committee, Virtual 12:30 p.m.
2025.06.03	Policy Committee, Virtual 4:30 p.m.
2025.06.10	Board of Education Meeting, Nicholson Elementary School <ul style="list-style-type: none"><li>• In-Camera, 4:45pm</li><li>• Regular Meeting, 6:00pm</li></ul>
2025.06.10	Kimberley Alternative School Grad, Nordic Club Lodge, time TBC
2025.06.14	Selkirk Secondary Grad Ceremony, 3:00pm
2025.06.17	KZ: Retirement & Recognition – Trickle Creek Lodge, 4:30pm
2026.06.17	Open Doors Alternative School Grad, CPR Lodge (TBC), time TBC
2025.06.19	GZ: Retirement & Recognition – The Island Restaurant, 4:30pm
2025.06.19	Golden Alternative School Grad, Bowling Alley, time TBC
2025.06.24	WZ: Retirement & Recognition – Begginnings Restaurant, 4:30pm
2025.06.25	Golden Secondary Grad Ceremony, 7pm
2025.06.26	David Thompson Secondary Grad Ceremony, 4pm
2025.06.26	Last Day of Class for Students

## 12. QUESTIONS FROM THE PUBLIC

- Catherine McKenzie, Kimberley Teachers' Association (KTA) President thanked the Board for listening to Sarah DeRuiter's proposal on composting and recycling.
- Ms. McKenzie also stated she appreciated the discussion on clarifying communications that will go out to teachers regarding the budgets as there is lots of misinformation circulating.
- Ashlee Dearin, Windermere Teachers' Association (WTA) President, asked regarding the Attendance Policy as to what resources would be available to families to support regular attendance. Mr. Wyer stated that a practice would be developed with principals and staff as well as other resources being explored.
- Caroline Carl, Golden Teachers' Association (GTA) President asked what policies are in place to continue outdoor learning despite budget shortfalls, specifically regarding Golden Secondary School's Junior Outdoor program operating next year. The district staff will take these questions and will follow up once they are able to obtain more information.
- Ms. Carl asked regarding the current budget line item for a severance package and if it will carry onto the 2025-2026 budget. Mr. Rice stated that the line item will be completed this current fiscal year and clarified that the funds for the severance package came from a historical operating surplus.
- Ms. McKenzie stated that a 4-day work week had been discussed at past RMSD Wellness Committee Meetings and asked regarding the Attendance Policy, has the board considered this as an option to improve attendance? Chairperson Byklum stated that the board has not considered this option.



### **13. ADJOURNMENT**

Trustees agreed to adjourn by consensus.

The Regular Board of Education Meeting adjourned at 19:50 hours.

---

Alan Rice, Secretary Treasurer

---

Amber Byklum, Chairperson

**Rocky Mountain School District No. 6**  
Synopsis of In-Camera Meeting – May 13, 2025

**4. NEW BUSINESS**

4.1 Property Matters: NIL

4.2 Legal Matters: NIL

4.3 Employee Matters:

4.3.1 The Employee Information Report was received and filed as circulated.

4.3.2 The Labour Relations Committee Minutes was received as presented.

4.3.3 The Employee Report Pending Board Approval was received as presented and approved.

4.3.4 Budget Update was discussed.

4.3.5 Superintendent Performance review was discussed.

4.4 Student Matters: Nil

**DISTRICT PRACTICE:**

**1. Purpose:**

Rocky Mountain School District is committed to providing a safe and healthy workplace for all staff and students. A combination of measures will be used to minimize exposure to communicable diseases. Procedures will protect staff and students within the district. It is important that all staff follow the procedures outlined to reduce exposure to communicable diseases.

**2. Prevention and Continuity Planning in Rocky Mountain School District:**

There may be large numbers of students and staff absent due to illness during a communicable disease. This plan emphasizes the most important element, prevention. The plan includes:

- Educating staff and students in hand washing frequency and technique and cough/sneeze etiquette.
- Ensuring adequate soap in dispensers in classrooms that have a sink, and all washrooms.
- Conducting routine cleaning of schools and district sites.
- Advising staff and students who are ill, particularly if they have any communicable disease symptoms, to stay home until they are able to fully participate as they usually would in work/school activities.
- Regular maintenance of HVAC systems.

**Additional Measures**

- During periods of elevated risk, Interior Health, Provincial Health authority and the Ministry of Education and Child Care will provide guidance about the risk and how it can be reduced.
- In order to minimize the impact of such events, the school district must follow the direction provided by the aforementioned medical health authorities and the Ministry of Education and Child Care.

### 3. Roles and Responsibilities

#### **Superintendent of Schools**

1. District Team lead.
2. Maintain and distribute electronic communication.
3. Direct school closures as required.
4. Activating the District Response Team as required.

#### **Principals and Supervisors**

1. Educate all staff and students about proper hand washing practices.
2. Educate all staff and students about cough/sneeze etiquette.
3. Advise staff and students not attend work or school when exhibiting flulike symptoms (fever, cough, difficulty breathing).
4. Discuss communicable disease at safety committee meeting.
5. Report to the Superintendent of Schools when there are extraordinary levels of illness in classrooms or schools.
6. Monitor routine cleaning and infection control practices happening across schools and district sites. If concerns arise, contact the Operations Supervisor.
7. Ensure that parents and care givers have provided up-to-date emergency contact information to the school.

#### **Director of Operations**

1. Continuation of core building functions.
2. Transportation plan for rural students.
3. Review Infection Control practices.

#### **District Health & Safety Officer**

1. Provide district-wide support, advice, and expertise to schools and district sites on communicable disease initiatives and events.
2. Maintain liaisons with other school districts, health authorities, ministry and city officials.
3. Advise and report to the Joint Health and Safety committees on plans and preparedness.

**Operations Supervisor**

1. Ensure custodial staff are trained in the use of cleaning chemicals provided and any special contact disinfection techniques for communicable diseases.
2. Ensure custodial staff have appropriate personal protective equipment, training on use and care of equipment and cleaning supplies during all three phases of the plan.
3. Ensure adequate supply of soap and paper towels for increased hand washing vigilance during all three phases of the plan.
4. Monitor infection control practices in conjunction with the District Health and Safety Officer.

**All Staff**

Staff will need to follow communicable disease reduction strategies including staying home if they are not well enough to fully participate in regular school activities due to illness, practice good hand hygiene by washing their hands with soap and water regularly and coughing or sneezing into their elbow or a tissue.

School staff must report extraordinary levels of classroom illness to their Principal who must report that to the Superintendent of Schools

#### 4. Education, Training and Monitoring:

If advised by Public Health, the Superintendent of Schools through the Principal or Supervisor will inform site-based staff regarding:

- The risk of the communicable disease in schools and the community.
- The procedures to be followed to minimize risk of contracting the specific communicable disease.
- How to report extraordinary level of illness in either a classroom at the elementary level or as a whole school for all district sites.
- How to find more information from Public Health on the pathogen in the community.

##### **Hand Washing Education**

Washing hands with soap and water is always preferred to any other method of hand sanitization.

Washing your hands properly consists of the following steps:

1. Remove jewelry and watches from fingers and wrists.
2. Wet hands under running water.
3. Apply soap and vigorously rub hands together for 10 seconds to produce lather.
4. Wash all surfaces thoroughly, including wrists, palms, backs of hands, between fingers and thumbs, and under fingernails, for 20-30 seconds.
5. Rinse hands one at a time with fingers pointing downward.
6. Dry hands with a disposable towel.
7. Turn off the water with the same towel used to dry your hands. Do not turn off taps with solely your hands as this will only re-contaminate them.
8. Dispose of the towel in the nearest waste basket.

In the event that no running water and soap are available, and hands are not contaminated with visible dirt, hands may be sanitized with an alcohol-based sanitizer (≥60% ethanol).

Sanitizing your hands with waterless hand sanitizer consists of the following steps:

1. Remove jewelry and watches from your fingers and wrists.
2. Apply an alcohol-based hand sanitizer to your hands.
3. Rub all surfaces thoroughly, including wrists, palms, backs of hands, between fingers.
4. Do not touch eyes, nose or mouth until after product has evaporated.

A poster illustrating demonstration of proper hand washing is available in the schools throughout the district.

**Health Monitoring**

Schools and district sites must report extraordinary levels of illness, including symptoms, when known by the Superintendent of Schools. The information will be passed on to Interior Health if warranted.

**Record Keeping**

The Superintendent of Schools will maintain records with information received from all district sites regarding rates of illness at schools during communicable disease outbreak. In addition, first aid records will be maintained.

**Annual Review**

The communicable disease prevention plan will be reviewed annually and updated as required or as new information becomes available.

**5. School Closures:**

1. The Provincial Health Officer will direct the province when it is time to take additional measures. The Medical Health Officer for Interior Health Authority will direct the District if closure of specific district site(s) is/are required. If, to minimize the spread of infection, activation of these plans is to include school closures, the Medical Health Officer will advise the Superintendent of Schools.

**Or**

2. The Ministry of Education and Child Care can direct school closures occur to reduce the spread of infection in the school population or for other public health reasons.

**Example: Communicable Disease Outbreak**

- a) BCCDC informs: → Provincial Health Officer and Medical Health Officer
- b) Medical Health Officer Informs: → Superintendent of Schools
- c) Superintendent of Schools informs: → Ministry of Education and Child Care



## DISTRICT PRACTICE 10255

### COMMUNICABLE DISEASES

---

3. The Superintendent of Schools, in consultation with the Medical Health Officer, the Ministry of Education and Child Care and the Principal, will direct school closure as necessary.
4. Re-opening a school or site following a closure will be directed by the Superintendent of Schools, accomplished in consultation with the Ministry of Health and the Ministry of Education and Child Care.
5. Communication for school closures is the responsibility of the office of the Superintendent of Schools.





## POLICY 8200 HOME SCHOOLING

---

### **DEFINITIONS:**

**Home School Program:** a home school program is a learning program that is designed by parents/guardians and delivered in the home. This policy reflects the home schooling program.

**Learn at Home Program:** the Learn at Home program is offered to students in K-9 and is part of the Rocky Mountain Distributed-Online Learning (RM~~O~~DL) School. This learning program is an online program and is delivered primarily in the home however, the learning program is designed and assessed by a teacher. It is a partnership between the School District and the family.

**Distributed Learning:** is a program an online program for students in grades 10-12. This program is offered through the RM~~O~~DL School. Students have access to a teacher face to face or online. The program is designed and assessed by a teacher.

### **POLICY:**

Homeschooling is a classroom alternative offered outside the British Columbia (B.C.) education system. Typically, a family member delivers the entire education program to children at home.

Section 12-14 of the *School Act* outlines that by law, all children in B.C. must be educated, making it necessary for homeschooled children to be registered in a B.C. school.

Parent/guardian(s) who choose to homeschool must register their child by September 30 of each year.

Students and families who opt for home education but desire to be included in some educational programs offered by public schools will be accommodated in accordance with Board of Education district practices.

[DISTRICT PRACTICE 8200 HOME SCHOOLING](#)

REFERENCES: [The School Act, Part 2, Sections 12 - 14](#) [School Regulation 3](#)

ADOPTED: April 1999

Amended: February 8, 2022, Housekeeping June, 2025



## POLICY 6300

### USE OF DISTRICT FACILITIES AND EQUIPMENT BY STAFF

---

#### **POLICY:**

The Board of Education ("Board") will allow District employees to use District facilities and equipment (except vehicles), provided there is a written waiver of liability in place, that the District employee is competent to use those facilities and equipment, and that the use:

- a) does not conflict with District or community use;
- b) is considered a safe and appropriate use by the site supervisor;
- c) is occasional and personal, not commercial;
- d) does not consume materials and supplies without reimbursement;
- e) has no adverse effect on the condition of the facilities and/or equipment;
- f) does not threaten the security of buildings or the safekeeping of equipment;
- g) does not interfere with the regular work hours or job performance;

~~h)  d;~~

~~h) does not include the use of auto, wood, or metal shops except by those with appropriate training;~~

~~h) receives the prior approval of the individual responsible for the administration site supervisor of the facility on forms 6300.1 and 6300.2.~~

FORM 6300.1 USE OF DISTRICT FACILITIES AND BORROW EQUIPMENT APPLICATION  
6300.2 USE OF DISTRICT FACILITIES AND EQUIPMENT BY STAFF APPLICATION

#### REFERENCES: LIST AND HYPERLINK APPROPRIATE REFERENCES

ADOPTED: June 2001  
Amended: April 2020  
Repealed March 8, 2022



## POLICY 5250

### STUDENT ATTENDANCE

---

#### POLICY:

It is important for students to regularly attend school and for school staff to maintain regular contact with students enrolled at school. Absent students miss valuable course work, instruction, and the continuity required to keep pace with the expectations leading to successful completion of school. There is abundant research to conclude that chronic or repeated absence from school, even as early as the primary grades, can be a predictor of poor outcomes during a student's graduation program.

With respect to the *School Act of BC* Part 6, Section 2, a student must participate in the educational program as directed by the Board of Education or the Principal of the school. Regular attendance at school is a requirement to satisfy this legislative requirement. Additionally, as set forth in Part 7 of *the Act*, parents are to be kept well informed of a student's attendance record at school.

Upon enrollment and at the beginning of each school year, schools shall inform students, as well as their parents and care givers, of:

- the expectation that students attend school;
- the benefits of regular school attendance;
- the consequences of absenteeism;
- the role and responsibility of the district in regard to absenteeism,
- and resources available to assist the student and their parents and caregivers in supporting regular and consistent attendance at school.

Schools will establish an attendance protocol for responding to students who are chronically absent and review this protocol annually. The school will also make attendance protocols and resource information available online.

DISTRICT PRACTICE <INSERT HYPERLINK>  
FORM <INSERT HYPERLINK>

REFERENCES: LIST AND HYPERLINK APPROPRIATE REFERENCES

ADOPTED: DATE  
Amended:



**June 10, 2025**

**Board Package**

## **INDIGENOUS EDUCATION GOVERNANCE**

### **Information Sharing**

The new Indigenous Education Council has formed and is made up of the following voting membership:

- two members from ʔaḡam First Nation
- two members from ʔAkisḡhuk First Nation
- two members from Shuswap Band
- one member from Métis Nation Columbia River
- one member from Columbia Valley Métis
- one member is an Urban Indigenous Representative

The membership is pleased to form the IEC Board in the Rocky Mountain School district as provided for by Bill 40 – in the School Amendment Act, 2023.

At this time, the IEC is not adding non-voting membership to the table.

The IEC has worked on the Terms of Reference and expects to have something to submit to the province following the next Council meeting.



**DATE:** June 10, 2025

**TO:** Board of Trustees

**FROM:** Alan Rice, Secretary Treasurer

**SUBJECT:** Annual Budget – June 30, 2026

**ORIGINATOR:** Alan Rice, Secretary Treasurer

**REFERENCE:** 2025-26 Annual Budget (Draft)



## ISSUE

In accordance with section 111 of the School Act the Minister is requiring Annual Budgets to be prepared, adopted by bylaw and submitted by June 30, 2025.

## BACKGROUND

The ministry requires school boards to account fully for how they manage and spend the government's education funding. School District Financial Reporting provides school boards with a financial reporting framework. It also works with all boards to provide them with instructions and direction on budgeting, accounting and the reporting of the funds they receive from both the ministry and other sources. Under Section 113, each year the Board must adopt an annual budget for that fiscal year.

## CURRENT SITUATION

As a part of the 2025/26 collaborative budget process, we met with all principals and senior management to review staffing and discretionary spending. We have reviewed estimated enrollment from standard schools. The budget review process also aimed to ensure the alignment of budget allocations with the FESL, district operational plans and school plans for student success.

School District No. 6 (Rocky Mountain) is estimating to receive 91.6% of its operating revenue from provincial Ministry of Education and Childcare (MOECC) and other grants, 7.6% from tuition, and 0.8% from other sources. The proposed operating budget for 2025/26 is allocated to be spent on salaries and benefits 82.7%; services and supplies 8.1%; student transportation, PD and travel, rentals and leases, dues and fees and insurance 7.4%; and utilities 1.8%.

Mr. Rice presented the Annual Budget in detail to the Finance and Audit committee on June 5<sup>th</sup>. The recommendation from the Finance and Audit Committee is to approve all three readings.





**ANNUAL BUDGET**

# **SCHOOL DISTRICT NO. 6 (ROCKY MOUNTAIN)**

**JUNE 30, 2026**

**DRAFT - NOT FINALIZED**

**June 03, 2025**

# SCHOOL DISTRICT NO. 6 (ROCKY MOUNTAIN)

## ANNUAL BUDGET - TABLE OF CONTENTS

JUNE 30, 2026

DRAFT - NOT FINALIZED

---

REVENUE AND EXPENSE - STATEMENT 2.....	1 - 2
CHANGES IN NET FINANCIAL ASSETS (DEBT) - STATEMENT 4.....	3
OPERATING REVENUE AND EXPENSE - SCHEDULE 2.....	4
SCHEDULE OF OPERATING REVENUE BY SOURCE - SCHEDULE 2A.....	5
SCHEDULE OF OPERATING EXPENSE BY OBJECT - SCHEDULE 2B.....	6
OPERATING EXPENSE BY FUNCTION, PROGRAM AND OBJECT - SCHEDULE 2C.....	7 - 8
SPECIAL PURPOSE REVENUE AND EXPENSE - SCHEDULE 3.....	9
CHANGES IN SPECIAL PURPOSE FUNDS - SCHEDULE 3A.....	10 - 11
CAPITAL REVENUE AND EXPENSE - SCHEDULE 4.....	12
NOTE - STATEMENT 1, STATEMENT 3, STATEMENT 5 and SCHEDULES 4A - 4D are used for FS reporting only	



**SCHOOL DISTRICT NO. 6 (ROCKY MOUNTAIN)**  
**ANNUAL BUDGET - REVENUE AND EXPENSE**  
**YEAR ENDED JUNE 30, 2026**  
**DRAFT - NOT FINALIZED**

**STATEMENT 2**

	2026 Annual Budget	2025 Amended Budget
<b>Ministry Operating Grant Funded FTE's</b>		
School-Age	3,531.250	3,534.250
Adult	2.250	1.750
<b>Total Ministry Operating Grant Funded FTE's</b>	<b>3,533.500</b>	<b>3,536.000</b>
	\$	\$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education	55,225,565	55,667,495
Tuition	4,043,306	3,914,938
Other Revenue	1,240,986	1,284,271
Rentals and Leases	100,000	100,000
Investment Income	209,750	404,750
Amortization of Deferred Capital Revenue	2,575,445	2,210,418
<b>Total Revenue</b>	<b>63,395,052</b>	<b>63,581,872</b>
<b>Expenses</b>		
Instruction	48,429,645	49,003,342
District Administration	2,353,105	2,646,050
Operations and Maintenance	11,088,898	10,765,314
Transportation and Housing	2,645,741	2,594,422
Debt Services	25,200	28,800
<b>Total Expense</b>	<b>64,542,589</b>	<b>65,037,928</b>
<b>Net Revenue (Expense), before Endowment Contributions</b>	<b>(1,147,537)</b>	<b>(1,456,056)</b>
<b>Budgeted Allocation (Retirement) of Surplus (Deficit)</b>	<b>-</b>	<b>284,456</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>(1,147,537)</b>	<b>(1,171,600)</b>
<b>Budgeted Surplus (Deficit), for the year comprised of:</b>		
Capital Fund Surplus (Deficit)	(1,282,319)	(1,171,600)
<b>Budgeted Surplus (Deficit), for the year</b>	<b>(1,147,537)</b>	<b>(1,171,600)</b>

**SCHOOL DISTRICT NO. 6 (ROCKY MOUNTAIN)**  
**ANNUAL BUDGET - REVENUE AND EXPENSE**  
**YEAR ENDED JUNE 30, 2026**  
**DRAFT - NOT FINALIZED**

**STATEMENT 2**

	<b>2026 Annual Budget</b>	<b>2025 Amended Budget</b>
	\$	\$
<b>Budget Bylaw Amount</b>		
Operating - Total Expense	53,514,140	54,122,578
Special Purpose Funds - Total Expense	6,766,509	7,036,774
Special Purpose Funds - Tangible Capial Assets Purchased	179,176	374,558
Capital Fund - Total Expense	4,261,940	3,878,576
Capital Fund - Tangible Capital Assets Purchased from Local Capital	150,000	300,000
Budgeted Retirement of Prior Years Deficits	-	-
<b>Total Budget Bylaw Amount</b>	<b>64,871,765</b>	<b>65,712,486</b>

**SCHOOL DISTRICT NO. 6 (ROCKY MOUNTAIN)**  
**ANNUAL BUDGET - CHANGES IN NET FINANCIAL ASSETS (DEBT)**  
**YEAR ENDED JUNE 30, 2026**  
**DRAFT - NOT FINALIZED**

**STATEMENT 4**

	<b>2026 Annual Budget</b>	<b>2025 Amended Budget</b>
	\$	\$
<b>Surplus (Deficit) for the year</b>	(1,147,537)	(1,456,056)
<b>Effect of change in Tangible Capital Assets</b>		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(179,176)	(374,558)
From Local Capital	(150,000)	(300,000)
From Deferred Capital Revenue	(12,095,392)	(10,028,357)
Assets Aquired by Lease	(50,000)	(225,443)
<b>Total Acquisition of Tangible Capital Assets</b>	(12,474,568)	(10,928,358)
Amortization of Tangilble Capital Assets	4,236,740	3,849,776
<b>Total Effects of change in Tangible Capital Assets</b>	(8,237,828)	(7,078,582)
Acquisition of Prepaid Expenses	(50,000)	(50,000)
Use of Prepaid Expenses	50,000	50,000
<b>Total Effect of change in Other Non-Financial Assets</b>	-	-
<b>(Increase) Decrease in Net Financial Assets (Debt)</b>	(9,385,365)	(8,534,638)

**SCHOOL DISTRICT NO. 6 (ROCKY MOUNTAIN)****SCHEDULE 1****ANNUAL BUDGET - SCHEDULE OF CHANGES IN****ACCUMULATED SURPLUS (DEFICIT) BY FUND****YEAR ENDED JUNE 30, 2026****DRAFT - NOT FINALIZED**

	Operating Fund	Special Purpose Fund	Capital Fund	2026 Annual Budget
	\$	\$	\$	\$
<b>Accumulated Surplus (Deficit), beginning of year</b>	<b>500,000</b>	<b>54,031</b>	<b>22,111,739</b>	<b>22,665,770</b>
<b>Changes for the year</b>				
Net Revenue (Expense) for the year	134,782	179,176	(1,461,495)	(1,147,537)
Interfund Transfers				
Tangible Capital Assets Purchased	-	(179,176)	179,176	-
Tangible Capital Assets - Work in Progress	-	-	-	-
Local Capital	-		-	-
Other	-	-	-	-
<b>Net Changes for the year</b>	<b>134,782</b>	<b>-</b>	<b>(1,282,319)</b>	<b>(1,147,537)</b>
<b>Budgeted Accumulated Surplus (Deficit), end of year</b>	<b>634,782</b>	<b>54,031</b>	<b>20,829,420</b>	<b>21,518,233</b>

**SCHOOL DISTRICT NO. 6 (ROCKY MOUNTAIN)**  
**ANNUAL BUDGET - OPERATING REVENUE AND EXPENSE**  
**YEAR ENDED JUNE 30, 2026**  
**DRAFT - NOT FINALIZED**

**SCHEDULE 2**

	2026 Annual Budget	2025 Amended Budget	Change	Change
	\$	\$	\$	%
<b>Revenues</b>				
Provincial Grants				
Ministry of Education	49,020,130	49,147,913	(127,783)	-0.3%
Tuition	4,043,306	3,914,938	128,368	3.3%
Other Revenue	285,486	295,271	(9,785)	-3.3%
Rentals and Leases	100,000	100,000	-	0.0%
Investment Income	200,000	380,000	(180,000)	-47.4%
<b>Total Revenue</b>	<b>53,648,922</b>	<b>53,838,122</b>	<b>(189,200)</b>	<b>-0.4%</b>
<b>Expenses</b>				
Instruction	41,688,053	42,020,949	(332,896)	-0.8%
District Administration	2,344,855	2,637,800	(292,945)	-11.1%
Operations and Maintenance	7,229,528	7,211,645	17,883	0.2%
Transportation and Housing	2,251,704	2,252,184	(480)	0.0%
<b>Total Expense</b>	<b>53,514,140</b>	<b>54,122,578</b>	<b>(608,438)</b>	<b>-1.1%</b>
<b>Net Revenue (Expense)</b>	<b>134,782</b>	<b>(284,456)</b>	<b>419,238</b>	<b>-147.4%</b>
<b>Budgeted Prior Year Surplus Appropriation</b>		<b>284,456</b>	<b>(284,456)</b>	<b>-100.0%</b>

**SCHOOL DISTRICT NO. 6 (ROCKY MOUNTAIN)****SCHEDULE 2A****ANNUAL BUDGET - SCHEDULE OF OPERATING REVENUE BY SOURCE****YEAR ENDED JUNE 30, 2026****DRAFT - NOT FINALIZED**

	2026 Annual Budget	2025 Amended Budget	Change	Change
	\$	\$	\$	%
<b>Provincial Grants - Ministry of Education</b>				
Operating Grant, Ministry of Education	48,350,532	48,237,962	112,570	0.2%
INAC/LEA Recovery	(135,486)	(135,486)	-	0.0%
Other Ministry of Education Grants			-	
Pay Equity	207,823	207,823	-	0.0%
Transportation Supplemental	369,399	369,399	-	0.0%
Support Staff Benefits	46,822	46,822	-	0.0%
FSA Marking	8,187	8,187	-	0.0%
Early Learning Framework Implementation	-	-	-	
Labour Settlement Funding	-	413,206	(413,206)	
Projected enrolment increase	172,853	-	172,853	
<b>Total Provincial Grants - Ministry of Education</b>	<b>49,020,130</b>	<b>49,147,913</b>	<b>(127,783)</b>	-0.3%
			-	
<b>Tuition</b>			-	
International and Out of Province Students	4,043,306	3,914,938	128,368	3.3%
Non-resident Tuition Fees	-	-	-	
<b>Total Tuition</b>	<b>4,043,306</b>	<b>3,914,938</b>	<b>128,368</b>	3.3%
			-	
<b>Other Revenues</b>			-	
LEA/Direct Funding from First Nations	135,486	135,486	-	0.0%
Miscellaneous			-	
Artists in Education	-	7,200	(7,200)	
Donations	50,000	50,000	-	0.0%
Other	100,000	102,585	(2,585)	-2.5%
<b>Total Other Revenue</b>	<b>285,486</b>	<b>295,271</b>	<b>(9,785)</b>	-3.3%
			-	
<b>Rentals and Leases</b>	<b>100,000</b>	<b>100,000</b>	-	0.0%
			-	
<b>Investment Income</b>	<b>200,000</b>	<b>380,000</b>	<b>(180,000)</b>	-47.4%
			-	
<b>Total Operating Revenue</b>	<b>53,648,922</b>	<b>53,838,122</b>	<b>(189,200)</b>	-0.4%

**SCHOOL DISTRICT NO. 6 (ROCKY MOUNTAIN)**  
**ANNUAL BUDGET - SCHEDULE OF OPERATING EXPENSE BY OBJECT**  
**YEAR ENDED JUNE 30, 2026**  
**DRAFT - NOT FINALIZED**

**SCHEDULE 2B**

	2026 Annual Budget	2025 Amended Budget	Change	Change
	\$	\$	\$	%
<b>Salaries</b>				
Teachers	17,037,527	16,988,472	49,055	0.3%
Principals and Vice Principals	3,740,154	3,722,046	18,108	0.5%
Educational Assistants	3,513,720	3,635,057	(121,337)	-3.3%
Support Staff	4,935,805	4,936,957	(1,152)	0.0%
Other Professionals	4,530,837	4,856,739	(325,902)	-6.7%
Substitutes	1,729,133	2,081,505	(352,372)	-16.9%
<b>Total Salaries</b>	<b>35,487,176</b>	<b>36,220,776</b>	<b>(733,600)</b>	<b>-2.0%</b>
			-	
<b>Employee Benefits</b>	<b>8,776,394</b>	<b>8,909,352</b>	<b>(132,958)</b>	<b>-1.5%</b>
			-	
<b>Total Salaries and Benefits</b>	<b>44,263,570</b>	<b>45,130,128</b>	<b>(866,558)</b>	<b>-1.9%</b>
			-	
<b>Services and Supplies</b>				
Services	1,884,766	1,661,106	223,660	13.5%
Student Transportation	326,238	332,425	(6,187)	-1.9%
Professional Development and Travel	769,020	848,985	(79,966)	-9.4%
Rentals and Leases	3,700	2,200	1,500	68.2%
Dues and Fees	2,690,764	2,453,027	237,737	9.7%
Insurance	166,500	166,500	-	0.0%
Supplies	2,441,083	2,584,707	(143,624)	-5.6%
Utilities	968,500	943,500	25,000	2.6%
<b>Total Services and Supplies</b>	<b>9,250,570</b>	<b>8,992,450</b>	<b>258,120</b>	
			-	
<b>Total Operating Expense</b>	<b>53,514,140</b>	<b>54,122,578</b>	<b>(608,438)</b>	<b>-1.1%</b>

**SCHOOL DISTRICT NO. 6 (ROCKY MOUNTAIN)**
**ANNUAL BUDGET - OPERATING EXPENSE BY**
**FUNCTION, PROGRAM AND OBJECT**
**YEAR ENDED JUNE 30, 2026**
**DRAFT - NOT FINALIZED**

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>							
02 Regular Instruction	15,199,977	692,170	32,782	714,010	384,322	1,184,323	18,207,584
03 Career Programs	-	-	-	-	-	-	-
07 Library Services	179,888	-	-	126,246	-	-	306,134
08 Counselling	468,494	-	-	-	-	-	468,494
10 Special Education	1,108,507	80,891	3,480,938	8,986	661,406	293,310	5,634,038
30 English Language Learning	80,661	-	-	-	-	-	80,661
31 Aboriginal Education	-	110,292	-	-	745,567	2,000	857,859
41 Administration	-	2,856,802	-	420,109	-	40,000	3,316,910
60 Summer School	-	-	-	-	-	-	-
61 Continuing Education	-	-	-	-	-	-	-
62 International and Out of Province Students	-	-	-	52,420	433,827	-	486,247
<b>1 Instruction Total</b>	<b>17,037,527</b>	<b>3,740,154</b>	<b>3,513,720</b>	<b>1,321,772</b>	<b>2,225,121</b>	<b>1,519,633</b>	<b>29,357,927</b>
<b>4 District Administration</b>							
11 Educational Administration	-	-	-	-	316,763	-	316,763
40 School District Governance	-	-	-	-	152,270	-	152,270
41 Administration	-	-	-	-	939,266	-	939,266
<b>4 District Administration Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,408,299</b>	<b>-</b>	<b>1,408,299</b>
<b>5 Operations and Maintenance</b>							
41 Administration	-	-	-	-	254,670	2,000	256,670
50 Maintenance Operations	-	-	-	2,729,505	426,707	132,500	3,288,712
52 Maintenance of Grounds	-	-	-	-	-	15,000	15,000
56 Utilities	-	-	-	-	-	-	-
<b>5 Operations and Maintenance Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,729,505</b>	<b>681,377</b>	<b>149,500</b>	<b>3,560,382</b>
<b>7 Transportation and Housing</b>							
41 Administration	-	-	-	-	85,132	-	85,132
70 Student Transportation	-	-	-	884,528	130,908	60,000	1,075,436
<b>7 Transportation and Housing Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>884,528</b>	<b>216,040</b>	<b>60,000</b>	<b>1,160,568</b>
<b>Operating Total</b>	<b>17,037,527</b>	<b>3,740,154</b>	<b>3,513,720</b>	<b>4,935,805</b>	<b>4,530,837</b>	<b>1,729,133</b>	<b>35,487,176</b>



**SCHOOL DISTRICT NO. 6 (ROCKY MOUNTAIN)**

**SCHEDULE 2C**

**SCHEDULE 2C**

**ANNUAL BUDGET - OPERATING EXPENSE BY**

**FUNCTION, PROGRAM AND OBJECT**

**YEAR ENDED JUNE 30, 2026**

**DRAFT - NOT FINALIZED**

	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2026 Annual Budget	2025 Amended Budget
	\$	\$	\$	\$	\$
<b>1 Instruction</b>					
02 Regular Instruction	4,487,450	22,695,034	1,477,914	24,172,948	24,618,271
03 Career Programs	-	-	1,000	1,000	1,000
07 Library Services	81,106	387,239	75,520	462,759	429,161
08 Counselling	111,748	580,243	6,450	586,693	596,552
10 Special Education	1,494,378	7,128,416	270,625	7,399,041	7,434,094
30 English Language Learning	19,240	99,901	500	100,401	95,615
31 Aboriginal Education	236,426	1,094,285	116,106	1,210,391	1,316,837
41 Administration	723,780	4,040,690	89,043	4,129,733	4,285,834
60 Summer School	-	-	-	-	-
61 Continuing Education	-	-	-	-	-
62 International and Out of Province Students	105,849	592,096	3,032,991	3,625,087	3,243,585
<b>1 Instruction Total</b>	<b>7,259,977</b>	<b>36,617,904</b>	<b>5,070,149</b>	<b>41,688,053</b>	<b>42,020,949</b>
<b>4 District Administration</b>					
11 Educational Administration	82,979	399,742	14,900	414,642	716,180
40 School District Governance	7,800	160,070	123,100	283,170	267,413
41 Administration	219,551	1,158,816	488,227	1,647,043	1,654,207
<b>4 District Administration Total</b>	<b>310,329</b>	<b>1,718,628</b>	<b>626,227</b>	<b>2,344,855</b>	<b>2,637,800</b>
<b>5 Operations and Maintenance</b>					
41 Administration	62,786	319,457	207,731	527,187	523,494
50 Maintenance Operations	834,311	4,123,022	1,235,098	5,358,121	5,368,931
52 Maintenance of Grounds	2,100	17,100	183,500	200,600	200,600
56 Utilities	-	-	1,143,620	1,143,620	1,118,620
<b>5 Operations and Maintenance Total</b>	<b>899,197</b>	<b>4,459,579</b>	<b>2,769,949</b>	<b>7,229,528</b>	<b>7,211,645</b>
<b>7 Transportation and Housing</b>					
41 Administration	20,061	105,192	12,050	117,242	117,723
70 Student Transportation	286,831	1,362,267	772,195	2,134,462	2,134,461
<b>7 Transportation and Housing Total</b>	<b>306,891</b>	<b>1,467,459</b>	<b>784,245</b>	<b>2,251,704</b>	<b>2,252,184</b>
<b>Operating Total</b>	<b>8,776,394</b>	<b>44,263,570</b>	<b>9,250,570</b>	<b>53,514,140</b>	<b>54,122,578</b>

**SCHOOL DISTRICT NO. 6 (ROCKY MOUNTAIN)**  
**ANNUAL BUDGET - SPECIAL PURPOSE REVENUE AND EXPENSE**  
**YEAR ENDED JUNE 30, 2026**  
**DRAFT - NOT FINALIZED**

**SCHEDULE 3**

	2026 Annual Budget	2025 Amended Budget
	\$	\$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education	5,985,435	6,417,582
Other Revenue	955,500	989,000
Investment Income	4,750	4,750
<b>Total Revenue</b>	<b>6,945,685</b>	<b>7,411,332</b>
<b>Expenses</b>		
Instruction	6,741,592	6,982,393
District Administration	8,250	8,250
Operations and Maintenance	16,667	16,667
Transportation and Housing	-	29,464
Debt Services	-	-
<b>Total Expense</b>	<b>6,766,509</b>	<b>7,036,774</b>
<b>Net Revenue (Expense), before Endowment Contributions</b>	<b>179,176</b>	<b>374,558</b>
<b>Net Transfers (to) from other funds</b>		
Tangible Capital Assets Purchased	(179,176)	(374,558)
<b>Total Net Transfers</b>	<b>(179,176)</b>	<b>(374,558)</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>-</b>	<b>-</b>

**SCHOOL DISTRICT NO. 6 (ROCKY MOUNTAIN)**  
**ANNUAL BUDGET - CHANGES IN SPECIAL PURPOSE FUNDS**  
**YEAR ENDED JUNE 30, 2026**  
**DRAFT - NOT FINALIZED**

	Annual Facility Grant	Learning Improvement Fund	Scholarships and Bursaries	Endowment Earnings	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	Community-LINK
<b>Deferred Revenue, beginning of year</b>	\$ -	\$ -	\$ 110,000	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -
<b>Add: Restricted Grants</b>									
Provincial Grants - Ministry of Education	195,843	167,139				96,000	22,050	110,458	445,058
Provincial Grants - Other									
Federal Grants									
Other			5,500		950,000				
Investment Income			1,750	1,000	2,500				
District Entered									
	195,843	167,139	7,250	1,000	952,500	96,000	22,050	110,458	445,058
<b>Less: Allocated to Revenue</b>	195,843	167,139	7,250	1,000	952,000	96,000	22,050	110,458	445,058
Recovered									
District Entered									
<b>Deferred Revenue, end of year</b>	-	-	110,000	-	1,000,500	-	-	-	-
<b>Revenues</b>									
Provincial Grants - Ministry of Education	195,843	167,139				96,000	22,050	110,458	445,058
Provincial Grants - Other									
Federal Grants									
Other Revenue			5,500		950,000				
Rentals and Leases									
Investment Income			1,750	1,000	2,000				
Income (Loss) from Investments in GBE's									
District Entered									
	195,843	167,139	7,250	1,000	952,000	96,000	22,050	110,458	445,058
<b>Expenses</b>									
Salaries									
Teachers								77,219	125,412
Principals and Vice Principals									
Educational Assistants		143,484							52,920
Support Staff									
Other Professionals							14,500		204,535
Substitutes							2,000		
	-	143,484	-	-	-	-	16,500	77,219	382,867
Employee Benefits		23,655					5,550	25,739	60,589
Services and Supplies	16,667		7,250	1,000	952,000	96,000		7,500	1,602
District Entered									
	16,667	167,139	7,250	1,000	952,000	96,000	22,050	110,458	445,058
<b>Net Revenue (Expense) before Interfund Transfers</b>	179,176	-	-	-	-	-	-	-	-
<b>Interfund Transfers</b>									
Tangible Capital Assets Purchased	(179,176)								
Tangible Capital Assets - Work in Progress									
Other									
	(179,176)	-	-	-	-	-	-	-	-
<b>Net Revenue (Expense)</b>	-	-	-	-	-	-	-	-	-

**SCHOOL DISTRICT NO. 6 (ROCKY MOUNTAIN)**  
**ANNUAL BUDGET - CHANGES IN SPECIAL PURPOSE FUNDS**  
**YEAR ENDED JUNE 30, 2026**  
**DRAFT - NOT FINALIZED**

**SCHEDULE 3A**

**SCHEDULE 3A**

	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund	MH in Schools	ECL	Feeding Futures	Total
	\$	\$			\$	\$
<b>Deferred Revenue, beginning of year</b>	-	-			-	<b>1,110,000</b>
<b>Add: Restricted Grants</b>						
Provincial Grants - Ministry of Education	220,682	4,036,894	55,000	175,000	461,311	5,985,435
Provincial Grants - Other						-
Federal Grants						-
Other						955,500
Investment Income						5,250
District Entered						-
	220,682	4,036,894	55,000	175,000	461,311	6,946,185
<b>Less: Allocated to Revenue</b>	220,682	4,036,894	55,000	175,000	461,311	6,945,685
Recovered						-
District Entered						-
<b>Deferred Revenue, end of year</b>	-	-	-	-	-	<b>1,110,500</b>
<b>Revenues</b>						
Provincial Grants - Ministry of Education	220,682	4,036,894	55,000	175,000	461,311	5,985,435
Provincial Grants - Other						-
Federal Grants						-
Other Revenue						955,500
Rentals and Leases						-
Investment Income						4,750
Income (Loss) from Investments in GBE's						-
District Entered						-
	220,682	4,036,894	55,000	175,000	461,311	6,945,685
<b>Expenses</b>						
Salaries						
Teachers		3,308,059				3,510,690
Principals and Vice Principals						-
Educational Assistants						196,404
Support Staff						-
Other Professionals	55,234			152,000	77,075	503,344
Substitutes	113,861		35,000			150,861
	169,095	3,308,059	35,000	152,000	77,075	4,361,299
Employee Benefits	31,587	728,835	7,000	23,000	18,079	924,034
Services and Supplies	20,000		13,000		366,157	1,481,176
District Entered						-
	220,682	4,036,894	55,000	175,000	461,311	6,766,509
<b>Net Revenue (Expense) before Interfund Transfers</b>	-	-	-	-	-	<b>179,176</b>
<b>Interfund Transfers</b>						
Tangible Capital Assets Purchased						(179,176)
Tangible Capital Assets - Work in Progress						-
Other						-
	-	-	-	-	-	(179,176)
<b>Net Revenue (Expense)</b>	-	-	-	-	-	<b>-</b>

**SCHOOL DISTRICT NO. 6 (ROCKY MOUNTAIN)**  
**ANNUAL BUDGET - CAPITAL REVENUE AND EXPENSE**  
**YEAR ENDED JUNE 30, 2026**  
**DRAFT - NOT FINALIZED**

**SCHEDULE 4**

	2026 Annual Budget			2025 Amended Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
<b>Revenues</b>				
Provincial Grants				
Ministry of Education	220,000		220,000	102,000
Rentals and Leases		-	-	-
Investment Income		5,000	5,000	20,000
Gain (Loss) on Disposal of Tangible Capital Assets	-		-	-
Amortization of Deferred Capital Revenue	2,575,445		2,575,445	2,210,418
<b>Total Revenue</b>	<b>2,795,445</b>	<b>5,000</b>	<b>2,800,445</b>	<b>2,332,418</b>
<b>Expenses</b>				
Operations and Maintenance	-	-	-	-
Transportation and Housing	-	-	-	-
Amortization of Tangible Capital Assets				
Operations and Maintenance	3,842,703		3,842,703	3,537,002
Transportation and Housing	394,037		394,037	312,774
Write-off/down of Buildings and Sites	-		-	-
Debt Services				
Capital Lease Interest		25,200	25,200	28,800
Capital Loan Interest		-	-	-
<b>Total Expense</b>	<b>4,236,740</b>	<b>25,200</b>	<b>4,261,940</b>	<b>3,878,576</b>
<b>Net Revenue (Expense)</b>	<b>(1,441,295)</b>	<b>(20,200)</b>	<b>(1,461,495)</b>	<b>(1,546,158)</b>
<b>Net Transfers (to) from other funds</b>				
Tangible Capital Assets Purchased	179,176		179,176	374,558
Tangible Capital Assets - Work in Progress	-		-	-
Local Capital			-	-
Capital Lease Payment			-	-
Capital Loan Payment		-	-	-
<b>Total Net Transfers</b>	<b>179,176</b>	<b>-</b>	<b>179,176</b>	<b>374,558</b>
<b>Other Adjustments to Fund Balances</b>				
District Portion of Proceeds on Disposal	-	-	-	-
Tangible Capital Assets Purchased from Local Capital	150,000	(150,000)	-	-
Tangible Capital Assets WIP Purchased from Local Capital	-	-	-	-
Principal Payment				
Capital Lease	188,066	(188,066)	-	-
Capital Loan	-	-	-	-
<b>Total Other Adjustments to Fund Balances</b>	<b>338,066</b>	<b>(338,066)</b>	<b>-</b>	<b>-</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>(924,053)</b>	<b>(358,266)</b>	<b>(1,282,319)</b>	<b>(1,171,600)</b>

**DATE:** June 10, 2025

**TO:** Board of Trustees

**FROM:** Al Rice, Secretary Treasurer

**SUBJECT:** 2026-27 Five-Year Major Capital Plan

**ORIGINATOR:** Alan Rice, Secretary Treasurer, Al Ure, Director of Operations

---



## ISSUE

This report informs the Board of Trustees regarding the Ministry of Education Major Capital Plan updates for 2026-27.

## BACKGROUND

The School Act provides that the Minister of Education and Child Care (MOECC) may require a Board of Education to prepare and submit a capital plan. Five-year Capital Plans have been established as the appropriate period for Government capital planning purposes. The Ministry of Education utilizes a web-based Capital Asset Planning System (CAPS) which school districts must use for their annual Five-Year Capital Plan Submissions. The CAPS enables the Ministry to issue separate “Call for Submissions” for Major Capital programs and Minor Capital programs, with different capital project request submission deadlines. The deadlines this year are as follows:

- Major Capital Programs (SMP, EXP, REP, RDP) – June 30, 2025
- Minor Capital Programs (SEP, CNCP, PEP, BUS) – September 30, 2025

## CURRENT SITUATION

The Board of Education Capital Committee met June 5<sup>th</sup>, 2025 to discuss capital planning for the Major Capital Program. Recommended projects for the Five-Year Major Capital Program were discussed. These projects and their relative construction budgets are listed on the appendix.

## RECOMMENDATION

That the Board approve the Major Capital Plan for the replacement of Eileen Madson Elementary as the first priority and the major renovation of Selkirk Secondary as the second priority.

## POSSIBLE MOTION

That the Board of Education approve the 2026/27 - 5 Year Capital Plan for Major Capital as presented.



**School District No. 6 (Rocky Mountain)**  
**2026/27 - Five Year Major Capital Plan Summary**

School	Project Description	Funding Program	Program Priority	Year One	Year Two	Year Three	Year Four	Year Five
	<b>Replacement Program</b>							
<b>Eileen Madson Elementary School</b>	Replacement School	REP	<b>1</b>	\$2,500,000	\$ 17,500,000	\$ 10,059,685		
<b>Selkirk Secondary School</b>	Major Renovation	REP	<b>2</b>	\$ 2,500,000	\$2,500,000	\$2,000,000		

## REGULAR MEETING: INFORMATION, RECOMMENDATION

**DATE:** June 10, 2025

**TO:** Board of Trustees

**FROM:** Alan Rice, Secretary Treasurer

**SUBJECT:** Amended Capital Bylaw-Annual Five-Year  
Capital Plan Submission for 2025/26



**ORIGINATOR:** Alan Rice, Al Ure

**REFERENCE:** SD06\_Capital Plans\_2025-26\_Response\_Letter\_Amended  
Capital Plan Bylaw No 2025-26-CPSD6-02 - Draft

---

**ISSUE**

In accordance with Section 143 of the School Act, Boards of Education are required to adopt a single Capital Bylaw for its approved 2025/26 Capital Plan as identified in the Capital Plan Response Letter.

**BACKGROUND**

The original capital plan bylaw was approved at the regular meeting of the Board on April 8, 2025. The amounts “bolded” below are additionally approved items.

**CURRENT SITUATION**

As per the response letter we received, below is the list of capital projects that are approved for funding:

- School Enhancement Program –
  - Interior Renovations (SEP) at SSS - \$700,000
  - HVAC (SEP) at DTSS - \$600,000 (Phase 1)
  - Kitchen equipment (FIP) at various schools - \$65,000
  - Kitchen upgrades (FIP) at various schools - \$12,000
- Delivery Vehicle (FIP) - \$85,000
- Accessible Playground at MES - \$200,000
- **Buses - 2**

**CONCLUSION**

That the Board of Education of School District No. 06 (Rocky Mountain) consider all three readings of Capital Plan Bylaw No. 2025/26-CPSD06-02 at this meeting.

**POSSIBLE MOTIONS**

**THAT** the Board of Education of School District No. 6 (Rocky Mountain) unanimously agree to proceed with all three readings of the 2025-26 Five-Year Capital Plan cited as School District No. 6 (Rocky Mountain) Capital Plan Bylaw No. 2025/26-CPSD06-02.





**THAT** the Board of Education of School District No.6 (Rocky Mountain) approve first reading of the 2025-26 Five-Year Capital Plan cited as School District No. 6 (Rocky Mountain) Capital Plan Bylaw No. 2025/26-CPSD06-02.

**THAT** the Board of Education of School District No.6 (Rocky Mountain) approve second reading of the 2025-26 Five-Year Capital Plan cited as School District No. 6 (Rocky Mountain) Capital Plan Bylaw No. 2025/26-CPSD06-02.

**THAT** the Board of Education of School District No.6 (Rocky Mountain) approve third reading of the 2025-26 Five-Year Capital Plan cited as School District No. 6 (Rocky Mountain) Capital Plan Bylaw No. 2025/25-CPSD06-02.



**SCHOOL DISTRICT NO. 6 (ROCKY MOUNTAIN)**  
**CAPITAL PLAN BYLAW NO. 2025/26-CPSD06-02**

A BYLAW by the Board of Education of School District No. 6 (Rocky Mountain) (hereinafter called the "Board") to adopt a Capital Plan of the Board pursuant to Sections 143 (2) and 144 (1) of the *School Act*, R.S.B.C. 1996, c. 412 as amended from time to time (called the "Act").

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the "Minister") has approved the Board's Capital Plan.

NOW THEREFORE the Board agrees to the following:

- (a) authorizes the Secretary-Treasurer to execute project agreements related to the expenditures contemplated by the Capital Plan;
- (b) upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete each Project substantially as directed by the Minister;
- (c) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project(s); and
- (d) maintain proper books of account, and other information and documents with respect to the affairs of the Project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

- 1. The Capital Plan Bylaw of the Board approved by the Minister that specifies the supported projects in the Ministry's amended letter of May 15, 2025 from the Annual Five-Year Capital Plan Submission for 2025/26 is hereby adopted.
- 2. This Bylaw may be cited as School District No. 6 (Rocky Mountain) Capital Plan Bylaw No. 2025/26-CPSD06-02.

Read a first time the 10<sup>th</sup> day of June, 2025.

Read a second time the 10<sup>th</sup> day of June, 2025.

Read a third time, passed and adopted the 10<sup>th</sup> day of June, 2025.

(Corporate Seal)

\_\_\_\_\_  
Board Chairperson

\_\_\_\_\_  
Secretary Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 6 (Rocky Mountain) Capital Plan Bylaw No. 2025/26-CPSD06-02, adopted by the Board the 10<sup>th</sup> day of June, 2025.

\_\_\_\_\_  
Secretary Treasurer



May 15, 2025

Ref: 23443

To: Secretary-Treasurer and Superintendent  
School District No. 6 (Rocky Mountain)

**Capital Plan Bylaw No. 2025/26-CPSD06-02**

**Re: AMENDED Ministry Response to the Annual Five-Year Capital Plan Submission for 2025/26**

---

This **AMENDED** letter is in response to your School District's 2025/26 Annual Five-Year Capital Plan submissions for Major Capital Programs and Minor Capital Programs. This letter also contains important information regarding your upcoming 2026/27 Annual Five-Year Capital Planning submission. The following tables identify major capital projects that are supported to proceed to the next stage of development and minor capital projects that are approved for funding and can proceed to procurement. **Please see the "New projects for BUS" section below for AMENDED information.**

On March 13, 2025, the Province introduced legislation that identifies country of origin requirements for all procurements. What this means is U.S. bidders must be excluded, except in certain circumstances, for all future procurements. The Ministry will have further conversations with school districts as the tariff situation evolves and commit to working closely with you to navigate this challenging situation.

**MAJOR CAPITAL PROJECTS**

Major capital consists of the following program areas:

- Seismic Mitigation Program (SMP)
- Expansion Program (EXP)
- Replacement Program (REP)
- Site Acquisition Program (SAP)
- Rural District Program (RDP)

A variety of emergent issues including a significant number of school fires, unprecedented enrolment growth and a challenging fiscal environment have resulted in a limited ability to advance major capital projects. As a result, there are no new major capital projects in your School District that were supported to move forward at this time.

**MINOR CAPITAL PROJECTS**

The table below reflects approved minor capital projects for your School District in the following program areas:

- School Enhancement Program (SEP)
- Food Infrastructure Program (FIP)
- Carbon Neutral Capital Program (CNCP)

- Building Envelope Program (BEP)
- Playground Equipment Program (PEP)
- Bus Acquisition Program (BUS)

**New projects for SEP, FIP, CNCP, BEP, PEP**

Facility Name	Program Project Description	Amount Funded by Ministry
David Thompson Secondary	SEP - HVAC Upgrades	\$600,000
Selkirk Secondary	SEP - Interior Construction Upgrades	\$700,000
Alexander Park Elementary, David Thompson Secondary, Edgewater Elementary, Eileen Madson Primary, Golden Alternate, Golden Secondary, Invermere Open Doors Alternate, J Alfred Laird Elementary, Kimberley Alternate, Lady Grey Elementary, Lindsay Park Elementary, Martin Morigeau Elementary, Marysville Elementary, Mckim Middle, Nicholson Elementary, Selkirk Secondary, Windermere Elementary	FIP - Kitchen Equipment	\$65,000
Alexander Park Elementary, David Thompson Secondary, Edgewater Elementary, Eileen Madson Primary, Golden Alternate, Golden Secondary, Invermere Open Doors Alternate, J Alfred Laird Elementary, Kimberley Alternate, Lady Grey Elementary, Lindsay Park Elementary, Martin Morigeau Elementary, Marysville Elementary, Mckim Middle, Nicholson Elementary, Selkirk Secondary, Windermere Elementary	FIP - Kitchen and Equipment Upgrades	\$12,000
Alexander Park Elementary, David Thompson Secondary, Edgewater Elementary, Eileen Madson Primary, Golden Alternate, Golden Secondary, Invermere Open Doors Alternate, J Alfred Laird Elementary, Kimberley Alternate,	FIP - Delivery Vehicle	\$85,000

Lady Grey Elementary, Lindsay Park Elementary, Martin Morigeau Elementary, Marysville Elementary, Mckim Middle, Nicholson Elementary, Selkirk Secondary, Windermere Elementary		
Marysville Elementary	PEP - Universally Accessible Playground Equipment	\$200,000

All projects are now to proceed to design, tender and construction, and to be completed by March 31, 2026.

### **New projects for BUS**

The table below identifies Bus Acquisition Program (BUS) approved projects with bolded sections identifying additionally approved internal combustion engine and/or electric buses as designated. BUS funding amounts to be confirmed after school districts place their order(s) with bus vendors during the upcoming bus standing offer timeframe which runs from April 2, 2025 to June 2, 2025. Please refer to the attached *School Bus Letter* for additional school bus purchasing details.

New/Existing Bus Fleet #	New/Replacement Bus Type	Amount Funded by Ministry
<b>8062A</b>	<b>INTERNAL COMBUSTION ENGINE - Type C 76 with 0 wheelchair space(s)</b>	<b>TBD</b>
<b>A3062</b>	<b>INTERNAL COMBUSTION ENGINE - Type C 76 with 0 wheelchair space(s)</b>	<b>TBD</b>

An **AMENDED** Annual Programs Funding Agreement (APFA) accompanies this **AMENDED** Capital Plan Response Letter which outlines specific Ministry and Board-related obligations associated with the approved Minor Capital projects for the 2025/26 fiscal year. Please email a signed/dated copy of the Annual Programs Funding Agreement to the Ministry at [CMB@gov.bc.ca](mailto:CMB@gov.bc.ca)

In accordance with Section 143 of the *School Act*, Boards of Education are required to adopt a single Capital Bylaw (template can be found on the Ministry [website](#)) using the Capital Bylaw Number provided at the beginning of this document, for the supported and/or approved 2025/26 Five-Year Capital Plan projects as identified in this letter. The Capital Bylaw must be adopted by your Board and uploaded onto your School District's online MyCAPS portal in order for the Ministry to issue Certificates of Approval. A step-by-step guide of this process is attached for your reference.

Please contact Branch Director [Michael Nyikes](#) with any questions regarding Minor Capital projects.

### **2026/27 ANNUAL FIVE-YEAR CAPITAL PLAN SUBMISSIONS**

Capital Plan Instructions for the 2026/27 Annual Five-Year Capital Plan submission process will be available on the Ministry's capital planning [website](#) in early April.

School districts' capital plan submission deadlines for the 2026/27 fiscal year are:

- **June 30, 2025**
  - Major Capital Programs (SMP, EXP, REP, RDP, SAP)
- **September 30, 2025**
  - Minor Capital Programs (SEP, CNCP, PEP, BEP, BUS)
- **October 1, 2025**
  - Minor Capital Programs (FIP)

Additionally, the Annual Facility Grant (AFG) project requests for the 2025/26 fiscal year are to be submitted using the MyCAPS portal, on or before **May 16, 2025**. The 2025/26 AFG Allocation Table will be available on the Ministry's capital planning [website](#) in early April.

The Ministry recommends school districts discuss draft versions of their intended capital projects and Annual Facility Grant project requests with minor capital staff in advance of submission deadlines.

The staggered deadlines are intended to provide the Ministry with input required to initiate planning for the next budget cycle, while enabling school districts additional time and flexibility to plan over the summer.

Sincerely,



Damien Crowell, Executive Director  
Education and Child Care Capital Branch  
Ministry of Infrastructure

pc: Geoff Croshaw, Director, Major Capital Projects, Education and Child Care Capital Branch  
Michael Nyikes, Director, Minor Capital Projects, Education and Child Care Capital Branch

# SUPERINTENDENT'S MONTHLY UPDATE

## JUNE 2025



*This is the last update for the 2024-25 school year! Hu sukiṭukni, kukstsémc, maarsii, thank you to all those who supported the growth and development of our learners this year across all Rocky Mountain schools.*

## INDIGENOUS EDUCATION COUNCIL LAUNCHES IN ROCKY MOUNTAIN



*Members of the Indigenous Education Council gathered in May at St. Eugene Resort to discuss their mandate and define their terms of reference. They were supported by Denise Augustine, former BC Superintendent of Indigenous Education, and Secretariat Jenny Reid.*



*The new Indigenous Education Council review terms of reference at their recent meeting.*

The new Indigenous Education Council (IEC) for the Rocky Mountain School District held their first in person meetings on May 22-23 at the historical St. Eugene Resort. These foundational sessions marked a crucial step in operationalizing recent amendments to the *School Act* which emphasizes a greater shift of power to Indigenous Peoples in guiding the education of Indigenous students.

During their meetings, IEC members with representatives from Shuswap, ʔAkisq̓nuk, ʔAq̓am, Columbia Valley Métis, and Non-Local Indigenous communities, alongside district staff, engaged in vital discussions centered on understanding new mandates, defining their role, Indigenous student well-being and voice, and other operational items including budget, terms of reference and communications.

The IEC aims to work in close partnership with the Board of Education of Rocky Mountain School District to ensure Indigenous priorities are effectively addressed. Some short term next steps for the council include reviewing student evidence to inform future priorities and defining key goals for the council.

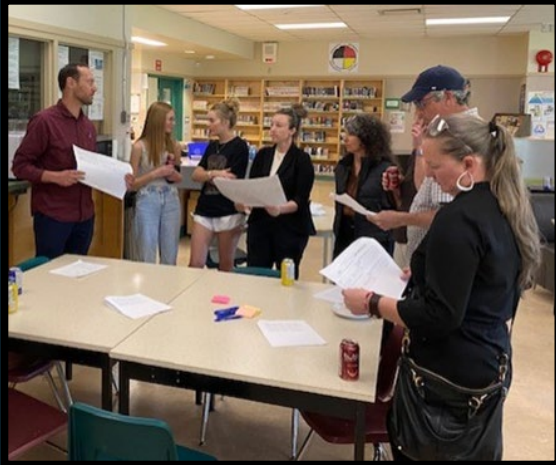
The dedication and collaborative spirit shown at these initial meetings signal a positive path forward, and school communities will be kept updated in 2025-26 on the IEC's progress and its evolving role in our schools.







## STUDENT VOICE AT SELKIRK SECONDARY



Parents and staff from Selkirk Secondary School recently met to review student evidence and goals for 2025-26.

Throughout the year, students at Selkirk Secondary were encouraged to think more critically and to consistently justify their thinking across all areas of their education, including personal and social responsibility. Staff also aimed to strengthen student voice through Leadership classes and the Student Focus Group. Survey results from students and parents, along with anecdotal feedback from staff, indicated meaningful improvement in these areas.

During recent parent and staff engagement sessions held at the school, participants reviewed and discussed schoolwide goals and were able to celebrate the progress made. The school will maintain a focus on these priorities next year, while also aligning more closely with the key elements of B.C.'s Learning Pathways.

## FOOD RECOVERY PROGRAM A SUCCESS IN KIMBERLEY

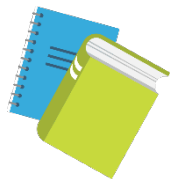
Universal, stigma-free food programming has been a focus this year in Rocky Mountain School District, aligning with the Board's 'Stewardship for the Future' strategic priority. In the community of Kimberley, a local partnership has had a big impact on growth in this area.

Earlier this year, **Kimberley Food Recovery** joined forces with McKim Middle School to provide one meal per week to students at the school as part of the Feeding Futures Program. In May, delivery expanded to both Lindsay Park Elementary and Marysville Elementary. In all locations, students are benefitting from Kimberley Food Recovery's commitment to divert food waste from local landfills and make healthy food choices more accessible.

Initial feedback on the program has been very positive, and schools are already asking to further grow the offerings in the future. Rocky Mountain's School Food Coordinator Eric Larocque shared "We are in the process of drafting a Memorandum of Understanding with Healthy Kimberley, the parent organization of Kimberley Food Recovery, for the 2025-26 school year. They have been an outstanding partner in support of students and in addressing community food insecurities."





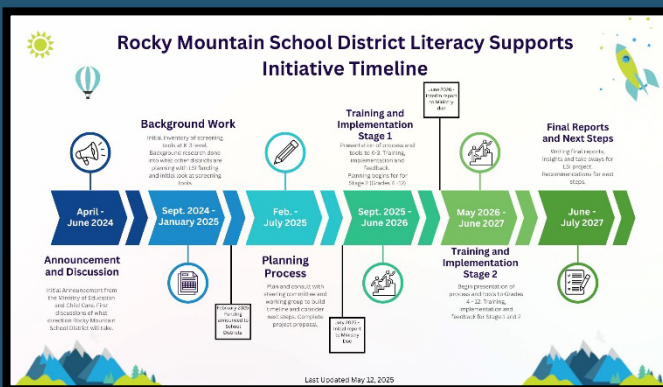


## WORKING GROUP MOVES ‘LITERACY SUPPORTS’ INITIATIVE FORWARD

First introduced by the Ministry of Education and Child Care in April 2024, the Literacy Supports Initiative has been a focus in the district under the ‘Success for Each Learner’ priority area. Specifically, the objectives of this initiative include building capacity for literacy focused evidence-based screening tools, instruction and intervention.

For the last few months a Working Group consisting of K-12 educators, school and district administrators, and district specialists have collaborated to advise on screening tools, specific outcomes and the timeline for implementation in drafting a multi-year district plan.

The proposed plan is nearing completion and broader engagement with teachers, principals, union reps, and specialists will soon be taking place. The first stage of the plan is set to support implementation of early literacy screening tools in all K-3 settings.



*This Spring a district **Literacy Working Group** supported the development of a draft multi-year K-12 Literacy implementation plan. Broad engagement will begin soon and extend into the fall.*



*Kimberley Primary students recently participated in ‘Take Me Outside’ Day in partnership with Selkirk Secondary.*

## TAKE ME OUTSIDE!

Place-based learning opportunities are a regular occurrence for students at Lindsay Park Elementary. This year, staff were curious about how learning outside enhanced student regulation. On May 26, students from LPES joined all of the other primary students in Kimberley for Take Me Outside Day activities at Wycliffe Regional Park. With the support of Selkirk Secondary Teacher Jenn Meens along with her students, a number of engaging activities were offered, each with connections to inspiration, relaxation, focus, and celebration.

This collaborative day was a special opportunity for primary and secondary students to connect, with Lindsay Park staff providing additional support for individual student needs. SSS Teacher Jenn Meens shared, *"I am very proud of the hard work, creativity, and flexibility demonstrated by all involved. Primary teachers often lend a hand, or ask a leading question, to help the day stay on track and work best for their students."*



## CELEBRATING DEAF & HARD OF HEARING STUDENT EXPERIENCES



*At the Vancouver Aquarium's wet lab, students have the opportunity to engage in hands-on learning by touching sea stars and closely observing sea urchins.*



*At Kootenay Connection students engage with Blue Lake Camp staff as they explain the canoeing activity in spoken English, accompanied by ASL interpretation to support inclusive communication.*

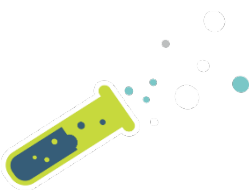
Recently Rocky Mountain School District d/Deaf and Hard of Hearing (DHH) students participated in annual events sponsored by the Provincial Outreach Program (POP).

In April, three students joined the Spotlight Communication Contest and Friendship Day. The theme, "My Dream for a DHH-friendly World," inspired powerful speeches on inclusion, equity, and access. Presenters used American Sign Language (ASL) and spoken English, while the audience engaged through interpreters, captions, or remote mics—ensuring full access! Friendship Day took place at the Vancouver Aquarium, welcoming over 300 DHH students from across BC. DHH Proud offers students a chance to connect, share experiences, feel seen, and enjoy accessible communication.

In May, students attended the Kootenay Connection at Blue Lake Camp—a 3-day regional event for DHH students from nearby districts. Students had a chance to connect with peers across the Kootenays, and activities included canoeing, ASL workshops, and the Kootenay Challenge with mental and physical tasks. Senior students led activities, and all explored diverse communication styles.

All of these experiences support the students' IEP goals in the core competency areas of Communication, Positive Personal & Cultural Identity, and Personal Awareness & Responsibility. Many thanks to everyone who made these trips possible!





# JUNE 2025

## ‘BECAUSE’... MARYSVILLE ELEMENTARY SCHOOL’S MAGIC WORD



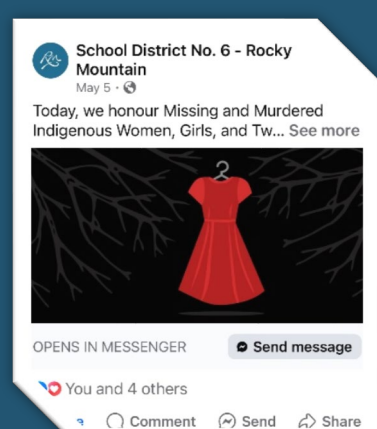
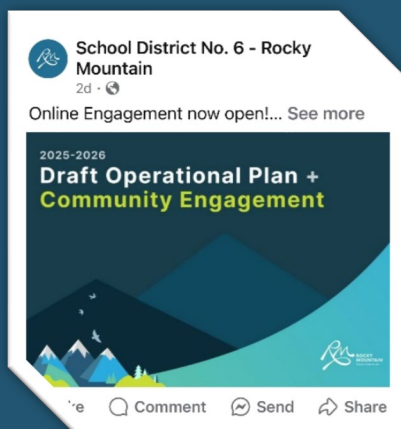
*Students participating in the Marysville Elementary Multicultural Fair expand upon their thinking using the word ‘because’. Hundreds attended the event which showcased information and food from cultures around the globe.*

The over-arching goal this year at Marysville Elementary School was “to improve student *meaning making* through summarizing and justification.

At last spring’s community engagement meeting, parents had provided feedback that they wanted their children to better explain their thinking in general conversations, but also in relation to numeracy, literacy and when solving problems and conflicts. Teachers also observed that explaining thinking was an area of improvement on student numeracy and literacy assessments.

Across all grade levels this year, students were encouraged to use the word ‘because’ as a strategy to expand upon their thinking, and it has proven hugely successful. In one Kindergarten classroom, BECAUSE was known as a magic word!

Recently during the school’s annual Grade 2-3 Multicultural Fair, students shared information and food from various cultures. Students practiced public speaking using the word, “because”, to explain facts about their chosen country. Hundreds visited the fair this year – including parents, care givers, grandparents and other community member - to learn from the students!



Follow  
us on  
Facebook



**DATE:** June 10, 2025  
**TO:** Board of Trustees  
**FROM:** Aaron Callaghan, Superintendent of Schools  
**SUBJECT:** Operational Planning  
**ORIGINATOR:** Steve Wyer, Assistant Superintendent  
**REFERENCE:** [Strategic Plan 2023-27](#); [Draft 2025-26 Operational Plan & Engagement](#)



## ISSUE

That the Board of Education receive a report providing an update on the development of the school district's Operational Plan for 2025-26.

## BACKGROUND

The Board of Education's Strategic Plan 2023-2027 outlines four priority areas for growth across the school district:

- Equity, Diversity & Inclusion
- Success for Each Learner
- Growing Capacity for Self & Others
- Stewardship for the Future

An operational plan is developed annually, based on evidence and feedback, that brings the Board's strategic plan to life. The operational plan identifies key commitments to be actioned across the four priority areas, and both progress monitoring and reporting on the implementation of those commitments takes place during the school year as a measure of system accountability.

## CURRENT SITUATION

The **Draft 2025-26 Operational Plan** (attached) is now available online for review and feedback. Multiple engagement opportunities took place recently that supported the development of the draft plan. Extensive input was received through in-person and online employee engagement sessions this spring, focused on strengths and opportunities across the priority areas. In addition, the recent online 2025-26 Budget Consultation provided multiple perspectives on priorities for action to improve outcomes across our system.

The ongoing review of student evidence, especially related to numeracy, literacy, attendance and student perspectives, also informed the development of the draft plan.

## KEY MESSAGES

- A draft operational plan for the 2025-26 school year is now available on the school district's website for review and consultation. Feedback will be received until June 27, 2025.
- The draft plan identifies 12 key commitments across the four priority areas to be actioned during the 2025-26 school year, all in support of attaining the overarching goals as identified in the Board of Education's Strategic Plan.
- The Final 2025-26 Operational Plan will be shared with the Board in September 2025.



**DATE:** June 10, 2025

**TO:** Board of Education, Rocky Mountain School District

**FROM:** Aaron Callaghan, Superintendent of Schools

**SUBJECT:** Spring Assessment (Literacy & Numeracy) Update

**ORIGINATOR:** Steve Wyer, Assistant Superintendent

---



## ISSUE

The Board will receive an information update in the strategic area of success for each learner.

## BACKGROUND

Each fall, schools throughout the district conduct assessments in literacy and numeracy to establish baseline data for student achievement in key areas of learning. Schools use this assessment information to inform their school plans for the year and to plan instruction for the upcoming months.

In Spring, schools run the same assessments with the same students to determine how much growth has occurred in response to their plans and their instruction. The Spring assessment can often support celebration of the achievement for students and the reward for staff. Furthermore, it assists schools and the district in adjusting ongoing plans for upcoming school year.

## CURRENT SITUATION

With the conclusion of the Spring assessment cycle in May, the district is in a position to be able to share information about student growth in literacy and numeracy over the span of the current school year. Carefully designed local assessments in literacy and numeracy allow us to compare student growth on local assessment measures with the year over year growth of students on provincial assessments, such as, the Foundation Skills Assessment (FSA), and the graduation assessments in literacy and numeracy, (respectively, the GLA and the GNA).

# Literacy

## District and Provincial Measures of Reading and Writing

As the province moves towards an amalgamation of literacy skills into a single proficiency of literacy, this will be the last year the district includes isolated assessments in reading and writing. Schools will continue to measure these skills. The district, however, will also shift to measure literacy as the collection of skills, including reading, writing, and other competencies.



## **PM Benchmark Reading**

This assessment is used to measure reading skills in grades 1-3. Student achievement is described as emerging (1), developing (2), proficient (3), and extending (4). The goal is for students to achieve proficient or above.

### **Fall**

**% of students proficient or above = 48%**

### **Spring**

**% of students proficient or above = 60%**

## **District Writing Assessment**

The District Writing Assessment has been employed for several years to measure student growth in isolated written composition. Students are measured on proficiency: emerging (1), developing (2), proficient (3), extending (4). The goal for all students is to develop proficient skills in writing. It is important to note that mastery is not expected in the Fall sitting of the assessment as the material for that grade year has not yet been taught.

### **Fall**

**% of students proficient or above = 40%**

### **Spring**

**% of students proficient or above = 86%**

## **Performance Based Literacy Assessment.**

In the grades between 4-9 the district has embarked to create an assessment protocol that measures the combination of skills contributing to literacy as described in the BC Learning Pathways. This assessment encompasses the foundational skills of reading plus other skills associated with communication, comprehension, and the comparison of multiple perspectives and sources. Student achievement is measured on the same scale of proficiency with the associated numbers of 1-4. As the data bears out, when literacy combines reading and writing with other competencies, achievement is lower than on assessments that have traditionally isolated skills. This is a trend that is hopefully reversed through district academic goals for instruction and assessment. This trend is similar to the achievement trend seen on the FSA where reading and writing are no longer measured in isolation. Results on the FSA dipped when this change was implemented in 2022 and have not completely recovered to pre-2022 rates.

### **Fall**

**% of students proficient or above = 30%**

### **Spring**

**% of students proficient or above = 45%**



## **Foundation Skills Assessment – Literacy (FSA)**

The FSA is another provincial assessment conducted one each year in October. Grade 4 and 7 students across the province write this assessment. The reporting of student learning on this assessment uses a slightly different parameter of “On Track” or “Emerging”. The upshot of this difference is that the measure of “On Track” includes students who, on other assessments, would not be included in the “proficient or above” range of scores. This leads to what seems like students scoring better on this assessment than others, when really, the success measure simply includes scores at a lower range.

### **Grade 4 Literacy**

5 year range in District = 63-75%  
5 Year Provincial range = 55%-66%

**2024-2025 On Track = 71%**

### **Grade 7 Literacy**

5 year range in District = 69%-76%  
5 Year Provincial range = 57%-72%

**2024-2025 On Track = 68%**

## **Graduation Literacy Assessments – Grade 10 and 12**

These assessments are literacy assessments that include measures of reading, writing communication, critical thinking, and interpretation. All students in the province complete these before they are able to graduate with a Dogwood Diploma. They are only written once per year, so they do not provide for a measure of growth throughout the school year. They do allow the district to see if year over year growth is taking place. However, it is important to note that this year-to-year growth does not measure the achievement of the same students.

Students are measured on the same four-point scale of proficiency where 3 and 4 are scores of proficient and extending, respectively.

### **GLA 10**

**District:** 2020-2024 growth in proficiency went from 65% - 79%  
**Province:** 2020-2024 growth in proficiency went from 58%-73%

**2025 – So far, showing proficient or above at 79%- Grade 10, 86% - Grade 12**

## **Numeracy**

### **Student Numeracy Assessment (SNAP)**

The SNAP is a number sense assessment that is used as a predictor of success in many areas of numeracy and math learning. It is also measured on a scale of 1-4 with 3 and 4 being the targeted levels of proficient and above.



## **Fall**

**% of students proficient or above = 46%**

## **Spring**

**% of students proficient or above = 59%**

### **Grade 8/9 Numeracy Assessment**

5 years ago, the district worked to design a numeracy assessment to determine how to improve student achievement in numeracy between grade 7 and grade 10. Students did relatively well in Grade 7 on the measure of the FSA but did very poorly on the GNA 10 when it was first introduced. This led schools to be curious about what was happening for learners between these two assessments. The district now has a reliable way of knowing how students are doing in numeracy in grades 8 and 9 and also a way to prepare students to be successful on the GNA 10.

The goal for students on this assessment is to achieve proficiency, or better, as described by the BC Learning Pathways.

## **Grade 8**

### **Fall**

**% of students proficient or above = 35%**

### **Spring**

**% of students proficient or above = 57%**

## **Grade 9**

### **Fall**

**% of students proficient or above = 27%**

### **Spring**

**% of students proficient or above = 46%**

### **Foundation Skills Assessment – Numeracy**

See description above.

### **Grade 4 – Numeracy**

5 year range in District = 64%-73%

5 Year Provincial range = 56%-69%





## Grade 7 – Numeracy

5 Year Provincial range = 46%-62%

## Graduation Numeracy Assessment

## GNA 10

**Province:** 2020-2024 growth in proficiency went from 28%-44%

**2025 – So far, showing proficiency or above at 56%**

The data above will be shared in the enhancing student learning report this fall. Certain aspects of this data have been used to inform plans for the future use of local assessment to improve student learning in Rocky Mountain School District. Some of those considerations are as follows.

1. Data from the FSA shows a concerning trend in student achievement in numeracy going from Grade 4 to Grade 7. For this reason and with the help of teachers and principals, the district has been developing a local assessment for numeracy to implement in Grades 4-7 in hopes of answering the question of what is happening here with this evidence.
2. Since the province no longer measures reading and writing as isolated skills in the early years or on the FSA, the district will not measure in this way going forward. As such, the district plans to design a literacy assessment for the early years measuring achievement in combined competencies making up literacy.
3. While there is growth during the year in literacy, based on learning evidence from the local literacy assessment, performance is not where the district would expect. Moving to a broader definition of literacy, and emphasizing skills of critical thinking, communication, and analysis, from the BC Learning Pathways and raised the bar for literacy achievement. As a district we are responding by offering several opportunities for educators to participate in ongoing learning about shifting instructional practice to align with shifting measures of success in literacy.
4. Student results in foundational reading and writing skills at the early years have remained somewhat



stable. However, foundational reading skills are not achieved at as high a rate as writing skills. A district wide emphasis on foundational reading skills has begun by a working group under the guidance, and financial support of the K-12 Literacy Intervention Program from the Ministry of Education and Child Care.

5. Work will continue to support the ongoing growth we have seen on the GNA 10 assessment. Rocky Mountain School District is noted in the province as having some of the highest achievement ratings and year over year growth in this measure. This is no doubt due to the efforts and energy of teachers and support staff in Grades 8 and 9 and the discourse about Grade 8 and 9 achievements on our local numeracy assessment.
6. There is overall student growth in all local literacy and numeracy assessments from the Fall of the school year to the Spring. This is a trend worth celebrating. While efforts continue to move more students into higher levels of achievement, it is important to celebrate the growth in the evidence available.
7. Overall, student achievement in the areas of literacy and numeracy in Rocky Mountain are above the achievement levels of the province, as a whole. This includes students who are Indigenous and students with diverse needs. However, until the number of students succeeding as proficient is 100%, we have work to do as a learning organization. For this reason, we continue to pursue operational objectives in core academic areas of learning.

## CONCLUSION

This report provides an update of some key data points in literacy and numeracy learning collected through the school year. Some data provided is yearly data for select groups of students and other data is based on collection for the same students in the Fall and Spring of the same school year. This evidence of learning assists schools in designing their school plans and the district staff in creating an operational plan for the upcoming school year.



## REGULAR MEETING: INFORMATION, RECOMMENDATION

**DATE:** June 10, 2025

**TO:** Board of Trustees

**FROM:** Alan Rice, Secretary Treasurer

**SUBJECT:** Budget Utilization Summary – May 31, 2025

**ORIGINATOR:** Alan Rice

**REFERENCE:** Budget Utilization Summary – May 31, 2025

**ISSUE**

That the Board of Education receive a report on year-to-date operating expenditures compared to budget and prior year data as information.

**BACKGROUND**

This report is to provide the Board with information concerning fluctuations in operating expenditures on a monthly basis. The budget figures have been updated to the preliminary amended budget figures based on fluctuations to enrolment and staffing.

**CURRENT SITUATION**

Instruction: increase of approximately \$1,826,000 from prior year attributable to increase in salaries and benefits which is a combination of enrolment growth and wage increases. Actual amounts are in line with budget with a variance of 1.28% above estimated for the current year.

Administration: increase of approximately \$228,000 from prior year which is attributable to increases to salaries and benefits. Actual amounts are in line with budget with a variance of 1.68% below estimated.

Operations and Maintenance: decrease of approximately \$11,000 from prior year. Although salaries and benefits increased, this has been offset by slightly lower than anticipated maintenance costs (parts) and furniture/equipment replacement year to date. Actual amounts are in line with budget with a variance of 3.58% below estimated.

Transportation: increase of approximately \$42,000 from prior year. Primarily attributable to salaries and benefits. Actual amounts are in line with budget at 4.81% below estimated. Lower than anticipated repairs have been incurred.



## CONCLUSION

Expenditures to date are above budget by 0.23% and greater than the prior year by \$2,085,000 for the same timeframe. The operating variance of actual to budget for year-to-date is considered reasonable.

## RECOMMENDATION

Continue to monitor on a monthly basis.

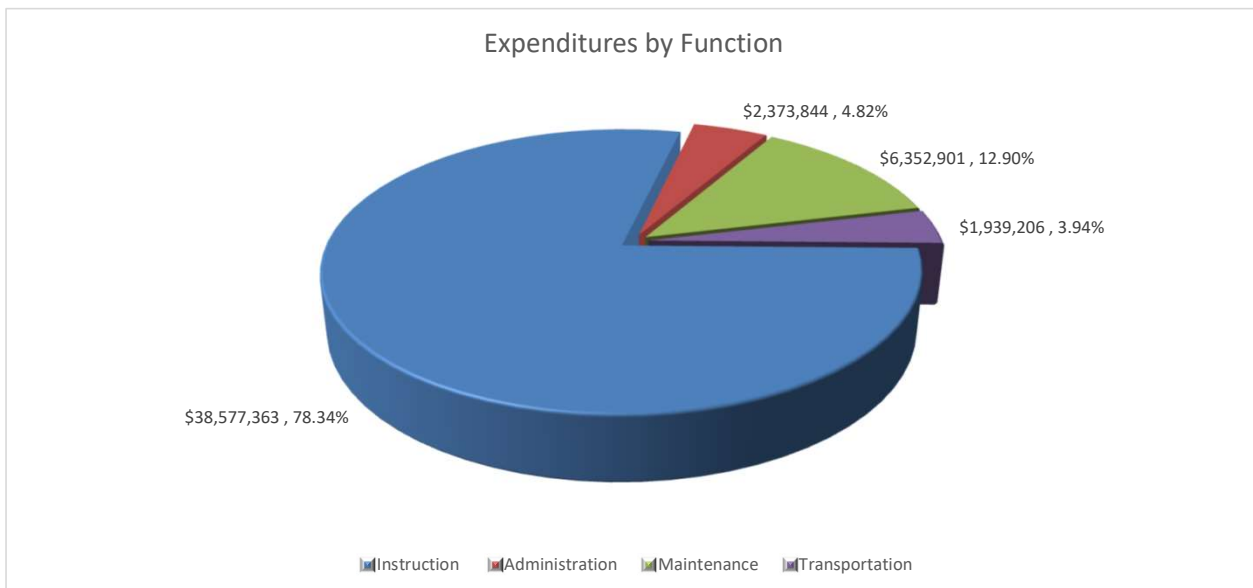
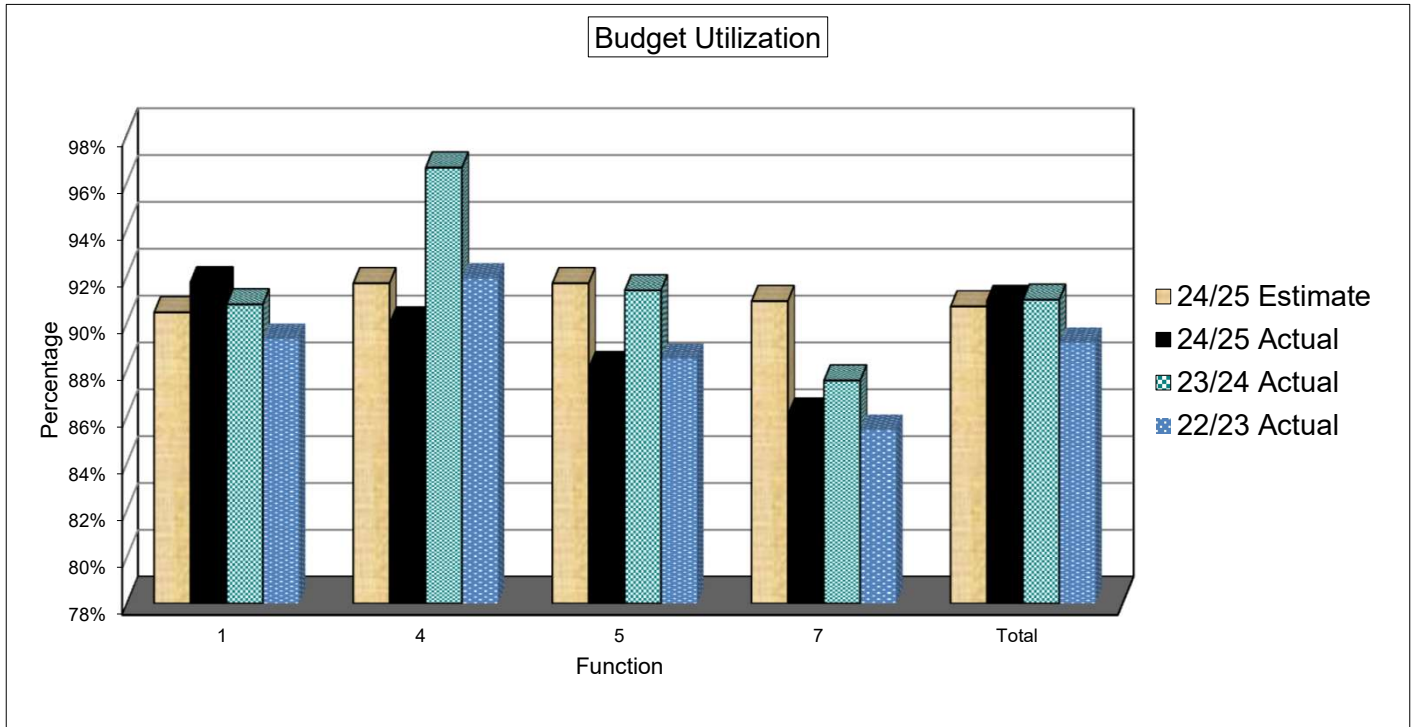
## STRATEGIC ALIGNMENT

Resource allocation for student success, budget monitoring and financial stewardship.

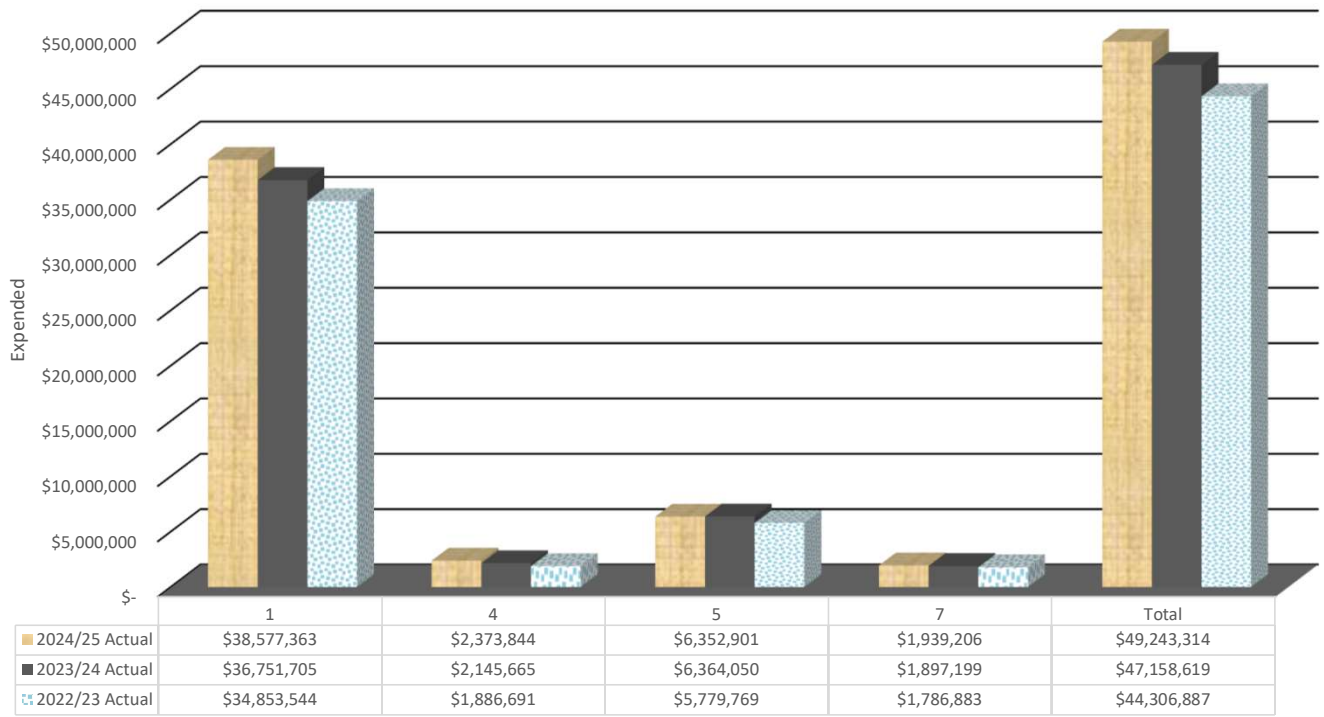


**ROCKY MOUNTAIN SCHOOL DISTRICT**  
**BUDGET UTILIZATION SUMMARY**  
**5/31/2025**

<u>FUNCTION</u>	<u>#</u>	<u>MONTHS</u>	<u>BUDGET</u>	<u>2024/25 EXPENDED</u>	<u>ACTUAL</u>	<u>ESTIMATE</u>	<u>2023/24 ACTUAL</u>
Instruction	1	10	\$ 42,064,912	\$ 38,577,363	91.71%	90.43%	90.77%
Administration	4	12	\$ 2,637,800	\$ 2,373,844	89.99%	91.67%	96.61%
Maintenance	5	12	\$ 7,211,645	\$ 6,352,901	88.09%	91.67%	91.37%
Transportation	7	11	\$ 2,252,184	\$ 1,939,206	86.10%	90.91%	87.52%
<b>Total</b>			<b>\$ 54,166,541</b>	<b>\$ 49,243,314</b>	<b>90.91%</b>	<b>90.68%</b>	<b>90.97%</b>



### 3 Year Actual Expenditure Comparison





**DATE:** 6/4/2025  
**TO:** Board of Trustees  
**FROM:** Al Ure  
**SUBJECT:** Annual Carbon Reporting



**ISSUE**

As part of our ongoing commitment to environmental responsibility and sustainability, our operations department conducts an annual assessment of carbon emissions in accordance with regulatory requirements set by the Ministry of Environment.

**BACKGROUND**

The process includes a comprehensive reporting process that captures the full scope of our greenhouse gas (GHG) emissions across all applicable activities. Following the submission of this annual emissions report, we take deliberate action to offset our environmental impact. Each year, we purchase certified carbon offsets equivalent to our reported emissions, ensuring that our operations remain carbon neutral. This structured approach not only demonstrates our compliance with environmental legislation but also reflects our strategic priority to lead by example in sustainability and corporate responsibility.

**CURRENT SITUATION**

Rocky Mountain School District remains committed to environmental stewardship and the ongoing reduction of greenhouse gas emissions. While the District has continued to implement energy retrofit projects and operational adjustments to improve energy efficiency in our buildings and vehicles, we experienced a slight increase in overall emissions in 2024. This modest rise was primarily due to increased natural gas consumption during a six-week cold spell in the winter months, which drove higher heating demand across our facilities.



School District No. 6 (Rocky Mountain) GHG Emissions and Offsets for 2024 (TCO2E)	
GHG Emissions created in calendar year 2024	
Total BioCO2	25.1
Total Emissions (tCO2e)	1891
Total Offsets (tCO2e)	1393
Adjustments to GHG Emissions Reported in Prior Years	
Total Offset Adjustment (tCO2e)	0
Grand Total Offsets for the 2024 Reporting Year	
Grand Total Offsets (tCO2e) to be Retired for 2024 Reporting Year:	1393
Offset Investment (\$25 per tCO2e)	\$34,825.00

#### FINANCIAL IMPLICATIONS

The total cost of carbon offsets for this reporting year is \$34,825, reflecting a moderate increase from \$33,075 in the previous year. This rise is primarily due to higher reported emissions related to natural gas consumption and the corresponding offset requirements.

#### CONCLUSION

Despite this minor increase, our strategic efforts remain firmly in place. These include dedicated staffing, capital project prioritization, and education programs that emphasize energy reduction and sustainability. The Operations Department continues to monitor and benchmark energy performance across all assets, focusing on initiatives that improve energy efficiency and reduce emissions over time. We will continue to transition our fleet to electric vehicles and work on facility improvements aimed at long-term sustainability. While 2024 saw a slight increase in emissions due to weather-related factors, the district remains confident in its path forward and anticipates renewed reductions in greenhouse gas emissions in the years ahead.

#### RECOMMENDATION/POSSIBLE MOTION

Reducing energy consumption and greenhouse gas emissions will continue to be an important focus for the Rocky Mountain School District. Projects planned for the next five years show the potential for the School District to save energy costs, while significantly reducing greenhouse gas emissions and contributing to becoming carbon neutral.





# PUBLIC BOARD MEETING

Some projects planned for the five years include:

- Summer 2025 will be the first year of a 3-year project to upgrade David Thompson Secondary School's HVAC systems.
- Summer 2025 a second electric van will be procured and put into service.
- Summer 2025 electrical service upgrades will continue to support an expanded electric vehicle fleet.
- Minor thermal upgrades will continue at Lady Grey Elementary
- Alexander Park to receive 2 new roof-top units to improve the HVAC System.
- Designs for boiler replacements at other Elementary schools.
- Two more Elementary School will be upgraded with LED high efficiency light. Fixtures complete with dimming controls in the coming years.
- Gymnasium occupancy control of ventilation systems.
- Increased roofing insulation and wall insulation with cladding and roof upgrades at several buildings.
- Investigation into the viability of fuel switching from propane fired heating plants to electricity.
- Student and employee behavioral change education projects



**DATE:** June 4, 2025  
**TO:** Board of Trustees  
**FROM:** Al Ure  
**SUBJECT:** AFG 2025  
**REFERENCE:** Appendix 1



**ISSUE**

The Annual Facility Grant (AFG) is funding provided by the Ministry of Education to support the ongoing maintenance and repair of school facilities. Its primary purpose is to help school districts ensure that buildings and grounds are safe, functional, and in good repair for students and staff. The grant can be used for a variety of projects such as roof repairs, electrical upgrades, plumbing, painting, and other building system maintenance.

**BACKGROUND**

As you are aware, the Director of Operations over sees project delivery through community Operations Supervisors, with all district facility needs tracked in Asset Planner. This system includes over \$50 million in identified projects over a 30-year span, developed through facility planning with engineers and input from Principals and senior staff.

The Annual Facility Grant (AFG), approximately \$1 million annually, funds both planned maintenance and urgent repairs such as failed furnaces or damaged fixtures. Projects over \$400,000 are typically submitted under the Minor Capital Program, with annual applications due by June 30. The Director ensures projects are prioritized equitably across the district, with a focus on health and safety.

**CURRENT SITUATION**

This year the Ministry of Education was able to modestly increase the grant amount to \$1,357,567.00. Operations has commenced work on numerous projects. The AFG plan is attached for your reference. The total on the report presented is in excess of the awarded amount; however, this is due to two project delays from prior year. The EV Fleet ready projects in Invermere and Golden faced significant delays on the part of the contractor and BC Hydro. The funds from last years AFG have carried forward to offset these costs. We anticipate seeing completion on these projects this summer. Should the team face any emergent situations, the plan would be assessed, and lower priority items would be delayed to the next years plan.



# PUBLIC BOARD MEETING

## CONCLUSION

The increased AFG funding for this year allows the district to address a broader range of maintenance priorities, including the completion of delayed EV infrastructure projects. With a clear plan in place and flexibility to adjust for emergent needs, the Operations team remains committed to maintaining safe, functional, and efficient learning environments across the district.



# Appendix 1 - AFG 2025/2026

Project	Priority	Funding Source	Mobile/Facility	Summary	Estimated Cost
1,432	High	AFG	Golden Zone Office and Maintenance Facility	Install New Facility Sign	\$ 15,000
1,680	High	AFG	Lady Grey Elementary	Staff Room Upgrade	\$ 30,000
1,697	High	AFG	Golden Zone Office and Maintenance Facility	Upgrade Hydro Service (EV Fleet Ready)	\$ 411,981
1,766	High	AFG	Alexander Park Elementary	Replace RTU 1 and RTU 2 at Alexander Park Elementary.	\$ 92,000
1,770	High	AFG	Nicholson Elementary	Design for NES HVAC system.	\$ 41,000
1,771	High	AFG	Golden Alternate School	foundation and stair repair.	\$ 50,000
1,772	High	AFG	Alexander Park Elementary	Paint Hallway	\$ 15,000
1,788	High	AFG	Golden Zone Office and Maintenance Facility	Replace charger in GZ for Electric Bus	\$ 15,000
1,696	High	AFG	Kimberley Maintenance and Transportation Facility	Upgrade Hydro Service (EV Fleet Ready)	\$ 343,320
1,773	High	AFG	Kimberley Facilities	Kimberley Zone HVAC Equipment Assessment	\$ 20,000
1,775	High	AFG	Selkirk Secondary	Roof Top Unit 1 - Igniter Flame Rod & Burner PlatesAir Handler Unit 82 - Igniter Flame Rod	\$ 6,500
1,776	High	AFG	McKim Middle School	Boilers 1 & 2 Repairs,RTU-03 - Gas Valve	\$ 12,000
1,779	High	AFG	Kimberley Alternate School	KAS Renovation Supplemental Funding to SEP Grant	\$ 300,000
1,792	High	AFG	Selkirk Secondary	Supplemental Funding for SSS Renovation	\$ 250,000
1,767	High	AFG	Edgewater Elementary	Classroom Addition	\$ 60,000
1,768	High	AFG	Multiple Facilities in District 6	Feasibility study for A/C throughout all schools.	\$ 5,000
1,769	High	AFG	District Administration Building	HVAC upgrade for server room.	\$ 15,000
1,774	High	AFG	Windermere Facilities	Invermere Zone HVAC Equipment Assessment.	\$ 20,000
1,781	High	AFG	J. Alfred Laird Elementary	Replace Dry Valve and Repair Leaks on Fire Suppression System	\$ 15,000
1,782	High	AFG	Multiple Facilities in District 6	Replace Alarm Panels at 23 Locations	\$ 5,000
1,783	High	AFG	Eileen Madson Primary	EMP Staff Room Flooring	\$ 6,253
1,784	High	AFG	District Administration Building	DAB Flooring Repairs	\$ 4,000
1,785	High	AFG	David Thompson Secondary	DTSS Flooring Replacement Grad Lounge	\$ 12,600
1,786	High	AFG	David Thompson Secondary	Door Closures for the Great Hall	\$ 10,000
Total					\$ 1,754,654

**DATE:** June 10, 2025

**TO:** Board of Trustees

**FROM:** Aaron Callaghan

**SUBJECT:** Public Interest Disclosure Act (PIDA)  
Annual Report



**ORIGINATOR:** Aaron Callaghan

**REFERENCE:** [Policy 2850 Public Interest Disclosure](#); [Whistleblowing \(Ombudsperson\)](#)

#### ISSUE

That the Board of Education receive a report on any disclosures received, investigations undertaken and findings of wrongdoing with respect to Public Interest Disclosure (Policy 2850).

#### BACKGROUND

Policy 2850 applies to alleged wrongdoing related to the School District's operations or personnel. This Policy does not displace other mechanisms set out in School District Policy for addressing and enforcing standards of conduct, disputes, complaints, or grievances, including issues of discrimination, bullying and harassment, occupational health and safety, or disputes over employment matters or under collective agreements.

#### CURRENT SITUATION

During the 2024-25 school year, one disclosure was received by Rocky Mountain School District's *Designated Officer*. This disclosure was made by a current employee, and upon initial investigation, it was determined to be a matter of employee conduct falling under the collective agreement. To the best of our knowledge, no acts of wrongdoing under this legislation were reported to the Ombudsperson.

#### CONCLUSION

The Public Interest Disclosure Act (2023) provides a mechanism for current or former employees of school districts in British Columbia to report serious acts of wrongdoing without fear of reprisal. Employees of Rocky Mountain School District are encouraged to use Form 2850 to initiate a disclosure with the Board's Designated Officer.

#### KEY MESSAGES

- As of 2023, the Public Interest Disclosure Act (PIDA) requires School Districts in British Columbia to support employees who come forward to report serious concerns.
- Designated Officer Alan Rice is responsible for receiving and investigating reports of wrongdoing.
- Annually, school districts are required to publish reports of their activities under PIDA.
- In 2024-25 one disclosure was received and referred to Human Resources for review.
- More information may be found on our website (<https://www.sd6.bc.ca/our-district/public-interest-disclosure>)





**DATE:** June 6, 2025

**TO:** Board of Trustees

**FROM:** Aaron Callaghan, Superintendent of Schools

**SUBJECT:** Rocky Mountain School District Accessibility Plan

**ORIGINATOR:** Sharon Collin, Director of Instruction

**REFERENCE:** [Rocky Mountain School District Accessibility Plan](#)  
[School Site Accessibility Assessment Tool](#)



# PUBLIC BOARD MEETING

## ISSUE

That the Board receive an update on the Rocky Mountain School District Accessibility Plan.

## BACKGROUND

In June 2021, the provincial government passed the *Accessible B.C. Act* to support identification, prevention and the removal of barriers that people with disabilities face in their day-to-day lives. Public sector organizations – including school districts – were required to establish an Accessibility Committee, create an Accessibility Plan and gather feedback about accessibility challenges within the organization.

Rocky Mountain School District, in September 2023, committed to their Accessibility Plan to remove and prevent barriers to promote inclusion for individuals with disabilities in our school district community.

## CURRENT SITUATION

The implementation of the “Report an Accessibility Barrier” has been accessed and has identified barriers experienced by individuals interacting with our organization. Departments across the organization have worked intentionally to address those barriers within approved department budgets. Examples of district efforts in the 2024-25 school year include:

### *Information and Communication Barriers:*

Technology and Learning Support Services have responded to a challenge using *Microsoft Accessibility* tools reliably on cloud-based student devices impacting text-to-speech and speech-to-text applications. Troubleshooting and continued attention to this challenge were undertaken this school year, with upgrades to network bandwidth and introduction of the *Read and Write* extension on student and staff accounts to ensure people who benefit from this essential learning support can use it successfully.



## A. School Policies and Practices

Teachers continue to assess student accommodation requirements. The articulation of *Universal and Essential Supports for Learning* in *K-12 Student Reporting Policy* ensure that staff provide accommodations for all learners. Staff continue to consider how to provide multiple means of engagement and representation in learning through ongoing professional development and planning. The application of assistive technology and sensory tools are of significance.

## B. Physical and Architectural Barriers

Accessibility is considered in upgrades and all new construction, including new daycares. Projects that have been addressed this school year include:

- Wheelchair accessible shower room in Kimberley Alternate School renovation
- Electrical upgrade to door switches on front doors of all schools
- Summer installation of wheelchair accessible playground at Marysville Elementary School
- Upgrade of new stairs with new treads and tactile stair nosing at Selkirk Secondary School

### Ongoing Commitments

In the 2025 -26 School year our commitment to accessibility will be supported by a renewed Accessibility Committee with a call for several new members. Members of our school community with disabilities, or those supporting individuals with disabilities are invited to participate.

The B.C. Council of Administrators of Inclusive Support in Education have created a *School Site Accessibility Assessment Tool* to be used by school and district teams to assess the accessibility of school sites. School assessment teams comprised of principals, teachers, and students with disabilities will work with district staff to measure and catalogue barriers. This can help the district prioritize decisions, funding and action on how to promote accessibility and inclusive school environments over time.

### FINANCIAL IMPLICATIONS

Addressing accessibility barriers within Rocky Mountain School District will be addressed through strategic allocation of existing district and school budgets.



**DATE:** June 10, 2025

**TO:** Board of Trustees

**FROM:** Field Trip Committee

**SUBJECT:** May 2025 Approved Higher Care Field Trips

**ORIGINATOR:** Corinna Koss, Executive & Communication Assistant

**REFERENCE:** [Policy](#) and [District Practice](#) 8600

---

#### ISSUE

As per Policy and District Practice 8600, the Board of Education receives an annual report on field trips taken. It has been communicated that a monthly report on field trips will be presented to the Board of Trustees.

#### BACKGROUND

In 2022, the Board of Education approved changes to the Field Trip policy and district practice. One of the amendments was to provide an annual report on field trips.

There are two categories of field trips: high care field trips, and low care field trips. This report will only be reviewing the monthly high care field trips that have been approved to happen during the month.

#### HIGHER CARE FIELD TRIP

- Higher care field trips require special safety considerations (e.g. skiing, mountain biking, open water activities, outdoor rock or ice climbing, or back country activities).
- Higher care field trips that require special safety considerations require the teacher/leader and/or a third-party provider to be certified in the activity (e.g. taking students rock climbing require the teacher/leader to be ACMG certified or hire a certified professional and provide their certification. Evidence of certification is not required for well-established third-party business vendors).
- Once the principal approves the higher care field trip, the proposal is forwarded to the District Administration Building for Superintendent (or Assistant Superintendent) review and approval. In some cases, final approval rests with the Field Trip Committee.
- Higher care travel excursions are beyond British Columbia and Alberta, or the trip is within BC and in excess of two (2) days (i.e. two overnight) in duration.





# PUBLIC BOARD MEETING

## CURRENT SITUATION

School	High Care Field Trips (#)
<b>David Thompson Secondary School</b>	<b>2</b>
Senior Girls Soccer Provincial, Duncan, BC 6 days/5 nights 16 Students, Grades 11-12	
Mountain Bike Race, Kimberley, BC 2 days 11 Students, Grades 8-12	
<b>Golden Secondary School</b>	<b>5</b>
MNBC Youth Conference, TRU, Kamloops, BC 3 days/2 nights 12 students, Grades 10-12	
Rock Climbing, Golden, BC 2 days 55 students (over 2 trips), Grades 8-9	
Rock Climbing, Golden, BC 1 day 23 students, Grades 10-12	
Canoe Skills, Cedar Lake, Golden, BC 1 day 23 students, Grades 10-12	
Canoe Trip, Radium to Spillimacheen, BC 2 day/1 night 23 students, Grades 10-12	
<b>Lady Grey Elementary School</b>	<b>1</b>
Mountain Biking, Golden, BC ½ day 27 students, Grades 5-6	
<b>Martin Morigeau Elementary School &amp; Edgewater Elementary School</b>	<b>1</b>
Camping, Blue Lake Camp, Canal Flats, BC 2 days/1 night 45 students, Grades 5-7	
<b>Selkirk Secondary School</b>	<b>2</b>
Mountain Bike Race, Kimberley, BC 1 day 24 Students, Grades 8-12	
Wycliffe Butte, Wycliffe, BC ½ day 26 students, Grade 8	



<b>Student Services (Deaf &amp; Hard of Hearing)</b>	<b>1</b>
Camping, Blue Lake Camp, Canal Flats, BC 2 days/1 night 10 students, Grade 4-12	
<b>Rocky Mountain International Student Program</b>	<b>1</b>
Golden Sky Bridge, Golden, BC 1 day 132 students, Grades 8-12	

### **CONCLUSION**

Rocky Mountain School District has approved thirteen (13) high care field trips for the month of May 2025.



**DATE:** June 10, 2025

**TO:** Board of Trustees

**FROM:** Aaron Callaghan

**SUBJECT:** Superintendent Professional Growth Plan Report

**ORIGINATOR:** Aaron Callaghan



#### ISSUE

That the Board of Education receive a proposed Professional Growth Plan for the Superintendent for the 2025-26 school year.

#### BACKGROUND

Between January and April 2025, the Superintendent engaged in a reflective process supported by several colleagues and partners (*including CUPE, RMTA, Shuswap Band, PVP, Senior Staff & Board of Education*) to assess strengths and opportunities for growth in relation to ten identified performance competencies for Superintendents in British Columbia. Evidence gathered across the competencies was used to self-assess performance using a four-point descriptive scale. As a result of this exercise, priority areas for improvement were identified and a plan created to be actioned during the 2025-26 school year.

#### CURRENT SITUATION

A Professional Growth Plan for the Superintendent has been created and included as part of this report to the Board of Education. Identified areas of focus include both **Indigenous Language & Culture** and **Partner & Community Engagement**. Over the course of the upcoming school year, intentional steps will be taken to build capacity in relation to these important aspects of the work of a superintendent, and periodic updates will be provided to the Board of Education.

#### CONCLUSION

I share my appreciation to those colleagues and partners who supported my self-assessment this spring as it relates to my role as Superintendent of Rocky Mountain School District. I firmly believe that I am '*a work in progress*', and through intentional actions, can effectively grow in my capacity to better serve students and families across the school district.



# Superintendent's Professional Growth Plan for 2025-26

## June 10, 2025



Aligning with Superintendent competencies detailed in BCSTA's Superintendent Reviews (2023) and in consultation with a number of colleagues and partners in Rocky Mountain School District, the following represents the framework of my professional growth plan for the upcoming school year.

### Overall Superintendent Competencies:

Professional growth efforts will be focused across two identified Superintendent competencies:

- 6. **Engaging with the Communities**, and
- 10. **Demonstrating a Commitment to Truth & Reconciliation**

### Focus Areas:

Two focus areas have been identified, one within each professional competency above:

- **Partner & Community Engagement**
- **Indigenous Language & Culture**

### Action Plan Commitments:

Two commitments during the 2025-26 will support my professional growth within the focus areas include:

1. With the support of partners including staff, students, parents, caregivers, rightsholders and community members, **co-create an Engagement Plan for the Rocky Mountain School District**. This plan will create space for meaningful dialogue and input aligning with the Board of Education's strategic vision, as well as real opportunities for those with a vested interest in the success of our learners to contribute to the overall goals of the school district.
1. Through active participation in a variety of learning experiences, **increase my understanding of Indigenous language and culture**, with specific attention to those opportunities associated with the Ktunaxa, Secwépemc and Métis people.

Superintendent of Schools

June 10, 2025

Date



Rocky Mountain Teachers Association  
PO Box 430  
Golden BC  
V0A 1H0

June 4, 2025

Ms. Byklum  
Chair Board of Trustees - SD6 Rocky Mountain  
PO Box 430  
Invermere, BC  
V0A 1K0

Delivered Electronically

Ms. Byklum,

On behalf of Rocky Mountain Teachers' Association, we commend the Board of Trustees for your ongoing commitment to ensuring quality education for students in the Rocky Mountain School District despite the constraints of provincial underfunding. We also want to recognize and respect the tremendous effort put forth by the school district finance department, that has been tasked with making difficult budgetary recommendations under challenging circumstances. Their work in managing limited resources is invaluable, and we appreciate their dedication in seeking to balance financial constraints while minimizing direct harm to students.

However, despite these best efforts, the lack of investment in crucial student supports—including increased hiring of educational assistants, ensuring school counsellors in every school, funding specialized programming, and supporting mentorship programs for early career teachers—will have lasting negative consequences for both students and educators.

The chronic underfunding of public education by the provincial government has placed undue strain on school districts across British Columbia, forcing trustees and finance officials alike to make tough choices that, despite their best intentions, result in fewer supports for students and additional pressures on teachers. Without adequate funding, students face barriers to success, and educators—particularly those in the early stages of their careers—struggle without sufficient mentorship and professional development



opportunities. This directly impacts teacher retention, classroom stability, and the overall quality of education in our province.

As elected representatives of the school district, trustees hold a unique and powerful position to advocate for the needs of public education. You are not merely administrators of budgetary decisions—you are voices for the families, students, and teachers who rely on you to champion a system that fosters learning and success. We urge you to use your influence to speak up and apply pressure on the provincial government to provide the funding necessary to meet the real needs of our schools.

Passing a budget that does not sufficiently address systemic funding gaps will only perpetuate the challenges facing classrooms. This is a pivotal moment for public education, and the choices made now will shape its future. We call upon you to take a stand, reject an inadequate budget, and insist on meaningful investments in student success and teacher support.

We welcome the opportunity to discuss this matter further and collaborate on solutions that truly support the needs of our schools. Thank you for your dedication to ensuring the best possible learning environment for students and educators across the Rocky Mountain School District.

Respectfully,

A handwritten signature in black ink, appearing to read 'Caroline Carl'.

Caroline Carl  
President, GTA  
Co-President, RMTA

A handwritten signature in black ink, appearing to read 'Ashlee Dearin'.

Ashlee Dearin  
President, WTA  
Co-President, RMTA

A handwritten signature in black ink, appearing to read 'Catherine McKenzie'.

Catherine McKenzie  
President, KTA  
Co-President, RMTA

CC:

Aaron Callaghan, SD6 Superintendent of Schools  
Alan Rice, SD6 Secretary Treasurer

## June 2025

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3 Labour Relations Committee Virtual, 12:30 pm  Policy Committee Virtual, 4:30 pm	4	5	6	7
8	9	10 <b>Board of Education Meeting, NES</b> 4:45 pm In- Camera 6:00 pm Regular  KAS Grad, 5:30pm Nordic Club Lodge	11	12	13	14 Selkirk Secondary Grad Ceremony, 3pm
15	16	17 KZ Retirement Event Trickle Creek Lodge 4:30pm  ODAS Grad, 5pm CPR Lodge	18	19 GZ Retirement Event, Island Restaurant 4:30pm  GAS Grad, 5pm, Golden Bowling Alley	20	21
22	23	24 WZ Retirement Event, Begginnings Restaurant 4:30pm	25 Golden Secondary Grad, 7pm	26 Last Day of School – Students  David Thompson Grad, 4pm	27 Last Day of School - Teachers	28
29	30					



## School District No. 6 (Rocky Mountain) Board of Education – Schedule of Meetings 2025-2026

Board of Education meetings are held on a rotational basis at different schools located throughout School District No. 6 (Rocky Mountain) to provide Trustees with the opportunity to visit each school site. Meetings held during the winter months are conducted virtually from each zone office.

Tuesday, September 9, 2025	6:00 p.m.	<b>Kimberley Zone</b> , Selkirk Secondary School
Tuesday, October 14, 2025	6:00 p.m.	<b>Golden Zone</b> , Golden Secondary School
Wednesday, November 12, 2025	6:00 p.m.	<b>Windermere Zone</b> , Edgewater Elementary School
Tuesday, December 9, 2025	6:00 p.m.	Virtual, Zone Offices
Tuesday, January 13, 2026	6:00 p.m.	Virtual, Zone Offices
Tuesday, February 10, 2026	6:00 p.m.	Virtual, Zone Offices
Tuesday, March 10, 2026	6:00 p.m.	Virtual, Zone Offices
Tuesday, April 14, 2026	6:00 p.m.	<b>Windermere Zone</b> , J.A. Laird Elementary School
Tuesday, May 12, 2026	6:00 p.m.	<b>Kimberley Zone</b> , McKim Middle School
Tuesday, June 9, 2026	6:00 p.m.	<b>Golden Zone</b> , Lady Grey Elementary School

