

ROCKY MOUNTAIN SCHOOL DISTRICT NO. 6
School Specific Operational Procedures for Restart



MARTIN MORIGEAU ELEMENTARY SCHOOL



M.M.E.S.:
Curiosity, Community, Character

Dear Parents, Guardians, Students and Staff:

PRINCIPALS MESSAGE TO STAFF AND PARENTS

We have appreciated working with you through this unprecedented, temporary, change to education and have appreciated your patience, kindness and understanding as we have negotiated this new educational territory together.

As of June 1st schools will be offering face-to-face, in-class, learning for families that choose to send their child(ren) to school. In addition, we will continue to offer remote learning programming for the foundational areas of English Language Arts, Math, and BC's Core Competencies. In-school attendance in June is a family choice and we will work to support your family in whatever method of education you choose for your child(ren).

In class learning will be offered for kindergarten to grade five students on Wednesdays and Thursdays at school. Grades six and seven students will be offered learning at school on Wednesdays. In addition to the return of partial face-to-face instruction, we are also working to support the care needs for our Essential Service Workers. If you have needs that are not being met, please connect with Alyssan or Holly.

The following information will provide you with a vision of what face-to-face instruction will look like in June. As we all consider how education at school will look and feel different, it will be particularly important to think of how you can prepare your child to be as independent as possible at school:

- o Can your child manage her/his clothing on his/her own at recess and in the washroom?
- o Can your child access/open all snack/lunch items independently?
- o Can your child independently apply sunscreen to be prepared for regular outdoor learning, as staff will not be able to support your child with applying sunscreen.

Should you have additional questions, please reach out to us at school. The following procedures are to ensure we uphold the safety protocols put in place by SD6, which are informed by BC's Provincial Health Office, the BC Centre for Disease Control, the Ministry of Education and WorkSafe BC. The safety of our students, staff and guests is of paramount importance. We will adjust our planning and procedures as needed to ensure a safe and engaging learning

environment for everyone. We miss you, and look forward to our continued connection in whatever form of education your family chooses.

PARENT/GUARDIAN VISITS TO SCHOOL

Physical learning packages for remote learners will continue to be available for pickup on a schedule your child's teacher will share with you, as required.

To avoid congestion in the entrance and hallways, parents and guardians needing to connect with staff face-to-face can call Holly at the office to schedule an appointment (250-349-5665). Please sanitize your hands when entering and exiting the building, with the sanitizer provided at the front door.

DAILY SCREENING FOR ILLNESS

Parents are asked to monitor their children daily for symptoms and not to send them to school if they are sick. People who are sick will not be allowed at school. If a child has a fever, a new cough or has difficulty breathing, call 8-1-1.

DROP OFF AND PICK UP, BEING OUTSIDE ON SCHOOL GROUNDS, ENTERING SCHOOL

For those families opting for in-class learning on Wednesdays and Thursdays, please ensure children come to school as close to our 8:40 a.m. start time as possible, to avoid congregation on the school grounds.

As students arrive at school, they will enter using the following entry doors (K-1: classroom outdoor entrance; 2-4: side entry door; 4-7: classroom outdoor entrance). All doors will be propped open for students to encourage a touchless entry. As students enter the building, they will be visually screened by a teacher for illness, and supervised by a Student Educational Assistant to wash their hands, following the Provincial Health Office's hand washing protocol.

Students will not need a second set of indoor shoes, and will keep backpacks and coats in their desk areas.

If you choose to pick up your child after school, please remain in your vehicle, and respect all social distancing guidelines for public spaces.

During morning recess and lunch recess, supervision staff will guide students in structured outdoor or indoor (weather dependent) organized activities that will promote physical distance between students.

HALLWAY TRAFFIC

Students, staff and parents will walk on the right hand side of the hallway in the building. We will have a staff hallway monitor to support students to "stay right" and to ensure space between individuals moving through the hallways. Arrows on our hallway walls, graphic posters and small pylons down the center of the hallway will reinforce this message for students as they learn these procedures. Please note – one student will be permitted to use the washroom at a time.

HAND WASHING

Students will be asked to wash their hands frequently, including upon entering the school. Washing hands often with soap and water for at least 20 seconds is expected, especially after blowing your nose, coughing, or sneezing; going to the bathroom; and before eating or preparing food. Washing hands with soap and water is the preferable method, wherever possible. Hand sanitizer will be available at entrances and in classrooms that don't have a sink. We are well-stocked.

Every classroom at M.M.E.S. has a sink station that includes water, soap and paper towel. Students will primarily use their classroom sink for hand washing, as these stations are easily supervised. Students will use washroom sinks as appropriate. Staff will have hand sanitizer outside during recess, lunch recess and outdoor learning times in order to further support hand hygiene when necessary.

COUGHING, SNEEZING, HYGIENE ETIQUETTE

Anyone who needs to cough or sneeze intermittently will use his/her elbow or a tissue, and then throw out the tissue if used and wash their hands afterwards. Students are to avoid touching their eyes, nose, and mouth and avoid close contact with anyone who is sick.

SOCIAL DISTANCING & AVOIDING PHYSICAL CONTACT

Social distancing is expected for students in grades 6-12. Primary students are expected to refrain from physical contact with each other, including on playgrounds. Learning activities will be planned with these guidelines in mind.

Supporting students in refraining from physical contact with one another will be a collective effort. It is recognized that physical distancing may be difficult to achieve. Staff will educate, remind and redirect students that we "stay in our bubbles" and "keep our hands to ourselves". Classrooms will have a maximum number of student seating spaces available (K-1: 10, 2-4: 11, 4-7: 14). These spaces will be distanced as much as classroom configurations allow.

STUDENT BELONGINGS

Student belongings should be labelled, and each student's personal (home) schools supplies and lunch should be transported back and forth from school in a backpack. Students must bring a labelled water bottle. Students will keep "outside shoes" on and will keep their backpack with them at their desk or table. Students will not use coat rooms or lockers. Students will be given their own bag/basket of school supplies which will be kept in the classroom for their individual use.

COMMUNICATION TO STUDENTS ABOUT NOT SHARING ITEMS

Students are not to share food or personal items with others. Some toys, PE equipment and common classroom items will be distributed for individual use and cleaned afterward. Primary centers and regular P.E. activities will not be possible. Students will have limited options for toys and play will focus on individual and spaced activities.

SCHOOL CLEANING

Schools will be cleaned more frequently; washrooms 2x per day, high touch points 2x per day (door knobs, light switches, toilet handles, tables, desks, chairs, electronic devices, keyboards and toys), any surface that is visibly dirty, and general cleaning and disinfecting once a day. School equipment and toys will be cleaned daily for next day use. There will be no use of fabrics/cloth/soft surfaces i.e. pillow, dolls, etcetera.

STAGGERING OF RECESS, LUNCH, TRANSITIONS

Recess times will be staggered in order to minimize the number of students outside at once, and to minimize physical distance during transitions.

Student outdoor recess times will be as follows:

Morning Recess:

(gr. 4-7) 10:00-10:20

(gr. K-1) 10:25-10:45

(gr. 2-4) 10:50-11:10

Lunch Recess Outside Time:

(gr. 4-7) 11:30-12:00

(gr. 2-4) 12:05-12:35

(gr. K-1) 12:40-1:10

To promote distanced student play during recess and lunch recess, staff will support structured, safe play. All playground equipment will currently remain closed.

Physically distanced activities that students may participate in:

- o Foosball Soccer (no running up to the ball)
- o Running
- o Individual digging around playground areas
- o Individual nature hunt
- o Dancing individually in the gym, while supervised
- o I Spy

- o Reading
- o What time is it Mr. Wolf? while supervised on the field
- o Simon Says
- o Sidewalk chalk
- o Hoola Hooping
- o Hop Scotch
- o . . . and so much more!

STUDENT SPACING IN CLASS & FOR LEARNING ACTIVITIES

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Supporting students in refraining from physical contact with one another will be a collective effort. It is recognized that physical distancing may be difficult to achieve. Staff will educate, remind and redirect students that we “stay in our bubbles” and “keep our hands to ourselves”. Classrooms will have a maximum number of student seating spaces available (K-1: 10, 2-4: 11, 4-7: 14). These spaces will be distanced as much as classroom configurations allow. The majority of physical activity will occur outside. Teachers will also take advantage of nice weather to bring learning outside. The library and gym will remain closed. Students will have access to limited classroom libraries. Older students will have the opportunity to browse our library’s online collection to request books they wish to sign out. Book covers will be sanitized before being put back on the shelves.

PROTOCOLS IF A STUDENT BECOMES ILL

If a student develops symptoms at school, they will be isolated from others in a supervised area, and parents will be called to pick them up. The protocol that will be followed will align with the Public Health Guidelines for K-12 School Settings.